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Agencija Kosova za Akreditaciju
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***BPRAL UBT COLLEGE
PRIZREN BRANCH***

***PROGRAM: Bachelor in Law
LEVEL: LLB***

ACCREDITATION

REPORT OF THE EXPERT

April 2020, PRISTINA



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1. INTRODUCTION

1.1. Context

Date of site visit: March 9th, 2021

Expert Team (ET) members:

- *Prof. Dr. Goce Naumovski*

Coordinators from Kosovo Accreditation Agency (KAA):

- *Naim Gashi, Executive Director of KAA*
- *Shkelzen Gerxhaliu, Senior Officer for Evaluation and Monitoring*
- *Arianit Krasniqi, Senior Officer for Accreditation and Evaluation*
- *Leona Kovaci, Senior Officer for Evaluation and Monitoring*
- *Ilirjane Ademaj, Senior Officer for Evaluation and Monitoring*

Sources of information for the Report:

- *Self-Evaluation Report (SER) of the UBT College, Faculty of Law, Program: Bachelor in Law as of 10/03/2021, (LLB)*
- *Law on Higher education in the Republic Kosovo*
- *National Qualifications Framework*
- *KAA`s Formal Policies, guidelines and regulations*
- *Syllabuses of the LLB courses*
- *CVs of academic staff*
- *Appendix to the SER*
- *Code of Ethics*

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- Study Regulations
- Regulation on the organization of LLB studies
- Quality assurance guideline
- Video for assessing UBT premises.
- *Requested documents:*
 - (a) *Tables with number of enrolled students*

Criteria used for program evaluation:

- *Standards and performance indicators for external quality assurance; Re/accreditation of bachelor and master study programs, Accreditation Manual; July 2018*



1.2. Site visit schedule

Site Visit Program

9th March

09.00 – 09.40	Meeting with the management of the faculty where the programme is integrated (<i>no slide presentation is allowed, the meeting is intended as a free discussion</i>)
09.45 – 10:45	Meeting with the heads of the study programme 1: Law/ LLB – Prizren
10:50 – 11.50	Meeting with the heads of the study programme 2: Criminal Law/ LLM – Prishtine
11:50 – 12:30	Lunch break
12.30 – 13:10	Meeting with quality assurance representatives and administrative staff
13.15 – 14.05	Meeting with teaching staff
14.10 – 14.50	Meeting with employers of graduates
14:50 – 15:00	Internal meeting of KAA staff and experts
15:00 – 15:10	Closing meeting with the management of the faculty and program

No	Study program	Experts	Responsible persons of study programs		
1	Law/ LLB (Accreditation) Prizren	Prof. Dr. Goce Naumovski	Behar Selimi	Njomeza Zejnullahu Xhavit Shala	Egzone Osmanaj Blerim Reka
2	Criminal Law/ LLM (Accreditation) Prishtina	Prof. Dr. Goce Naumovski	Mensur Morina		



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1.3. A brief overview of the institution and program under evaluation

UBT was established in Pristina, Kosovo in October 2004, built on the previous experience of the Institute of Enterprise Engineering and Management (IEME). The College holds the license of the Ministry of Education, Science and Technology (MEST) No.808/02-1 dated 18.10.2004 and it is also supported by its centres in various other cities in Kosovo.

UBT has undergone a number of external accreditation (both institutional and program) procedures. The philosophy of the institution has been to offer internationally competitive programs in higher education and lifelong learning.

The institution has introduced innovative programs that are essential for economic and social development in areas of law, political sciences, media and communication, mechatronics, energy efficiency, medicines sciences and integrated design.

UBT also offers programs that were meant to service the existing demand in the areas of international and European studies, economy, public policy and medicine. The institutional context where UBT operates is characterized by an evolving regulatory framework on higher education, dualization of education system into both public and private and high demand for higher education programs and certification.

The activity is based on strategic goals and the development and review of Strategy takes into account the educational philosophy, national educational policies and the social economic environment within which graduates will work. Institutional Strategy1 is based on surrounding educational environment and it provides steps in education, which integrates academic excellence, humanistic education and entrepreneurial education.

With regard to the changes in the external environment UBT devotes particular attention to initiatives and developments in the context of EU Lisbon Strategy, the Bologna Group, the European Network of Information Centers, EU Directives on Regulated Professions and European Qualification Framework. With regard to developments and best practices in quality assurance UBT regularly monitors the European Association of Quality Assurance in Higher Education.

In relation to best practices in HE management, programs, services and funding models it regularly monitors the developments in the European University Association (EUA). It follows the developments in the EU Erasmus

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+ Initiative. Developments related to research and industry cooperation are monitored in the context of Horizon 2020 Initiative, Western Balkans Research and Innovation Initiative, OECD SEE Reports and Regional Cooperation Council (RCC) Smart Growth Initiative. Monitoring National Environment.

UBT follows national trends and changes in the education legal framework, standards and administrative instructions. In the dimension of quality management, it regularly participates and contributes to Kosovo Accreditation Agency Capacity Development Seminars and EU Tempus Seminars. With regard to institutional management and standards, it regularly monitors legal standards and amendments to the Law on Higher Education, Administrative Instruction on the Accreditation of Private Bearers of Higher Education, National Qualification Framework and Administrative Instruction on the Licensing of Private Bearers of Higher Education and National Bologna Group Experts.

The LL.B. program gives students a compact understanding of legal science, as well as the analytical and strategic thinking skills necessary for the field of law. The law degree is awarded after successfully completing of the program obligations in a normal duration of 4 years. As stated in the SER (p.6) there is a necessity of this programme in the region of Prizren.

2. PROGRAM EVALUATION

2.1. Mission, objectives and administration

The management team has informed the expert that aim of this field of study is to offer students the possibility to gain universal juridical knowledge that will serve them as a basis for further concentration in different fields. It will provide students with the knowledge in law and a comprehensive understanding of it in its broader context. The program aims to provide law education, in theoretical and practical context, driven by teaching and research, intellectual interaction and professional ethic, necessary to serve in the public and private sector.

SER notes that from academic standpoint, the program's aim is defined in developing high level skills in legal analysis research, drafting, dispute resolution, decision making, interviewing, negotiation and advocacy while at the same time displaying high standards of professionalism.

The SER outlines that the above-mentioned indicators will speed up the students in their postgraduate studies. Having in mind the level of post graduated in Kosovo this will help to increase the level of professional capacities in the country. This program comes as a necessity

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According to the analysis in the SER (p.8), following factors have influenced the management to opt for a Prizren based LLB program:

-The fact that Prizren is the 2nd biggest city in the country in terms of population, so the LLB, programme would provide the local community with the opportunity to access a modern study program aimed at promoting and enhancing the professional human potentials that help the development of the local economy.

-There are about 27.800 high school graduates each year in all the country and around 2,300 in the region of Prizren. In this sense, by the opening of the branch in Prizren, the management estimates potential for enrolment of 150 new students each academic year in this branch.

- According to the data presented by the management, 32% of the students are from the administrative districts near to Prizren (more concretely there are 185 students from Prizren, Suhareka, Peje, Gjakove, Malisheva). Also, the foreign students from Albania and Montenegro are closer to Prizren than the public universities in their respective countries or to Pristina.

- The increase the quality level of enterprises in general and attract foreign investment, encouraging job creation, and increase employment opportunities for young people.

SER (p.25) points out the market overlap with the Law Faculties, which make the competition difficult with the urge of the best standards, as one of the threats in the SWOT analysis.

In order to provide a program that will be with the desired quality, the management team states that it has consulted experts in the relevant field. The experts provided valuable inputs on the academic content of the study program, as reported in the SER. The study program has been based on inputs collected from the academic community and external stakeholders.

The SER includes an explanation that the program is built on a didactic and research concept aiming to offer supportive and challenge opportunity through this program, which strives to be in line with the latest development of law sciences. Hence, the general structure of the courses, with a quantitative emphasis quite similar to other programs in Europe.

As underlined in the SER, the mission and the purpose of this program is to provide advanced theoretical and practical knowledge in law as well as a high level of mastery of empirical and theoretical-scientific research skills. **It can be concluded that the management team is pleased that mission of the proposed program is in line with the mission of UBT.**

The formal policies, guidelines and regulations are publicly available as highlighted in the SER and as the expert had the opportunity to see on the UBT's website. As the management team



informed the expert during the site visit, and as it was described in the SER, the management and the decentralization has been promoted as a management concept.

Finally, the expert acknowledged the management of the team for their honesty, awareness and strict dedication for fulfilling their mission and vision.

<i>Standard</i>	Compliance	
	Yes	No
<i>Standard 1.1.</i> The study program mission is in compliance with the overall mission statement of the institution.	X	
<i>Standard 1.2.</i> Relevant academic and professional advice is considered when defining the intended learning outcomes which are consistent with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area.	X	
<i>Standard 1.3.</i> The study program has a well-defined overarching didactic and research concept.	X	
<i>Standard 1.4.</i> There are formal policies, guidelines and regulations dealing with recurring procedural or academic issues. These are made publicly available to all staff and students.	X	
<i>Standard 1.5.</i> All staff and students comply with the internal regulations relating to ethical conduct in research, teaching, assessment in all academic and administrative activities.	X	
<i>Standard 1.6.</i> All policies, regulations, terms of reference and statements of responsibility relating to the management and delivery of the program are reviewed at least once every two years and amended as required in the light of changing circumstances.	X	

Compliance level: Substantially compliant

ET recommendations: /

2.2. Quality management

UBT has settled a system for quality assurance on a college level with different bodies. The main teams and individuals with responsibility for quality assurance at the institutional level are The Governing Body, President, Academic Council, Quality Assurance Committee, Quality Manager, Heads of Faculties and Departments, Faculty Councils, Academic Staff and Students. The Faculty Quality Assurance Manual is based on UBT Quality Manual. The Faculty has a designated Quality Assurance Officer and Quality Assurance Sub-Committee



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that work in conjunction with UBT Quality Assurance Committee and Quality Manager. The Faculty Quality Assurance Sub-Committee is composed of three members and includes a teaching staff representative, administrative staff representative and a student representative.

The expert would like to commend the Faculty and the College for working hard on building and sustain quality assurance culture.

The quality assurance system is based on questionnaires for students, academic staff, and external stakeholders based on which reports with the results are made, and submitted to the management team aiming to serve as a basis for further improvements. As the expert learned from the meeting with the quality assurance representatives, the Faculty is obtaining a self-assessment through questionnaires for the students.

As stated in the SER, the ongoing feedback from staff, students, and external stakeholders, including external examiners and strategic partners, and the consideration of the output from the institutional and programmatic reviews' self-evaluation processes and feedback have largely contributed to the development of the practice. The overall quality assurance policy and the procedure are based on a recently updated UBT Quality Manual.

Moreover, the stakeholders are involved in the quality assurance system through various other mechanisms such as participation in working groups, ad hoc committees, decision making structures, and levels of academic units. Finally, the results of the whole process for ensuring quality is being integrated into future work planning and processes within the faculty in accordance with the Development Plan as well as the Annual Work Plans, as reported in the SER.

During the visit, the expert has been provided with detailed explanation regarding the procedures of the quality evaluations. This particularly refers to the overview of quality issues for the overall program as well as of different components within it; the evaluations consider inputs, processes and outputs, with attention given to learning outcomes for students.

The Faculty is obtaining detailed self-assessment reports, when compiling the self-assessment report on the accreditation process that occurs at least once every three years, as reported in the SER.



<i>Standard</i>	Compliance	
	Yes	No
Standard 2.1. All staff participate in self-evaluations and cooperate with reporting and improvement processes in their sphere of activity.	x	
Standard 2.2. Evaluation processes and planning for improvement are integrated into normal planning processes.	x	
Standard 2.3. Quality assurance processes deal with all aspects of program planning and delivery, including services and resources provided by other parts of the institution.	x	
Standard 2.4. Quality evaluations provide an overview of quality issues for the overall program as well as of different components within it; the evaluations consider inputs, processes and outputs, with particular attention given to learning outcomes for students.	x	
Standard 2.5. Quality assurance processes ensure both that required standards are met and that there is continuing improvement in performance.	x	
Standard 2.6. Survey data is being collected from students, graduates and employers; the results of these evaluations are made publicly available.	x	
Standard 2.7. Results of the internal quality assurance system are taken into account for further development of the study program. This includes evaluation results, investigation of the student workload, academic success and employment of graduates.	x	
Standard 2.8. The institution ensures that reports on the overall quality of the program are prepared periodically (eg. every three years) for consideration within the institution indicating its strengths and weaknesses.	x	
Standard 2.9. The quality assurance arrangements for the program are themselves regularly evaluated and improved.	x	

Compliance level: Fully Compliant

ET recommendations:

- 1. The expert team would like to recommend the Quality Assurance Office to enhance the presence of the factors contributing to staff motivation processes and outputs in the procedures and questionnaires of the quality evaluation procedure.*
- 2. The expert team also recommends continuation of the modernization of the Quality Assurance Office in terms of human resources and strengthening of the monitoring scheme.*

2.3. Academic staff



SER (p.40) notes that more than 80% (32 professors from 40 in all foreseen for this programme) of the academic staff are full time employees and 84.4% of them hold at least the PHD degree level. In general, the part time staffs in the Law Faculty represents 20% of them and 44.4% of them are also Doctors of Science. The main part of part time academic staff are judges, prosecutors, experts in law. They are considered to be able to ensure the good combination of profiles between professors. So, the faculty has taken care to include practitioners from the relevant institutions and practitioners as part-time academic staff.

The list of full-time staff includes (as presented at p. 41 of the SER):

No	ECTS	Staff Member: Name and Surname	Qualification
1	60	Behar Selimi	PhD in Law
2	60	Njomeza Zejnullahu	PhD in Civil Law
3	60	Xhavit Shala	PhD in Law
4	60	Blerim Reka	PhD in International Law
<i>Total</i>	240	4	

SER SWOT analysis indicates the following weaknesses: the engagement of staff into activities other than teaching is still under the possessed capacities; lack of formal mentoring across faculties members in joint papers, thesis or research activities, according to the existence of capacities; a need to improve leadership skills and the ability to manage activities to develop services from the staff members, lack of external funding for postdoctoral studies of academic staff; retirement of staff with long teaching experience.

The expert has analysed the composition of the academic staff, their qualifications, including the field of specializations and particularly their research work.

In the general context of the Law faculty, the academic staff meets the minimal requirements regarding the proposed LLB program, however the findings of the expert show prevalence of academic staff with PhD or MA degrees in political science, security studies, international relations, i.e. other than law. For the purpose of balance of adequate academic staff (namely



full time), specialized in Criminal Law and Civil Law as an important pillars of legal science, the expert encourages the initiatives of the management in strengthening the human resources capacities in this disciplines.

The expert has also intrinsically analysed the components relevant to the academic staff, outlined the additional documents sent by UBT, namely the cooperation list with the universities and institutions as well as the studies regulations.

<i>Standard</i>	Compliance	
	Yes	No
<i>Standard 3.1.</i> Candidates for employment are provided with full position descriptions and conditions of employment. To be presented in tabular form data about full time (FT) and part time (PT) academic/ artistic staff, such as: name, qualification, academic title, duration of official (valid) contract, workload for teaching, exams, consulting, administrative activities, research, etc. for the study program under evaluation.	x	
<i>Standard 3.2.</i> The teaching staff must comply with the legal requirements concerning the occupation of teaching position included in the Administrative instruction on Accreditation.	x	
<i>Standard 3.3.</i> Academic staff do not cover, within an academic year, more than two teaching positions (one full-time, one part-time), regardless of the educational institution where they carry out their activity	x	
<i>Standard 3.4.</i> At least 50% of the academic staff in the study program are full time employees, and account for at least 50% of the classes of the study program.		
<i>Standard 3.5.</i> For each student group (defined by the statute of the institution) and for every 60 ECTS credits in the study program, the institution has employed at least one full time staff with PhD title or equivalent title in the case of artistic/applied science institutions.	x	
<i>Standard 3.6.</i> Opportunities are provided for additional professional development of teaching staff, with special assistance given to any who are facing difficulties.	x	
<i>Standard 3.7.</i> The responsibilities of all teaching staff, especially full-time, include the engagement in the academic community, availability for consultations with students and community service.	x	
<i>Standard 3.8.</i> Academic staff evaluation is conducted regularly at least through self-evaluation, students, peer and superiors' evaluations, and occur on a formal basis at least once each year. The results of the evaluation are made publicly available.	x	



<i>Standard 3.9. Strategies for quality enhancement include improving the teaching strategies and quality of learning materials.</i>	x	
<i>Standard 3.10. Teachers retired at age limit or for other reasons lose the status of full-time teachers and are considered part-time teachers.</i>	X	

Compliance level: Substantially Compliant

ET recommendations:

The subsequent steps of the LLB programme management in coordination with the Faculty of Law management in terms of academic staff development would include the following measures:

- 1. Further employment of full professors and ESRs with PhD degrees in core legal areas in order to contribute for improvement of the faculty-student ratio as an input for higher quality of the LLB programme. In this process efforts for gender balance should be increased.*
- 2. Efforts should be made for full realization of the Staff development plan at the Law Faculty namely in improving the knowledge, skills and behaviours of staff which will enhance personal growth and to embed all staff development activity into the institutions' academic calendar.*
- 3. Number of international, European and regional visiting professors in legal sciences (especially in emerging legal fields) should be increased (particularly with experience and education acquired at EU and US universities), as a tool for providing diverse approach to the students and enhancement of cooperation of UBT academic staff with colleagues from other countries. UBT should continue to use its cooperation agreements as a basis for this step. This will be a concrete input for overcoming the weaknesses and threats.*
- 4. Overcoming of the lack of formal mentoring across faculties members in joint papers, thesis or research activities, according to the existence of capacities.*

2.4. Educational process content

From the elaboration in the SER and the interviews with the staff, it is evident that the programme responds to the needs of Kosovo given the social processes that it is undergoing. Kosovo has implemented an overall judicial system reform in 2012. This is in line with the Kosovo Association and Stabilisation Agreement with the European Union and its legal framework has greatly impacted the justice system and the higher education policies in the



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country. Of particular importance in this sense are the proposed courses of Kosovo Law, EU Law and Criminal Law courses that are examples of well-structured syllabi and approach.

SER p.49 states that the programme is designed from the beginning taking into consideration lessons learned from the programs of the UBT Technical University of Tallinn, University of Reykjavik and recent specifics in Kosovo and the experience of the programme in the main Campus.

One of the key features of UBT is the role of the IDEAA Institute of UBT – Institute for Development of Education and Academic Affairs. This entity is crucial for the pedagogical skills training for the Faculty has focused on the following topics: student-centred learning, curriculum design, writing learning outcomes, lesson planning, design and delivery, group learning, problem based and project-based learning, E-learning, Assessment and integrating key skills into the curriculum.

Furthermore, both from the SER and the interviews with the stakeholders and the employers of graduates, it is evident that a strong pillar of the educational process contents is the efficient collaboration with the Municipal Court of Pristina, Kosovo Bar Association and other stakeholders/future employers of graduates. Experts and professors from these stakeholders are engaged at the Faculty, which is a prerequisite for the LLB program proposes. This should also facilitate the practical review of the challenges of the justice system and the legal enforcement. UBT Law faculty has built the practice of visits realized in the prosecutor's office, in the Municipal Court and every other practical sector of the law, supervised by a professor of professional practice the curriculum of LL.B. program.

The expert's opinion is that the outlined concept of the LLB programme is designed to be in line with the mission of the Law Faculty and the general mission of UBT College in order to respond to the labour market requirements. The study program strives to provide the students with knowledge specialized in the field of law.

The LLB is a modular structure program consisting of compulsory and elective courses (units of study with clearly defined outcomes including a variety of teaching and learning methods).

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Specifically, the programme is structured as follows:

YEAR ONE: 60 ECTS						
SEMESTER 1:30 ECTS						
				Hours per week		
No	Type	Subject	L	P	ECTS	Lecturer
1	C	Introduction to Law	2	2	7	Behar Selimi
2	C	History of State and Law	2	1	6	Elton Tota Ramiz Fazliu
3	C	Human Rights and Ethics of Law	2	1	4	Artan Tahiri
4	C	Legal Sociology	2	1	4	Denis Çelçima
5	C	Legal English I	2	2	5	Englantina Bilalli
6	E	Elective 1: ▪ Legal Information Technology ▪ Rhetoric and legal expressions ▪ Academic Writing	2	0	4	▪ Rrezarta Ajeti ▪ Egzona Osmanaj ▪ Manjola Brahaj
SEMESTER 2 : 30 ECTS						
7	C	Roman Law	2	1	6	Behar Selimi
8	C	Kosovo Law	3	1	6	Blerim Reka Elton Tota
9	C	Economics and Law	2	1	5	Veli Lecaj
10	C	Legislative Writing	2	2	4	Xhavit Shala
11	C	Legal English II	2	2	5	Englantina Bilalli



12	E	Elective 2: <ul style="list-style-type: none"> ▪ Mass communication ▪ Juridical psychology ▪ Legal Equality and the Law 	2	0	4	<ul style="list-style-type: none"> ▪ Behlul Beqaj ▪ Violeta Zefi ▪ Sevdai Morina
YEAR TWO: 60 ECTS						
Semester 3						
No	Type	Subject	L	U	ECTS	Lecturer
13	C	Criminal Law I	3	1	6	Mensur Morina
14	C	Civil Law I	2	2	6	Jorida Xhafaj
15	C	Constitutional Law	2	2	5	Behar Selimi
16	C	Administrative Law	3	1	5	Argëtim Salihu
17	C	Environmental Law	3	1	4	Nexhat Balaj
18	E	Elective 3: <ul style="list-style-type: none"> ▪ Leadership and Negotiation ▪ The Law of Non Governmental Organizations ▪ Parliamentary Practice and the Theory 	2	0	4	<ul style="list-style-type: none"> ▪ Belul Beqaj ▪ Alfred Marleku ▪ Xhavit Shala
SEMESTER 4						



No	Type	Subject	L	U	ECT S	Lecturer
19	C	Criminal Law II	3	2	7	Mensur Morina
20	C	Civil Law II	3	1	6	Njomëza Zejnullahu
21	C	International Private Law	2	1	4	Sheqir Kutllovci
22	C	Business Law	2	2	4	Korab Sejdiu
23	C	Family and Inheritance Law	3	1	5	Jorida Xhafaj
24	E	Elective 4: <ul style="list-style-type: none"> ▪ The Law of International Organizations ▪ Legal Medicine ▪ Minors Criminal Law 	2	0	4	<ul style="list-style-type: none"> ▪ Alfred Marleku ▪ Arsim Gërzhaliu ▪ Albulena Ukmeraj
YEAR 3 THREE						
SEMESTER 5						
25	C	Law of Obligations	3	1	6	Egzona Osmanaj
26	C	Employment and Social Security Law	2	2	5	Artan Qerkini
27	C	Civil Procedure Law	3	2	6	Mahir Tutuli
28	C	Administrative Procedure Law	3	1	5	Artan Tahiri
29	C	EU Law I (Institutional organization)	2	1	4	Elton Tota
30	E	Elective 5: <ul style="list-style-type: none"> ▪ Human Resources Management ▪ Legal Clinic (civil law) ▪ Project Management 	2	0	4	<ul style="list-style-type: none"> ▪ Veli Lecaj ▪ Sevdai Morina ▪ Ermira Shehu
SEMESTER 6						



31	C	Criminal Procedure Law	3	2	7	Nuredin Lytftiu
32	C	International Criminal Law	2	1	6	Albulena Ukimeraj
33	C	EU Law II	2	1	4	Blerim Reka
34	C	International Public Law	2	2	5	Bekim Sejdiu
35	C	Fiscal Law	2	1	4	Veli Lecaj
36	E	Elective 6: <ul style="list-style-type: none"> ▪ Alternative Dispute Resolutions ▪ Consumer Protection Law ▪ Professional Practice 	2	0	4	<ul style="list-style-type: none"> ▪ Artan Murati ▪ Artan Cerkini ▪ Sevdai Morina
SEMESTER 7						
37	C	IT and Telecommunications Law	2	1	5	Rezarta Ajeti
38	C	Intellectual Property Law	2	1	5	Altin Maliqi
39	C	Criminology and Penology	3	1	6	Elmi Kelmendi
40	C	Company Law	3	1	6	Bashkim Nuredini
41	C	Legal Research	2	2	4	Xhavit Shala
42	E	Elective 7: <ul style="list-style-type: none"> ▪ Competition Law ▪ Media Law ▪ National Security Law 	2	0	4	<ul style="list-style-type: none"> ▪ Njomeza Zejnullahu ▪ Bashkim Nuredini ▪ Arian Kadriu
SEMESTER 8						



43	C	Legal Clinic (Criminal Law)	1	2	3	Mehreme Hoxha
44	E	Elective subjects 1. The right of property and cadastre 2. Notary law 3. Contract Law 4. Organized Crime 5. Criminalistike 6. Victimology 7. International Relations 8. Comperative Constitutional Law 9. The Right of Consulates and Diplomats	2	1	12	1. Sevdai Morina 2. Visiting profesor from Notery Chamber of Ks. 3. Egzona Osmanaj 4. Elmi Kelmendi 5. Mensur Morina 6. Albulena Ukimeraj 7. Hajdi Xhixha 8. Artan Tahiri 9. Driteri Arifi
45		Thesis			15	

SER (p.69) refers to the following weaknesses presented in the SWOT analysis: Students attendance after the second year of the program, since from the experience of another programs, the opportunities they have for internships and practice in many institutions, influence to this result; and wide range of tasks and learning activities of each course of the program, which may impinge quality of students' results.

The expert has examined the curriculum as well as the syllabus of each course. The main advantage of the curriculum is its approach which mainly corresponds to the challenges of the Kosovar society, particularly with the expressed effort of the curriculum to address the needs for expertise of future graduates. The syllabi are coherent with the general approach, even though interdisciplinarity of elective courses could be enhanced.



<i>Standard</i>	Compliance	
	Yes	No
<i>Standard 4.1.</i> The study program is modelled on qualification objectives. These include subject-related and interdisciplinary aspects as well as the acquisition of disciplinary, methodological and generic skills and competencies. The aspects refer especially to academic or artistic competencies, to the capability of taking up adequate employment, contributing to the civil society and of developing the students' personality.	x	
<i>Standard 4.2.</i> The study program complies with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area. The individual components of the program are combined in a way to best achieve the specified qualification objectives and provide for adequate forms of teaching and learning.	x	
<i>Standard 4.3.</i> The disciplines within the curriculum are provided in a logical flow and meet the definition and precise determination of the general and specific competencies, as well as the compatibility with the study programs and curricula delivered in the EHEA. To be listed at least 7 learning outcomes for the study program under evaluation.	x	
<i>Standard 4.4.</i> The disciplines within the curriculum have analytical syllabuses which comprise at least the following: the discipline's objectives, the basic thematic content, learning outcomes the distribution of classes, seminars and applicative activities, students' assessment system, the minimal bibliography, etc. The full course description/ syllabuses of each subject/ module should be attached only in electronic form to the self-assessment report for the study program under evaluation.	x	
<i>Standard 4.5.</i> If the language of instruction is other than Albanian, actions are taken to ensure that language skills of both students and academic staff are adequate for instruction in that language when students begin their studies. This may be done through language training prior to the commencement of the program		
<i>Standard 4.6.</i> The student-teacher relationship is a partnership in which each assumes the responsibility of reaching the learning outcomes. Learning outcomes are explained and discussed with students from the perspective of their relevance to the students' development.	x	
<i>Standard 4.7.</i> Teaching strategies are fit for the different types of learning outcomes programs are intended to develop. Strategies of teaching and assessment set out in program and course specifications are followed with flexibility to meet the needs of different groups of students	x	
<i>Standard 4.8.</i> Student assessment mechanisms are conducted fairly and objectively, are appropriate for the different forms of learning sought and are clearly communicated to students at the beginning of courses.		



<i>Standard 4.9.</i> Appropriate, valid and reliable mechanisms are used for verifying standards of student achievement. The standard of work required for different grades is consistent over time, comparable in courses offered within a program, and in comparison with other study programs at highly regarded institutions.	x	
<i>Standard 4.10.</i> Policies and procedures include actions to be taken in to dealing with situations where standards of student achievement are inadequate or inconsistently assessed.	x	
<i>Standard 4.11.</i> If the study program includes practice stages, the intended student learning outcomes are clearly specified and effective processes are followed to ensure that those learning outcomes and the strategies to develop that learning are understood by students. The practice stages are allocated ETCS credits and the work of the students at the practical training organisations is monitored through activity reports; students during practice stages have assigned tutors among the academic staff in the study program.	x	
<i>Standard 4.12.</i> In order to facilitate the practice stages, the higher education institution signs cooperation agreements, contracts or other documents with institutions/organisations/practical training units.	x	

Compliance level: Substantially Compliant

ET recommendations:

1.The expert encourages future enhancement of training in statistical methods and their application in legal disciplines (preferably multivariate statistical methods) (having in mind the overall capacity of UBT. This would be a contribution for higher quality of the final LLB thesis, given the opportunities of application of quantitative methods in legal science.

4.Given the potentials of the academic staff and the labour market needs, there is a solid basis for enhancing legal clinic forms and regional moot court activities, possibly through the support of the applicative/donor projects.

4.Improving of the regulations is advised in terms of providing a more balanced distribution of LL.B candidates among supervisors (mentors) and topics of their final thesis, with emphasis on allocating mentorship by early stage researchers (ESR).

5.The LLB programme management and the University/Law Faculty top level management could consider including additional innovative elements in the syllabi, such as in the case of sports law, protection of copyright and industrial property rights, counterfeiting, economic/financial crime, particularly through internships of students and regional Southeast European initiatives.



2.5. Students

The admission of students is organized in accordance with the rules and procedures applied at UBT College level, as highlighted in the SER. According to the SER (p.102), the management team notes that the financial plan is drafted for 3 following years (2020 – 2023) and taking in consideration that every academic year the number of students that we target is between 50 and 100. It furthermore states that the targeted number of student in the LLB in Law is around 150 during the first year and around 200 in the other following years.

The Regulation on the organization of studies cover detailed explanation for the process of enrollment and the overall organization of the LLB study program, such as the process and conditions of enrollment, the examination, assessment processes, and other regulative details in order to assure the quality of the LLB studies.

The target group that can attend this program covers applicant that have successfully obtained a high school diploma verified in Kosovo or successful completion of primary and secondary school abroad with at least 12 years of education, certified by the relevant degrees (SER, p.67).

Students that would obtain a bachelor's degree in law through the proposed program, and according to the Law on Higher Education, as well as by following the program rules would acquire 240 ECTS.

According to the additional requested documents, specifically the requested *tables with a number of students for the last four years* (see below):

Tables of enrolled students submitted by UBT:

Number of first year students enrolled to LLB program in Pristina

Number of enrolled (admitted students) to first year	2017/2018	2018/2019	2019/2020	2020/2021
Law (LLB)	80	65	190	60

Number of total students enrolled to LLB program in Pristina.

Number of total enrolled students	2017/2018	2018/2019	2019/2020	2020/2021
Law (LLB)	300	315	420	385



Number of students enrolled in the first year per active LLM program

Number of enrolled (admitted students) to first year per active LLM program	2017/2018	2018/2019	2019/2020	2020/2021
International and European Business Law	17	25	29	34
Civil and Property Law	N/A	N/A	25	34
Computer criminology and forensics	N/A	N/A	20	22

Number of total students enrolled per active LLM program

Number of enrolled (admitted students) to first year per active LLM program	2017/2018	2018/2019	2019/2020	2020/2021
International and European Business Law	17	42	54	63
Civil and Property Law	N/A	N/A	25	59
Computer criminology and forensics	N/A	N/A	20	42

UBT College has developed a system for assessment, evaluation of the quality and for overall communication and dissemination of the information within the College. The students are using the system through which they can be informed about lectures, exams, exam submissions, results, learning materials uploaded by academic staff and others.

UBT College is dedicated to supporting ethical behavior, protection from plagiarism, and promotion of the importance of the uniqueness of the students` work. The plagiarism and the need to obtain plagiarism software was recommended in the previous accreditation process. The expert team acknowledged the Law Faculty for all realized activities in this regard and advise the Faculty to continue with their and explore different ways of expanding them.

The Study Regulations are covering the rights and the obligations of students. They are published on the College`s website. Specifically, the Study Regulations are covering the explanation about the students` assessments, different forms of teaching and studies and regulations, complaints, and appeals process in details.



Finally, the expert would like to highlight the need for more research work for the students.

<i>Standard</i>	Compliance	
	Yes	No
<i>Standard 5.1.</i> There is a clear and formally adopted admission procedure at institutional level that the study program respects when organizing students' recruitment. Admission requirements are consistently and fairly applied for all students.	x	
<i>Standard 5.2.</i> All students enrolled in the study program possess a high school graduation diploma or other equivalent document of study, according to MEST requirements.	x	
<i>Standard 5.3.</i> The study groups are dimensioned so as to ensure an effective and interactive teaching and learning process.	x	
<i>Standard 5.4.</i> Feedback to students on their performance and results of assessments is given promptly and accompanied by mechanisms for assistance if needed.	x	
<i>Standard 5.5.</i> The results obtained by the students throughout the study cycles are certified by the academic record.	x	
<i>Standard 5.6.</i> Flexible treatment of students in special situations is ensured with respect to deadlines and formal requirements in the program and to all examinations.	x	
<i>Standard 5.7.</i> Records of student completion rates are kept for all courses and for the program as a whole and included among quality indicators.	x	
<i>Standard 5.8.</i> Effective procedures are being used to ensure that work submitted by students is original.	x	
<i>Standard 5.9.</i> Students' rights and obligations are made publicly available, promoted to all those concerned and enforced equitably; these will include the right to academic appeals.	x	
<i>Standard 5.10.</i> The students' transfer between higher education institutions, faculties and study programs is clearly regulated in formal internal documents.	x	
<i>Standard 5.11.</i> Academic staff is available at sufficient scheduled times for consultation and advice to students. Adequate tutorial assistance is provided to ensure understanding and ability to apply learning.	x	

Compliance level: Fully compliant

ET recommendations:



- 1. The academic staff should motivate the students to be involved in their research and into using the internalization processes.*
- 2. The graduates and employers are highly satisfied by the respective program. The Faculty of Law should include them more frequently in the program, call them as presenters, student`s motivators, and even as ambassador of the respective program.*

2.5. Research

As noted in the SER (p.88) and as explained by the academic staff during the site visit, aiming to measure and evaluate the respective outcomes of scientific activity, Law Faculty has compiled a diagram, which precisely points out the indexes for each of the indicator of research activities.

UBT's Research department manages the research funds, the internal administration of the performance-based Research Fund, and externally funded research from government agencies.

For the purposes of academic advancement, the Faculty runs a permanent three-member committee (Chair, member, and a student representative) that evaluates research output against the above indicators and benchmarks - as well as Kosovo's legislation - and makes recommendations to the institution.

UBT promotes the academic integrity and prevents the plagiarism through platforms like TURNITIN, which is available to every student and each of the staff members. The academic council within the faculty prioritises in particular empirical research in order to increase publication productivity, influence and competitiveness in the short-term future.

From the interviews with the academic staff, it was evident that the research in UBT could be enhanced as a project area. This refers to scientific projects that could be stimulated with the other complementary areas from other UBT Faculties. While applicative projects are present, realisation of research projects could be enhanced.

SER (p.97) mentions the needs to increase the inter-disciplinary and faculty-student projects, giving students the stake in research of their advisors and of the faculty in general.



<i>Standard</i>	Compliance	
	Yes	No
Standard 6.1. The study program has defined scientific/applied research objectives (on its own or as part of a research centre or interdisciplinary program), which are also reflected in the research development plan of the institution; sufficient financial, logistic and human resources are allocated for achieving the proposed research objectives.	Partly	
<i>Standard 6.2.</i> Expectations for teaching staff involvement in research and scholarly activities are clearly specified, and performance in relation to these expectations is considered in staff evaluation and promotion criteria.	x	
Standard 6.3. Clear policies are established for defining what is recognized as research, consistent with international standards and established norms in the field of study of the program.	x	
<i>Standard 6.4.</i> The academic staff has a proven track record of research results on the same topics as their teaching activity.	x	
Standard 6.5. The academic and research staff publish their work in speciality magazines or publishing houses, scientific/applied/artistic products are presented at conferences, sessions, symposiums, seminars etc. and contracts, expertise, consultancy, conventions, etc. are provided to partners inside the country and/or abroad.	x	
Standard 6.6. Research is validated through: scientific and applied research publications, artistic products, technological transfer through consultancy centres, scientific parks and other structures for validation.	x	
Standard 6.7. Each academic staff member and researcher has produced at least an average of one scientific/applied research publication or artistic outcome/product per year for the past three years.	x	
<i>Standard 6.8.</i> Academic and research staff publish under the name of the institution in Kosovo they are affiliated to as full-time staff.	x	
<i>Standard 6.8.</i> Academic staff are encouraged to include in their teaching information about their research and scholarly activities that are relevant to courses they teach, together with other significant research developments in the field.	x	
Standard 6.9. Policies are established for ownership of intellectual property and clear procedures set out for commercialization of ideas developed by staff and students.	x	
<i>Standard 6.10.</i> Students are engaged in research projects and other activities		

Compliance level: Substantially Compliant



ET recommendations:

- 1.Enhancing research projects initiatives in legal areas where law studies would contribute for application of scientific results in the society of Kosovo, such as, juvenile delinquency, sports crime, counterfeiting and intellectual property piracy, cybercrime etc.*
- 2.Intensification of access to on-line data bases for staff and students /additional subscriptions to online libraries/.*
- 3.Boost interdisciplinary research with other university departments in terms of application of quantitative statistical methods (particularly multivariate) as an indispensable tool for empirical jurisprudence.*
- 4. Explore the possibilities for additional stimulus for staff to apply for the independent research grant and funds from the external funding, donors and projects.*
- 5. Additional regional projects are an indispensable tool for the development of the program and UBT in general.*

2.6. Infrastructure and resources

UBT Classroom in Prizren has 998m² has a modern infrastructure which provides the necessary space for studying and research. All the teaching auditors are highly well equipped (computers and internet links, fixed projectors) for a normal teaching process. The faculty's premise possesses an information reception, academic and administration staff office, law library, the photocopy office, information technology office, the Room for clinical and practices hours, the Students Center, the Career Center, Centre for Transfer of Technology (CTT) part of the UBT Institute for Innovation and Enterprise Development (RIED), UBT Stats and UBT Campus Radio.

The number of seats in the lecture, seminars and laboratories rooms is satisfactory and in adequate level regarding to study program needs. Lectures may have 50 – 60 students for the Law Faculty. Typically, the lecture size is split into half for practical exercises to ensure adequate interaction. During the first years the number of the planned classes is 4 classes for each of the year.

Each of the classes is adapted in accordance with the applicative activities for the courses included in the curricula; especially they are all equipped with IT equipment.



UBT also offers its students full access to libraries and electronic academic platforms such as J-store, EBSO, UBT Koha, Sage Journals, which provide students and staff the opportunity to be up to date with the recent developments regarding academic affairs.

The law faculty has drafted a financial plan on the main income and expenses items. This financial plan is drafted for 3 following years (2020- 1 till 2022 – 2023).

One of the UBT features is the Centre for Transfer of Technology (CTT)- the purpose of this centre is to secure the intellectual property protection of students and UBT staff, but also to other people who need expertise.

UBT has the infrastructure to facilitate studies for people with special needs and fulfills the criteria for inclusion of special needs students into the learning process.

<i>Standard</i>	<i>Compliance</i>	
	Yes	No
<i>Standard 7.1.</i> The adequate long-term implementation of the study program is ensured in quantitative terms as regards premises, human resources and equipment. At the same time, it is guaranteed that qualitative aspects are also taken into account.	x	
<i>Standard 7.2.</i> There is a financial plan at the level of the study program that would demonstrate the sustainability of the study program for the next minimum three years.	x	
<i>Standard 7.3.</i> The higher education institution must demonstrate with adequate documents (property deeds, lease contracts, inventories, invoices etc.) that, for the study program submitted for evaluation it possesses the following, for the next at least three years: a) owned or rented spaces adequate for the educational process; b) owned or rented laboratories, with the adequate equipment for all the compulsory disciplines within the curriculum, wherever the analytical syllabus includes such activities. c) adequate software for the disciplines of study included in the curriculum, with utilization license; d) library equipped with reading rooms, group work rooms and its own book stock according to the disciplines included in the curricula.	x	



<i>Standard 7.4.</i> The number of seats in the lecture rooms, seminar rooms and laboratories must be related to the study groups' size (series, groups, subgroups); the applicative activities for the specialty disciplines included in the curricula are carried out in laboratories equipped with IT equipment	x	
<i>Standard 7.5.</i> The education institution's libraries must ensure, for each of the study programs: a) a number of seats in the reading rooms corresponding to at least 10% of the total number of students in the study program; b) a number of seats in the group work rooms corresponding to at least 10% of the total number of students in the study program; c) their own book stock from Albanian and foreign specialty literature, enough to cover the disciplines within the curricula, out of which at least 50% should represent book titles or specialty courses of recognized publishers, from the last 10 years; d) a book stock within its own library with a sufficient number of books so as to cover the needs of all students in the cycle and year of study the respective discipline is provided for; e) a sufficient number of subscriptions to Albanian and foreign publications and periodicals, according to the stated mission.	x	
<i>Standard 7.6.</i> The infrastructure and facilities dedicated to the implementation of the program is adapted to students with special needs.	x	

Compliance level: Fully complaint

ET recommendations: /

1. OVERALL EVALUATION AND RECOMMENDATION OF THE ET

The overall evaluation of the standards of the study program that is subject of re-accreditation includes the following:

The expert has a highly positive impression from the site visit to the Law Faculty during the process of accreditation of the Bachelor in Law (LLB). Due to the pandemic caused by the Covid-19, the site visit was organized through the digital tools. However, we must commend the Faculty for organizing the site visit and all meetings very smoothly. The expert would like to thank all participants, that were part of the meetings during the site visit, for their honest approach and for providing the needed information for the study program.

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Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

In general, the expert would like to thank the management of the Faculty, the academic staff, and the graduates and their employers for their willingness and hard work-oriented into improving the quality of the study program and for conducting serious and sustainable steps for development of quality culture on the Faculty level.

It is highly appreciated that the management team is aware of the challenges and issues with which they are facing. What is more important is that they are exploring different ways to solve and overcome the current challenges.

There are certain components that should be strengthened, so that the Faculty can achieve a greater level of quality and to achieve its vision and mission and the LLB program to be in the same line with the European ones.

First, the academic staff should be upgraded with additional full-time professors with PhD in law and expertise in core legal disciplines, as well as visiting professors in emerging legal disciplines.

Second, regarding the educational process content supplementary innovative elements in the syllabuses would increase the programme adequacy to the specifics of the Kosovar labour market and the European and international tendencies in legal science.

Third, given the potentials of the academic staff and the labour market needs, there is a solid basis for enhancing regional activities, possibly through the support of the applicative/donor projects.

Fourth, concerning research, augmenting international cooperation, incentives for staff, interdisciplinary approach, and enhanced application of multivariate quantitative methods in law studies is recommended.



Standard	Compliance level
1.Mission, objectives and administration	Substantially Compliant
2.Quality management	Fully Compliant
3.Academic staff	Substantially Compliant
4.Educational process content	Substantially Compliant
5.Students	Fully Compliant
6.Research	Substantially Compliant
7.Infrastructure and resources	Fully Compliant
Overall compliance	Substantially Compliant

In conclusion, the expert considers that the study program *Bachelor of Laws (LLB) in Prizren* offered by the Law Faculty under the UBT College is *substantially compliant* with the standards included in the *KAA Accreditation manual* and, therefore, recommends *accrediting* the study program for a duration of *3 years* with a number of *50 (fifty)* students to be enrolled in the program.

1. APPENDICES (if available): N/A

Expert Team

Chair

Prof. Dr. Goce Naumovski

05.04.2021

(Signature)

(Print Name)

(Date)