



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

**UNIVERSITY OF PRISHTINA “HASAN PRISHTINA”
PHILOLOGY FACULTY
MONITORING REPORT**

May, Prishtinë



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1. FOREWORD

Responsible officials of the Kosovo Accreditation Agency (KAA) for the monitoring procedure:

- *Leona Kovaci, Senior Officer for Evaluation and Monitoring, KAA;*
- *Milot Hasangjekaj Head of Post-Accreditation Processes, KAA.*

Start date of the monitoring procedure: 23.05.2024

Monitoring has been carried out:

- a) in distance
- b) by on-site visit with warning
- c) **with an unannounced on-site visit**

Date of monitoring visit (if applicable): 23.05.2023

Persons with whom the KAA officials met during the field visit (if applicable):

- *Milote Sadiku, Vicedean;*
- *Avdi Visoka, Vicedean for academic teaching;*
- *Alban Zeneli, Coordinator for academic development.*

Information sources for the monitoring report:

- *The lecture schedule published on the faculty website;*
- *The schedule of lectures is posted on the notice board in the faculty premises;*
- *Interviews with professors/assistants/administration officials.*



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2. Brief description of the development of the monitoring procedure for the verification of the schedule of lectures and exercises, including data in chronological order (if applicable):

Introduction

Based on the Law no. 08/L-110 on Kosovo Accreditation Agency, article 42 Monitoring, on the Manual for Monitoring Methodology and Post Accreditation Procedures Article 1.7 Monitoring of lectures and exercise schedule. Paragraph 1.7.2. 'The monitoring of lecture schedules is done in order to ensure the compliance of the accredited curriculum according to the Self-Assessment Report, according to the Accreditation Manual (compulsory and elective courses, fund of lecture and exercise classes, practical work and the subject holder) with the schedule of lectures and exercises published by the higher education institution'. On 23rd of May, the Kosovo Accreditation Agency (KAA) conducted a regular monitoring visit to the Faculty of Philology at the University of Prishtina. This visit was part of the routine process to ensure ongoing compliance with accreditation requirements.

Monitoring Visit Preparation

In accordance with the standards outlined in the Accreditation Manual, the KAA organized a monitoring visit to the Faculty of Philology. The primary objective was to verify the compliance of academic staff and lecture schedules with the accreditation requirements. The visit was scheduled for May 23rd and was planned as a regular visit to maintain routine oversight. Prior to the visit, the KAA team reviewed the lecture schedules to understand the planned teaching arrangements.

Findings of the Visit

During the visit, the KAA team systematically checked the attendance and participation of the professors according to the lecture schedules. The findings confirmed that all professors were present and conducting their lectures as planned, as per the schedules announced and published, except for Professor Neriman Kamberi from the French Language Department. Her absence was pre-announced because she is engaged in an Erasmus+ project. This verification assured the KAA that the Faculty of Philology was adhering to the required academic standards and maintaining the integrity of its educational programs.



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Detailed Observations

- Etika e Medias (Media Ethic): Professor Remzije Hoxha was found delivering the lecture.
- Anglishtja për Qëllime Akademike (English Language for Academic Purpose): Assistant Era Baliu were present as per the schedule.
- Letersia Franceze (French Literature): Professor Besiana Krasniqi was conducting her lecture.
- Oriental studies, Proffesor Jahja Hondozi, Translation of Arabic texts, was conducting his lecture.

Follow-Up with Faculty Management

During the visit, the KAA team met with Vice Dean Avdi Visoka to discuss how the faculty organizes lectures and manages academic schedules. The KAA requested that the faculty provide material evidence of professor and student attendance and participation for some selected professors. This evidence was to be sent to the KAA for further review to ensure transparency and accountability.

Conclusion and Recommendations

In conclusion, the KAA's regular monitoring visit to the Faculty of Philology confirmed that the majority of the professors were present and conducting their lectures as planned, with the exception of Professor Neriman Kamberi, whose absence was pre-announced due to her involvement in an Erasmus+ project. The discussions with Vice Dean Avdi Visoka provided additional insights into the faculty's organizational processes.



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3. FINAL EVALUATION

1. The Faculty of Philology should maintain communication with the KAA regarding any changes or absences in the teaching staff to avoid discrepancies.
2. The faculty should stand to accreditation standards and be prepared for both announced and unannounced monitoring visits to ensure compliance with academic requirements.

4. ATTACHMENTS

1. *Evidences of presence of professors and students;*

KAA Monitoring Officers

Member

(Signature)

NIKOT HABANGJETA

(First and Last Name)

28.09.2024

(Date)

Member

(Signature)

Lena Kovos

(First and Last Name)

26.09.2024

(Date)