



Republika e Kosovës  
Republika Kosova - Republic of Kosovo  
Agjencia e Kosovës për Akreditim  
Agencija Kosova za Akreditaciju  
Kosovo Accreditation Agency



---

**UNIVERSITY OF PRISHTINA “HASAN PRISHTINA”**

**Bachelor of Science in Marketing - BSc**

**TYPE OF EVALUATION: RE-ACCREDITATION**

**REPORT OF THE EXPERT TEAM**

13<sup>th</sup> July 2020, PRISTINA



---

<b>1. INTRODUCTION</b>	<b>Error! Bookmark not defined.</b>
1.1. Context	3
1.2. Site visit schedule	6
1.3 A brief overview of the institution and program under evaluation	11
<b>2. PROGRAMME EVALUATION</b>	<b>13</b>
2.1 Mission, Objectives and Administration	13
2.2 Quality Management	17
2.3 Academic Staff	22
2.4 Educational Process Content	26
2.5 Students	31
2.6 Research	35
2.7 Infrastructure and Resources	40
<b>3. OVERALL EVALUATION AND RECOMMENDATIONS OF THE ET</b>	<b>45</b>
<b>4. APPENDICES</b>	<b>48</b>



---

## 1. INTRODUCTION

### 1.1. Context

**Date of site visit: 26<sup>th</sup> June 2020**

#### **Expert Team (ET) members:**

- *Prof. Dr. Nataliya Shiraz*
- *Prof. Mag. Dr. Dietmar Paier*
- *Prof. Dr. Ramona Rupeika-Apoga*
- *Christopher Bohlers*

#### **Coordinators from Kosovo Accreditation Agency (KAA):**

- *Mr. Naim Gashi*

#### **Sources of information for the Report:**

- *Self-evaluation report “Bachelor of Economics”, 2019 (no precise date) including course catalogue*
- *KAA Accreditation Manual 11.07.2018*
- *Syllabi*
- *Staff CVs (Full time, part time)*
- *Annexes: Work and Scientific Projects, List of Evidence, Rule of Procedures for the Electronic Managements System for Students, Regulation on Quality Assurance and Evaluation at the University of Prishtina, Guide for Course Evaluation from Students, and others (24 annexes in total).*



---

**Requested documents:**

- *Document/ procedure about the Industrial Board*
- *Accounting Program: Performance Indicator 1.1. the results of previous year*
- *Accounting Program: Students' and Graduates Survey results for Study program and Study courses for the last year*
- *Regulations regarding the appeal of exam grades.*
- *Consequences due to plagiarism or repeated failure to pass exams.*
- *Quality management manual / regulations regarding quality management, if it exists, which contains the descriptions of the individual processes and measures.*
- *Programme of the Centre for Excellence in Teaching (CET) for 2018 and 2019 (including descriptions of the seminars and trainings offered to teachers).*
- *Mitigating/ Extenuating Circumstances Policy/ Procedure*
- *Academic Appeals Policy/ Procedure*
- *Module Handbook for 'Diploma' module on BSc Marketing and 'Master Thesis' on MSc Marketing as well as on BA Thesis for BA Economics and MA Thesis for MA Economics*
- *Most recent meeting minutes of the Faculty Council and Ethics Committee*
- *KPI for Academic Staff*
- *Link to Campus Video/ Physical Resources (e.g. via YouTube)*

· *Received documents:*

- *Regulation on establishment and functioning advisory board*
- *Sample completed by student assessment*
- *Sample completed by student assessment Accounting Program*
- *Article 114\_Statute of UP*
- *Consequences due to plagiarism or repeated failure to pass exams*



- 
- *Regulation for Quality Assurance and Evaluation at the University of Prishtina*
  - *Titles of trainings offered by Centre for Teaching Excellence of UP*
  - *Administrative instruction completed with payment and freedom*
  - *Regulation on Disciplinary Measures and Procedures for Academic Staff of the University of Prishtina*
  - *Bachelor Thesis Manual*
  - *F1B-Request for granting the bachelor thesis and supervisor appointment*
  - *F1-Request for the evaluation of the Masters Thesis*
  - *Master Thesis Manual*
  - *Procedure of the Ethics Council*
  - *Process verbal meeting the Faculty Council 30.01.2020*
  - *Ethics Council Agenda*
  - *Code of Ethics for Academic Staff*
  - *Minutes of the Ethic Council*
  - *Meeting the Faculty Council at the Faculty of Economics*
  - *KPI for Academic Staff*
  - *Link to campus video - Physical Resources*
  - *SER - Bachelor of Science in Economics, Information on Study Programme*
  - *SER - Bsc Marketing, Information on Study Programme*

**Criteria used for program evaluation:**

- *Standards & performance indicators for external evaluation according to the Accreditation Manual of KAA, July 2018*
- *Criteria of Relevance, Efficiency, Effectiveness, Impact, Sustainability*



## 1.2. Site visit schedule

### Expert Team

- Prof. Dr. Dietmar Paier
- Prof. Dr. Ramona Rupeika Apoga
- Prof. Dr. Nataliya Shiraz
- Mr. Christopher Bohlens (Student Expert)

### Co-ordinators of KAA

- Naim Gashi, Acting Director of KAA
- Shkelzen Gerxhaliu, Senior Officer for Evaluation and Monitoring
- Ilirjane Ademaj, Senior Officer for Evaluation and Monitoring

## Site Visit Program

### 26<sup>th</sup> June 2020

<b>09.00 – 09.30</b>	Meeting with the management of the faculty where the programme is integrated ( <i>no slide presentation is allowed, the meeting is intended as a free discussion and this applies for each session</i> )	
	Venue	Participants in the meeting
	Meeting room	<ol style="list-style-type: none"><li>1. Prof. Ass. Dr. But Dedaj, Dean</li><li>2. Prof. Asoc. Dr. Driton Balaj, Vicedean for teaching</li><li>3. Prof. Asoc. Dr. Aferdita Berisha, Vicedean for finance</li><li>4. Ms. Valbona Zhubi, Secretary</li></ol>



Republika e Kosovës  
 Republika Kosova - Republic of Kosovo  
 Agjencia e Kosovës për Akreditim  
 Agencija Kosova za Akreditaciju  
 Kosovo Accreditation Agency



<b>09.30 - 10.30</b>	Meeting with the heads of the study programme (BA programme)			
	Venue	Responsible persons of study programs		
	Meeting room Economics BSc	Prof. Asoc. Dr. Mrika Kotorri	Prof. Asoc. Dr. Driton Qehaja	Prof. Asoc. Dr. Adriatik Hoxha
	Institute room Marketing BSc	Prof. Asoc. Dr. Fatos Ukaj	Ass. Dr. Sc. Saranda Kajtazi	Ass. Dr. Sc. Vjosa Fejza Ass. Dr. Sc. Arlinda Kotorri
	Room of the PhD studies Accountancy BSc	Prof. Asoc. Dr. Muhamet Aliu	Prof. Asoc. Dr. Nexhmije Berisha- Vokshi	Prof. Ass. Dr. Sadete Pllana Ass. Dr. Sc. Edona Perjuci
<b>10.30 – 11.30</b>	Meeting with the heads of the study programme (MA programme)			
	Venue	Responsible persons of study programs		
	Meeting room Economics MSc	Prof. Dr. Florentina Xhelili	Prof. Dr. Rahmije Mustafa	Prof. Ass. Dr. Nagip Skenderi
	Institute room Marketing Msc	Prof. Asoc.Dr. Visar Rrustemi	Prof. Asoc. Dr. Besim Beqaj	Ass. Mr. Sc. Berat Rukiqi



11.30 – 12.10

Lunch break

<b>12.10 – 12.50</b>	Venue	Meeting with quality assurance representatives
		Participants in the meeting
	Meeting room	<ol style="list-style-type: none"><li>1. Prof. Dr. Drita Konxheli, Head of Department</li><li>2. Prof. Asoc. Dr. Besnik Krasniqi, Head of Department</li><li>3. Prof. Ass. Dr. Vlora Prenaj, Officer for Quality Assurance and Accademic Development at the Faculty of Economics</li><li>4. Mr. Besnik Loxha, Director for Quality Assurance of the University of Prishtina</li></ol>
<b>12.50 – 13.30</b>	Venue	Meeting with teaching staff
		Participants in the meeting
	Meeting room	<ol style="list-style-type: none"><li>1. Prof. Dr. Nail Reshidi, Head of Department Marketing</li><li>2. Prof. Dr. Ramiz Livoreka, Marketing Department</li><li>3. Prof. Dr. Gazmend Qorraj, Economics Department</li><li>4. Prof. Asoc. Dr. Ardiana Gashi, Economics Department</li><li>5. Prof. Asoc. Dr. Petrit Gashi, Economics Department</li><li>6. Ass. Dr. Sc. Arber Hoti, Accountancy Department</li></ol>
<b>13.30 – 14.10</b>	Venue	Meeting with students
		Participants in the meeting





	Meeting room	<ol style="list-style-type: none"><li>1. Ms. Luljeta Aliu, PhD/Economics</li><li>2. Ms. Emirjona Hoti, Master/ Economics</li><li>3. Mr. Shkup Avdyli, Master/Marketing,</li><li>4. Mr. Erion Billali, Bachelor/ Economics,</li><li>5. Ms. Leonita Vokri, Bachelor/Marketing,</li><li>6. Mr. Rinor Bajraktari, Bachelor/Accountancy</li></ol>
<b>14.10 – 14.50</b>	Venue	Meeting with graduates
		Participants in the meeting
	Meeting room	<ol style="list-style-type: none"><li>1. Mr. Bardh Ahmeti, Master/Marketing,</li><li>2. Ms. Fjolla Kavaja, MasterMarketing,</li><li>3. Ms. Lumturie Limani, Master/Ekonomiks,</li><li>4. Mr. Altin Gashi, Master/Economics,</li><li>5. Ms. Arrita Gola, Bachelor/Economics,</li><li>6. Ms. Blerina Istrefaj, Bachelor/Accountancy</li></ol>
<b>14.50 – 15.30</b>	Venue	Meeting with employers of graduates
		Participants in the meeting
	Meeting room	<ol style="list-style-type: none"><li>1. Ms. Merita Gjyshinca, Insurance Company Siguria,</li><li>2. Ms. Ardiana Gashi, Executive Director of the The Association of Certified Accountants and Auditors of Kosovo (SCAAK)</li><li>3. Mr. Betim Humolli, Executive Director of the ALBI Mall</li><li>4. Mr. Arian Zeka, Executive Director of the American Chamber of Commerce in Kosova</li></ol>



Republika e Kosovës  
Republika Kosova - Republic of Kosovo  
Agjencia e Kosovës për Akreditim  
Agencija Kosova za Akreditaciju  
Kosovo Accreditation Agency



		5. Mr. Bekim Lekaj, Marketing Manager at Meridian Corporation LLC
--	--	-------------------------------------------------------------------

**15.30 – 15.45** Internal meeting between KAA and experts

**15.45 – 15.55** Closing meeting with the management of the faculty and program

Nr.	Study programs	Experts	Numrat e sallave caktohen javen tjeter	Responsible persons of study programs		
1	Economics BSc	1. Dietmar Paier 2. Christopher Bohlens	Salla 1	1. Mrika Kotorri	2. Driton Qehaja	3. Adriatik Hoxha
2	Economics MSc	1. Dietmar Paier 2. Christopher Bohlens	Salla 2	1. Florentina Xhelili	2. Rahmije Mustafa	3. Nagip Skenderi
3	Accounting BSc	Ramona Rupeika Apoga	Salla 3	1. Muhamet Aliu	2. Nexhmie Berisha Vokshi	3. Edona Perjuci 4. Sadete Pllana
4	Marketing BSc	Nataliya Shiraz	Salla 2	1. Fatos Ukaj	2. Saranda Kajtazi	3. Vjosa Fejza 4. Arlinda Kotorri
4	Marketing MSc	Nataliya Shiraz	Salla 1	1. Visar Rrustemi	2. Hykmete Bajrami	3. Luljeta Elezaj



---

### 1.3 A brief overview of the institution and program under evaluation

The Faculty of Economics is organised as an academic unit of the University of Prishtina "HASAN PRISHTINA", the largest public higher education institution in Kosovo, since 1971/72. The Faculty of Economics offers three levels of study: Bachelor (three-year studies), Scientific Master (two-year studies), Doctoral studies (three-year studies). According to the SER, six Bachelor programs, four Master programmes and five Doctoral Studies were accredited and offered to students in 2016 (more timely data was not provided). In the meeting with the faculty management, the experts were informed that currently about 7300 students are studying at the Faculty of Economics.

According to the self-evaluation report, the basic mission of the Faculty of Economics is *“to prepare capacities that contribute to the overall economic and social development of Kosovo and beyond, to advance global knowledge in the field of economy”*. The internationalisation of the Faculty of Economics was presented in the as a main target of particular importance. Besides, Quality Assurance and advancement of research were referred to as very important targets, too.

As can be learned from the SER, the Faculty of Economics strives for achieving these objectives through certain measures. The most important measures include:

- Advancement of teaching at all levels
- Further development of curricula, teaching methodology, modern literature, etc.,
- Intensive engagement in research
- Continuous training of academic staff
- Improvement of infrastructure

These measures are considered to be crucial in leveraging the transformation into a leading centre for the advancement of knowledge, and education in the field of economy in the region



Republika e Kosovës  
Republika Kosova - Republic of Kosovo  
Agjencia e Kosovës për Akreditim  
Agencija Kosova za Akreditaciju  
Kosovo Accreditation Agency



---

as well as achieving full participation in the regional and international community in the field of higher education.

During the site visit, the Faculty Management declared that it changed the contents of some Bachelor and Master programmes in the Faculty of Economics, which, according to a former evaluation report, were very similar in content. Another important aim of the Faculty is to develop professional programmes in order to generate funds which would compensate for low regular funding.



---

## 2. PROGRAMME EVALUATION

### 2.1 Mission, objectives and administration

In the SER, the purpose of the study program *Bachelor of Science in Marketing* is described as equipping students with problem-solving abilities, enabling them to work independently and responsibly in future professional areas, in both scientific and practical environments. The program is characterised by a distinct methodological aiming at offering “*thorough knowledge and a wide range of abilities on economic and business theory and on organizational and financial issues by utilizing quantitative and analytical methods.*” Thus, the program emphasizes “*the use of economic concepts and critical analysis for solving economic and managerial issues*”.

At the general level of information provided, the mission of the study program is in compliance with the overall mission statement of the institution. Nevertheless, it should be noted that according to the information received during the site visit, some ambiguities were reported resulting from the challenge of meeting the skills requirements in both, the public and the private sector, which is comprehensible since the curriculum has a strong focus on quantitative methodology to be deployed in public institutions and companies primarily. Overall, the curriculum of the program appears to be consistent with the mission.

Regarding the consistency of the program with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area, no evidence-based information was provided in the SER nor during the site visit. In particular, no explicit formulations which would link the intended learning outcomes of the program to specific level descriptors relevant to the program were provided.

With regard to the didactic and research concept, the SER contains very general statements on didactical approaches and research activities. Quite often the statements are rather abstract or normative statements without giving information how they implemented in the study program practically. It was also interesting to learn that the implementation of student-centred learning and student-oriented teaching is considered an “easily implemented concept” due to “the implementation of the ECTS credit system”, “teaching according to the learning outcomes”



and “interaction between the professor and the student” to name but a few explanations. Further information on how an important concept such as student-centred learning is implemented was not received.

Another important fact is concerned with the complete lack of information on the state and the usage of e-learning and digital media in the SER. In the meetings, it could be learned from the teaching staff that several teachers use Google Meet for e-learning purposes, which is also linked to student and teacher IDs. It is the more surprising that this approach was not mentioned at all in the didactic concept. It is also interesting to note that the didactic concept does not contain information about formats and procedures of assessment. Thus, main components of a well-balanced didactic concept which would be based on a coherent concept such as the Constructive Alignment approach are missing.

In addition, the statements on the research concept are more likely to serve as general definitions of objectives in a research strategy but this cannot replace the description of the particular measures that would foster the involvement of students in research activities at the program level as well as on the course level. Finally, no concrete linkages were developed to relate teaching and research to each other.

From this perspective, the didactic and research concept consists of a cumulative enumeration of didactical terms and research objectives, however, they seem to be only loosely connected, which makes it difficult to regard it as an elaborated, overarching concept in its entirety.

In the annexes belonging to the SER and during the site visit, considerable information was provided on formal policies, guidelines and regulations dealing with recurring procedural or academic issues. It can be assumed that program topics related to administration and quality assurance of the program as well as the interaction between teachers and students as subjects of academic rights and duties are well developed and well-known to these groups.

In the meetings with the program directors, professors and students, the experts gained the impression that a good level of compliance with internal regulations relating to ethical conduct in research, teaching and assessments in most of the relevant areas has been achieved so far. One major difficulty that was reported concerns the lack of a system for plagiarism detection.



In the meetings, experts were informed that there is no software for plagiarism detection and that there is no standard procedure regulating the management of plagiarism since teachers handle this individually. However, there is a regulation concerning the consequence of plagiarism which was submitted as an additional document after the site visit.

The information received about the procedures and intervals for reviewing policies and regulations are ambiguous. The Faculty of Economics publishes all relevant information and regulations on the website of the university. In the SER, the university reports a one year-interval for reviewing policies and regulations which is supposed to facilitate quick changes. However, in the SER it also says that a review of questionnaires for course evaluation takes place every five years, which would be a far too long interval considering the quick changes in teaching and learning technologies.

<i>Standard</i>	<i>Compliance</i>	
	<i>Yes</i>	<i>No</i>
Standard 1.1. The study program mission is in compliance with the overall mission statement of the institution.	X	
Standard 1.2. Relevant academic and professional advice is considered when defining the intended learning outcomes which are consistent with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area.		X
Standard 1.3. The study program has a well-defined overarching didactic and research concept.		X



Standard 1.4. There are formal policies, guidelines and regulations dealing with recurring procedural or academic issues. These are made publicly available to all staff and students.	X	
Standard 1.5. All staff and students comply with the internal regulations relating to ethical conduct in research, teaching, assessment in all academic and administrative activities.	X	
Standard 1.6. All policies, regulations, terms of reference and statements of responsibility relating to the management and delivery of the program are reviewed at least once every two years and amended as required in the light of changing circumstances.	X	

**Compliance level:** Substantially compliant

**ET recommendations:**

- 1. The programme mission should clearly define the intended learning outcomes at the descriptive levels of the European Framework of Qualification.*
- 2. The study program should strive for a fundamental revision of the didactic and teaching concept concentrating on three priorities: (1) creating a coherent concept of student-centred teaching and learning, (2) integration of modern teaching practices, (3) visible integration of research at the program level and strengthening the linkages between teaching and research.*
- 3. The didactic concept should take into account all relevant stages and elements of the teaching and learning process. This would include assessment approaches and choosing a coherent overarching concept or fundamental principles which align the main stages and elements of teaching and learning.*





- 
4. *A particular priority should be to integrate e-learning and online teaching and learning at all levels of the teaching concept and the entire curriculum in a differentiated way.*
  5. *Fulfilment of evaluation standards must be substantiated through evidence-based, empirically testable statements, not normative statements.*

## **2.2 Quality Management**

The SER contains a description of how quality management at the university works and which instruments it contains. While it was stated in the SER that evaluation and planning for improvement processes are integrated into the normal planning processes, no evidence was provided on site how this is achieved practically and on which concepts or methodologies the quality assurance system of UP is based on. UP uses a set of questionnaires that have been developed within a European project. The university has established a process to review the questionnaires regularly. The electronic system SEMS enables an evaluation, which can deliver the results promptly.

One of the survey instruments used is the survey within the framework of course evaluation, which students fill out and are made available to the teachers and responsible persons. There is no discussion of the evaluation results with the students. In addition to the course evaluation, the university has implemented further surveys. Their results are used in the context of internal quality management, but are not published further. Accordingly, the transparency of these results is lacking.

As already stated in the self-report, the university has recognised that there is room for improvement in the area of alumni tracking. The expert(s) can confirm this by stating that the university still has a connection to the alumni in the often small study programmes, but that there is a lack of institutional integration. For this reason, efforts should be further intensified to involve graduates, for example in an alumni network, and to conduct corresponding



institutionalised surveys of alumni. Tracking can be very useful to find out after periods of 3 or 5 years which personnel development has taken place after graduation.

However, it can be seen that if there are correspondingly poor results of course evaluation by teachers, this leads to appropriate measures. These measures and processes are documented accordingly.

The University performs evaluation activities on an ongoing basis in areas such as:

- Assessment of the quality of teaching,
- Evaluation of Student Services,
- Evaluation of scientific activity and doctoral studies,
- Evaluation of international cooperation,
- Evaluation of learning resources.

It remains a challenge for the university to carry out numerous evaluations, especially in the case of electronic evaluations, when evaluation fatigue sets in. The university can, for example, counteract this if it communicates more transparently what the evaluations are for and what measures have been taken on the basis of these results.

The assessment of the University activities is guided by the Central Quality Assurance and Evaluation Commission at the University. All status groups at the university participate in this commission. Quality Assurance Central Committee and Assessment at Rectorate develop a five-year plan and an annual action plan, which elaborates the activities undertaken each year. It includes evaluation activities of academic units.

Quality assessments provide an overview of quality issues for the study program. Dean of the Academic Unit ensures that the academic development coordinator carries out his/her responsibilities in relation to the realisation of the assessments at University and Academic Unit level. Dean of the Academic Unit develops the improvement plan after each evaluation activity and sets the measures to be taken in the annual budget of the Academic Unit.



---

From the available documents and the discussions on site, it is clear to the expert(s) that the data collected will also be used for continuous development. The corresponding responsibilities have been defined and are carried out by the appropriate persons.

The university carried out an external evaluation for the faculty in co-operation with students from TUCK Business School. The data provided by students and graduates was taken into account. The results of this survey and the interviews conducted with companies and other institutions, including recommendations on what the management of the Faculty of Economics and UP should do, is aimed to offer students greater opportunities for working and internships. Previous evaluation results have also led to corresponding adjustments to the study programmes, including study content, workload and professional qualifications of staff.

Reports are provided to programme administrators for each course delivery and these include details if planned content cannot be addressed and any difficulties in finding the planned strategies. Appropriate adjustments are made in teaching plans after examining course reports. Assessment of teaching (courses) by the students is done at the end of each semester. Analysis of the faculty for the course results for academic staff, and provision of information on quality assurance measures and ranking of plans to improve quality.

If less than 30 % of students or less than five students have completed the questionnaire, the results should only go to the teacher (due to lack of statistical validity). Unfortunately, there are no reports on how the public or university members are informed about quality development in a public report.

A comprehensive re-assessment of the programme takes place at least once every five years. Policies and procedures for carrying out this re-assessment are published. Program review includes experienced people from relevant industries and professions, and faculty with experience from other institutions. The assessment of the need for quality improvement fits the dynamics of institutional accreditation with the exception of the need identified for estimates outside this timetable.



<i>Standard</i>	<i>Compliance</i>	
	<i>Yes</i>	<i>No</i>
Standard 2.1. All staff participate in self-evaluations and cooperate with reporting and improvement processes in their sphere of activity.	X	
Standard 2.2. Evaluation processes and planning for improvement are integrated into normal planning processes.		X
Standard 2.3. Quality assurance processes deal with all aspects of program planning and delivery, including services and resources provided by other parts of the institution.	X	
Standard 2.4. Quality evaluations provide an overview of quality issues for the overall program as well as of different components within it; the evaluations consider inputs, processes and outputs, with particular attention given to learning outcomes for students.	X	
Standard 2.5. Quality assurance processes ensure both that required standards are met and that there is continuing improvement in performance.	X	
Standard 2.6. Survey data is being collected from students, graduates and employers; the results of these evaluations are made publicly available.		X



Standard 2.7. Results of the internal quality assurance system are taken into account for further development of the study program. This includes evaluation results, investigation of the student workload, academic success and employment of graduates.	X	
Standard 2.8. The institution ensures that reports on the overall quality of the program are prepared periodically (eg. every three years) for consideration within the institution indicating its strengths and weaknesses.		X
Standard 2.9. The quality assurance arrangements for the program are themselves regularly evaluated and improved.	X	

**Compliance level:** Partially compliant

**ET recommendations:**

- 1. Establishment of alumni tracking and the corresponding integration into institutionalised surveys.*
- 2. Discussion of the course evaluation results with the students.*
- 3. Publication of evaluation results from the general surveys. Summary of these results for the public, in particular, making clear what changes have been brought about by evaluation results.*
- 4. The faculty and the university should make efforts to develop and implement a quality management system which is (1) grounded in a widely accepted quality management framework, (2) ensures proactive involvement of all stakeholders following a PDCA-cycle approach and (3) will be implemented with testable action plans for improvement.*



### 2.3 Academic Staff

The Code of Ethics (“the Code”) drafted on the basis of the Statute of the University of Prishtina (UP), aims to establish rules of conduct for the academic staff and is mandatory to be applied at the UP across departments. The objective of the Code is “*to encourage all academic staff to be free to pursue and teach what is true, in line with the relevant academic research standards*”. This statement is reflected in nominal academic strengths (formal qualifications) as well research activities undertaken by most staff, and are highly commendable. Most staff have professional titles and proven track record of academic activities in the chosen specialist area.

It is evident from the Panel discussion as well as from formal staff profiles submitted prior to the review, that academic staff at University of Prishtina (Department of Economics) is able to deliver high level student learning experience through inclusive, relevant programmes and curricula while being professional and collaborative. This in turn fosters students’ ability to advance their career, be resilient and responsive to change, become global citizens that meaningfully contribute to professional communities and wider society.

The Faculty staff formally consists of full professors, associate professors, assistant professors, teaching assistants and lecturers. Staff appointment and ranking is determined by educational, scientific, research and service criteria. In order to enhance the academic strengths of the Faculty overall, full-time and part-time academics have been provided with relevant training



opportunities (two compulsory workshops as a minimum requirement) through Centre for Teaching Excellence (CTE) of UP. The Panel was provided with the list of Workshops that were offered to staff during academic year 2018/19 nationally as well as internationally.

Following the recommendations made by the Panel from previous programme evaluation, whereby UP (Department of Economics) was advised to strengthen their full-time faculty by hiring more staff on a full-time basis, the Department responded by addressing this demand at a Rectorate level. This was further approached by introduction of new syllabi and collaborations with guest lecturers/ industry experts. As a result, the staff-student ratio is significantly smaller than in 2017. This is complemented by more manageable student numbers with revalidated programmes outlining more realistic expectations for student recruitment and not compromising on quality of student experience.

The responsibilities of full-time staff seem to vary; and range from regular teaching, material design and student consultations to departmental events and meetings. Although it is assumed that teaching staff are encouraged to maintain their own portfolio of materials, it is vital that staff participate in regular peer-observations as well unannounced observations at least twice a year for sharing best academic practices. The aim of teaching observations is to enable academic staff to gain feedback from a trained and experienced observer as part of a process of reflection on teaching performance. It is the Panel's understanding that staff are currently engaging in discussions about Teaching Observations Scheme, but the emphasis at UP should be on the intention to engage academics in critical discussion about learning and teaching overall as well as enhance teaching quality at the Programme level.

<i>Standard</i>	<i>Compliance</i>	
	<i>YES</i>	<i>NO</i>



<p><b>Standard 3.1.</b> Candidates for employment are provided with full position descriptions and conditions of employment. To be presented in tabular form data about full time (FT) and part time (PT) academic/ artistic staff, such as: name, qualification, academic title, duration of official (valid) contract, workload for teaching, exams, consulting, administrative activities, research, etc. for the study program under evaluation.</p>		X
<p><b>Standard 3.2.</b> The teaching staff must comply with the legal requirements concerning the occupation of teaching positions included in the Administrative instruction on Accreditation.</p>	X	
<p><b>Standard 3.3.</b> Academic staff do not cover, within an academic year, more than two teaching positions (one full-time, one part-time), regardless of the educational institution where they carry out their activity</p>	X	
<p><b>Standard 3.4.</b> At least 50% of the academic staff in the study program are full time employees, and account for at least 50% of the classes of the study program.</p>	X	
<p><b>Standard 3.5.</b> For each student group (defined by the statute of the institution) and for every 60 ECTS credits in the study program, the institution has employed at least one full time staff with PhD title or equivalent title in the case of artistic/applied science institutions.</p>	X	
<p><b>Standard 3.6.</b> Opportunities are provided for additional professional development of teaching staff, with special assistance given to any who are facing difficulties.</p>	X	





<b>Standard 3.7.</b> The responsibilities of all teaching staff, especially full-time, include the engagement in the academic community, availability for consultations with students and community service.	X	
<b>Standard 3.8.</b> Academic staff evaluation is conducted regularly at least through self-evaluation, students, peer and superiors' evaluations, and occur on a formal basis at least once each year. The results of the evaluation are made publicly available.		X
<b>Standard 3.9.</b> Strategies for quality enhancement include improving the teaching strategies and quality of learning materials.		X
<b>Standard 3.10.</b> Teachers retired at age limit or for other reasons lose the status of full-time teachers and are considered part-time teachers.	X	

**Compliance level:** Substantially compliant

**ET recommendations:**

- 1. Continue evaluating and improving the standards of quality of teaching and learning by addressing staff KPIs (Key Performance Indicators). Please refer to the section on Overall Evaluation and Recommendations for the suggested criteria.*
- 2. Department of Economics should recognise that teaching observations/ peer-observations should be carried out throughout academic year on a multiple basis to obtain a full picture on staff performance.*



- 
3. *Actively involve academic staff not only into regular CPD and research activities but also consulting activities in terms of delivery planning and quality enhancement at the Faculty level.*
  4. *Nominate staff who can take lead on developing manuals/ teaching resources for Blended Learning Model in the light of current external challenges and transition to on-line learning model.*

## **2.4 Educational Process Content**

The *BSc Marketing Programme* has been developed to harness the ethos underpinning employability and creativity. It is compliant with the National Qualifications Framework and the European Qualifications Framework for the European HE, and aimed at learners who wish to develop a professional career in Marketing. The course facilitates creativity, innovation, entrepreneurial mind set development and a dedication to lifelong learning to become a strategic thinking marketing professional. From the discussion with the Faculty, it was inferred that *BSc Marketing Programme* at UP provides a current, professionally relevant learning environment that will nurture, challenge and empower the students through collaboration with industry and international partners.

Across the course, students seem to have opportunities to critically examine, evaluate and question contemporary perspectives and practices across the study disciplines not limited to Marketing, that is evident from the range of selective modules as well as generic Year 1



---

modules. This is facilitated through an enquiry based and experimental approach (E-Marketing Module; Marketing of SMEs Module) enabling students to deconstruct and co-create new knowledge in an authentic, transformative and collaborative peer-to-peer learning environment.

The Programme under evaluation appears to be quite intensive and equips students with the skills they need to succeed in their choice of professional marketing career. Through a large range of core and selective modules in the portfolio, and with support of highly-qualified staff, the department aims to develop professional Marketing graduates who can drive business success, identify new business trends, deliver complex business solutions and build customer relationships that allow the co-creation of products and services. The extensive module portfolio however is not always available to students as there is a minimum number of students that are required in order to run a selective module for a certain cohort. This may limit student choices during certain academic years depending on overall cohort demand.

The programme responds well to market demands in the application of contemporary academic research and professional marketing practice; this is evidenced through conversations with programme alumni and employers – where graduates of the programme are ranked high; this suggests that the programme syllabus is able to fulfil the employability criterion.

Quality of learning and teaching standards on the programme are evaluated and improved through consideration of views of students as expressed through the Staff /Student Meetings; module monitoring processes and course team meetings; views of employers obtained through consultation and visiting/guest professors and lecturers; student performance data; department learning and teaching events and conferences. It is however advisable that peer observation of teaching is formally implemented (refer to section 3 of the Report for more specific recommendations) as teaching faculty reported that the faculty is currently in discussion how this process can be formalised.

The internship schemes in collaboration with key national and private employers provide students with the opportunity to gain experience of the workplace environment and/or practical



experience of the "real world" issues faced by those currently engaged in international business. This option serves as an excellent way to put learning into practice and hence, enhance employability. It also provides an enhanced knowledge of the workplace which will facilitate the completion of the degree programme as a whole.

Overall, the structure and content of the *BSc Marketing degree* and its component modules are appropriate to the level of the qualification, set against the NQF and EQF Standards. They are consistent with national subject benchmarks and are clearly underpinned by current and appropriate discipline-specific and pedagogic research and scholarship. Throughout the course, students have an opportunity to engage with independent research, using real life business examples by means of internships and the overall academic standards demonstrated is high.

<i>Standard</i>	<i>Compliance</i>	
	<i>Yes</i>	<i>No</i>
Standard 4.1. The study program is modelled on qualification objectives. These include subject-related and interdisciplinary aspects as well as the acquisition of disciplinary, methodological and generic skills and competencies. The aspects refer especially to academic or artistic competencies, to the capability of taking up adequate employment, contributing to the civil society and of developing the students' personality.	X	



<p>Standard 4.2. The study program complies with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area. The individual components of the program are combined in a way to best achieve the specified qualification objectives and provide for adequate forms of teaching and learning.</p>	X	
<p>Standard 4.3. The disciplines within the curriculum are provided in a logical flow and meet the definition and precise determination of the general and specific competencies, as well as the compatibility with the study programs and curricula delivered in the EHEA. To be listed at least 7 learning outcomes for the study program under evaluation.</p>	X	
<p>Standard 4.4. The disciplines within the curriculum have analytical syllabuses which comprise at least the following: the discipline's objectives, the basic thematic content, learning outcomes, the distribution of classes, seminars and applicative activities, students' assessment system, the minimal bibliography, etc. The full course description/ syllabuses of each subject/ module should be attached only in electronic form to the self-assessment report for the study program under evaluation.</p>	X	
<p>Standard 4.5. If the language of instruction is other than Albanian, actions are taken to ensure that language skills of both students and academic staff are adequate for instruction in that language when students begin their studies. This may be done through language training prior to the commencement of the program.</p>	X	
<p>Standard 4.6. The student-teacher relationship is a partnership in which each assumes the responsibility of reaching the learning outcomes. Learning outcomes are explained and discussed with students from the perspective of their relevance to the students' development.</p>		X



Standard 4.7. Teaching strategies are fit for the different types of learning outcomes programs are intended to develop. Strategies of teaching and assessment set out in program and course specifications are followed with flexibility to meet the needs of different groups of students.	X	
Standard 4.8. Student assessment mechanisms are conducted fairly and objectively, are appropriate for the different forms of learning sought and are clearly communicated to students at the beginning of courses.	X	
Standard 4.9. Appropriate, valid and reliable mechanisms are used for verifying standards of student achievement. The standard of work required for different grades is consistent over time, comparable in courses offered within a program, and in comparison with other study programs at highly regarded institutions.	X	
Standard 4.10. Policies and procedures include actions to be taken in to dealing with situations where standards of student achievement are inadequate or inconsistently assessed.		X
Standard 4.11. If the study program includes practice stages, the intended student learning outcomes are clearly specified and effective processes are followed to ensure that those learning outcomes and the strategies to develop that learning are understood by students. The practice stages are allocated ECTS credits and the work of the students at the practical training organisations is monitored through activity reports; students during practice stages have assigned tutors among the academic staff in the study program.	X	
Standard 4.12. In order to facilitate the practice stages, the higher education institution signs cooperation agreements, contracts or other documents with institutions/organisations/practical training units.	X	

**Compliance level:** Substantially compliant



---

### **ET Recommendations:**

1. *When drafting Programme evaluation document, it will be useful to see how the following reference points are used explicitly to inform the development of the programme and its learning outcomes:*
  - *The University's Corporate Plan (including the vision and core strategic aims), Learning and Teaching Strategy, and other relevant resources (including those related to employability, for example);*
  - *Current research or other advanced scholarship carried out by academic staff;*
  - *National and University qualifications and credit frameworks;*
  - *Feedback from past and present students, employers, business contributors, visiting professors and external examiners.*
2. *Enhance student support/ experience during induction with the following activities:*
  - *A comprehensive and phased induction programme to be delivered before the start of the course which comprises a number of vital elements including a welcome from the Head of Department, meeting the teaching team and an introduction to University resources by the Programme Director.*
  - *Provision of programme handbook, reading lists for Semester 1 modules, and a list of key dates for Semester 1. The session should also advise students on issues concerning assessment, pass marks, research opportunities and other programme related matters.*
  - *Library and ICT induction session, which provides an overview to the key Library and ICT services offered by the Department of Economics, and the Library.*
3. *Include (into self-evaluation report) more explicit views of the External Examiners for the programme - their visit and reports;*
4. *Outline staff appraisal scheme in terms of identifying staff development requirements for specific module teaching (e.g. Research and Diploma modules)*



- 
5. *Adopt a more collaborative approach for Staff and Student involvement with learning and teaching research initiatives.*

## 2.5 Students

The area of university admission and admission procedures are documented and are applied in the study programmes. After considering previous student admission processes and the graduation reports, and after evaluating the demand for studying at the Faculty of Economics, the Dean of the academic unit, in consultation with the heads of departments, drafts the proposal for quotas for admission of regular students and part-time students for Bachelor, Master, and Doctorate studies. Upon approval by the Senate of the University of Prishtina, the Rectorate announces the competition and conditions for admission of prospective students. Based on this competition, the Faculty of Economics organizes the admission exam for students.

The university has defined appropriate admission criteria for applicants and published them. A points system is applied. The system is comprehensible for the evaluators and aims at finding suitable candidates. The students are divided into study groups to ensure an effective and interactive teaching and learning process. There are lectures at the university with a large number of students, as well as seminars with a smaller number and a seminarist atmosphere.

The university has established an Electronic Management System for Students (SEMS). A corresponding documentation about the SEMS system is available and can be viewed by everyone. Here, the individual achievements of the students are recorded, as well as their presence in the courses. A corresponding system based on RFID ID cards is used, in which students log in when entering the room, the same applies to the teachers. This enables automatic recording of students present in the lesson as well as generates an electronic attendance report that replaces the hard copy student lists used so far. The student has no right to be absent more than three times; otherwise he/she loses the right to enter the exam for that course. Given that





the use of cards is a pilot project, this measure has not been applied yet but is deemed to be applied in the following years. For the evaluators it can be seen here that the university uses a very modern IT-based system.

When students receive new credits, they are informed by email. Furthermore, the system offers the possibility to get in contact with the professors. Students have the right to enter the same exam three times. If the exam is not passed after the third time, the evaluation is done by commission. If even after the fourth time the student fails to pass the exam, he/she automatically fails the whole year.

The following methods are used to determine academic achievement: Exam; Tests; Seminar work; Professional practice; Practical test during exercises; or interpretation and presentation of other works. Each of these represent a part of assessment, and the result of each contributes to the final grade. On the number, date of the exam, and the evaluation criterion, students are informed through the course syllabus. Also, one academic year has three regular exams periods. There is a flexible student treatment if a particular situation arises. For example, in addition to regular examinations, they may also be assessed by an examination committee if the student has complained or if it is assigned to the study programme.

Unfortunately, it turns out that there is no adequate check for plagiarism in submitted works or final papers. The university must therefore establish a system to check corresponding examination papers and theses for plagiarism and take appropriate measures.

All rights and obligations of students are publicly available. According to the Statute of the University of Prishtina, students who are admitted to the University have different rights, e.g. attending courses etc.

According to the available documents and after the discussions at the university, the evaluators can also state that the lecturers are accessible to the students and can be approached if any



study-related concerns arise. In the university's own SWOT analysis, a number of points have already been mentioned which the university should also pursue itself.

<i>Standard</i>	<i>Compliance</i>	
	<i>Yes</i>	<i>No</i>
Standard 5.1. There is a clear and formally adopted admission procedure at institutional level that the study program respects when organising students' recruitment. Admission requirements are consistently and fairly applied for all students.	X	
Standard 5.2. All students enrolled in the study program possess a high school graduation diploma or other equivalent document of study, according to MEST requirements.	X	
Standard 5.3. The study groups are dimensioned so as to ensure an effective and interactive teaching and learning process.	X	
Standard 5.4. Feedback to students on their performance and results of assessments is given promptly and accompanied by mechanisms for assistance if needed.	X	
Standard 5.5. The results obtained by the students throughout the study cycles are certified by the academic record.	X	



Standard 5.6. Flexible treatment of students in special situations is ensured with respect to deadlines and formal requirements in the program and to all examinations.	X	
Standard 5.7. Records of student completion rates are kept for all courses and for the program as a whole and included among quality indicators.	X	
Standard 5.8. Effective procedures are being used to ensure that work submitted by students is original.		X
Standard 5.9. Students' rights and obligations are made publicly available, promoted to all those concerned and enforced equitably; these will include the right to academic appeals.	X	
Standard 5.10. The students' transfer between higher education institutions, faculties and study programs is clearly regulated in formal internal documents.	X	
Standard 5.11. Academic staff is available at sufficient scheduled times for consultation and advice to students. Adequate tutorial assistance is provided to ensure understanding and ability to apply learning.	X	

**Compliance level:** Substantially compliant

**ET recommendations:**



- 1. The university must therefore establish a system to check corresponding examination papers and theses for plagiarism and take appropriate measures.*

## **2.6 Research**

Establishment of the Institute for Economic Research at the Faculty of Economics in 2018 with the aim of promoting and advancing scientific research work, motivating the educators to increase creative capacities for fruitful and effective work based on scientific research is evaluated positively. According to the SER, research volume and content at the programme level depends on the Institute for Scientific Research at faculty level, while the Department of Marketing must also develop its own research priorities and objectives. The study programme has defined scientific/applied research objectives only in general that can be applied to all faculty and even the university. The SER does not contain information on the research development plan of the Department of Marketing with regards to the reflection of scientific / applied research objectives.

UP home page section requires considerable attention. Scientific Research consists of nine subsections, however almost all of them are empty, with the exception of a few sub-sections: Core Group, Research Projects supporting unit and Dokumente në fushën e kërkimeve shkencore, which also have only minimal and not updated information. The intention to create this section and subsections is assessed as positive but must be completed as soon as possible. It would be necessary to create a separate research section at the Faculty of Economics homepage: Priority research directions for each Department; Journals, Conferences etc.

Expectations for inclusion of teaching staff in research and academic activities are clearly defined and performance related to these expectations is considered in the criteria for staff evaluation and promotion are set out in the Regulation on Selection Procedures for Appointment. The discussion with academic Faculty members during the site visit showed that



---

academic staff are informed about the criteria for evaluating and promoting staff and consider them achievable.

Since 2017, the Faculty has organised 3 international scientific conferences. This is a positive initiative to organize international scientific conferences and seminars, panel discussions. However, given that organising annual conferences requires a lot of resources, it would be useful to network with other foreign universities and initiate a conference in Kosovo every 4 or 5 years.

In addition, the faculty publishes Balkan Economic Review, a scientific journal in the field of economics, business and law. The journal publishes academic scientific articles, preliminary reports, scientific papers presented at conferences, and reviews of academic books. At present, 2 volumes have been published, mostly the authors are PhD students. As a positive, it should be noted that the papers are internationally co-authored.

University of Pristina has a subscription to Elsevier, through which academic staff and students are able to receive membership and access e-libraries of scientific works. Membership in Elsevier enables access to company products such as Science Direct. ScienceDirect is the portal of journals and scientific articles. Academic staff and students are provided with access to the Elsevier / Scopus science database. However, it is recommended that UP looks for EU projects to obtain financing for the purchase of databases with data access as Orbis, Market Line etc.

SER did not provide information for the standard 6.3.: clear policies are established for defining what is recognized as research, consistent with international standards and established norms in the field of study of the program.

Statistics on the number of published works of professors / assistants of the Department of Marketing shows that almost each academic staff member and researcher has produced at least an average of one scientific/applied research publication or artistic outcome/product per year for the past three years. Unfortunately, according to the SER the attached annex (Annex 10,11,12) that should prove the conformation for the standards 6.4 and 6.5. includes



information for other Department (Economics), and only very few publications for the Marketing Department can be found there. Information about conferences (Annex 10,11,12) is not provided with the names of the authors, as a result of which it was impossible to find out how actively academic staff participates in conferences, seminars and discussions. The experts also used the attached document “List of workshops, conferences and training for academic staff” and staff CVs to find necessary information.

A large number of staff have completed their studies as a whole or a part of them outside of Kosovo and have brought their international experiences in teaching, learning and research.

Policies establishing intellectual property rights and clear procedures set out for commercialisation of ideas have to be developed by staff and students.

<i>Standard</i>	<b>Compliance</b>	
	<b>Yes</b>	<b>No</b>



<p><i>Standard 6.1.</i> The study program has defined scientific/applied research objectives (on its own or as part of a research centre or interdisciplinary program), which are also reflected in the research development plan of the institution; sufficient financial, logistic and human resources are allocated for achieving the proposed research objectives.</p>		X
<p><i>Standard 6.2.</i> Expectations for teaching staff involvement in research and scholarly activities are clearly specified, and performance in relation to these expectations is considered in staff evaluation and promotion criteria.</p>	X	
<p><i>Standard 6.3.</i> Clear policies are established for defining what is recognized as research, consistent with international standards and established norms in the field of study of the program.</p>		X
<p><i>Standard 6.4.</i> The academic staff has a proven track record of research results on the same topics as their teaching activity.</p>	X	
<p><i>Standard 6.5.</i> The academic and research staff publish their work in speciality magazines or publishing houses, scientific/applied/artistic products are presented at conferences, sessions, symposiums, seminars etc. and contracts, expertise, consultancy, conventions, etc. are provided to partners inside the country and/or abroad.</p>	X	
<p><i>Standard 6.6.</i> Research is validated through: scientific and applied research publications, artistic products, technological transfer through consultancy centres, scientific parks and other structures for validation.</p>	X	
<p><i>Standard 6.7.</i> Each academic staff member and researcher has produced at least an average of one scientific/applied research publication or artistic outcome/product per year for the past three years.</p>	X	



<i>Standard 6.8.</i> Academic and research staff publish under the name of the institution in Kosovo they are affiliated to as full-time staff.	X	
<i>Standard 6.8.</i> Academic staff are encouraged to include in their teaching information about their research and scholarly activities that are relevant to courses they teach, together with other significant research developments in the field.	X	
<i>Standard 6.9.</i> Policies are established for ownership of intellectual property and clear procedures set out for commercialization of ideas developed by staff and students.		X
<i>Standard 6.10.</i> Students are engaged in research projects and other activities	X	

**Compliance level:** Substantially compliant

**ET recommendations:**

- 1. The study program needs to add the scientific/applied research objectives related to Marketing, based on the priority areas of research.*
- 2. Create a separate faculty home page with Research section, identifying priority research directions for each Department; Journals, Conferences etc.*
- 3. Networking with international universities in the organisation of conferences.*
- 4. Stimulate students to apply for the independent research grant and funds from the external funding, donors and projects.*
- 5. Apply for projects to get funding for databases as Orbis, Market Line etc.*





6. *Provide clear policies for defining what is recognized as research, consistent with international standards and established norms in the field of study of the program.*
7. *Policies establishing intellectual property rights and clear procedures set out for commercialization of ideas have to be developed by staff and students.*
8. *The program should develop and implement measures for better involvement of students in research activities.*

## **2.7 Infrastructure and resources**

The Faculty of Economics has about 3,500 m<sup>2</sup> of physical space, not including corridors and various halls, which are sufficient for accommodation of lectures and exercises for all study programs. Of 3,500m<sup>2</sup>, about one-third are classrooms. All the academic staff are located in cabinets / offices which are solid spaces for independent scientific work which are equipped with computers, internet, printer / scanner. The corridors are set up for computers with internet access for student needs, which are a donation from Procredit Bank as a result of cooperation between these two institutions regarding student practices.

According to the Statute of the University of Prishtina (Art. 60 and Article 61), the Faculty of Economics likewise, as other academic units have the financial resources that come from student fees to improve educational quality as well as to cover unforeseen expenditures on educational staff. This percentage is decided by the Steering Council of the University of Prishtina. This implies that the Faculty of Economics has no legal competencies for independent financial planning and management. As a result, there is no financial plan at the level of the study program that would demonstrate the sustainability of the study program for the next three years (Standard 7.2). SER Annex 16 - Budget 2019-2021, shows that received revenue from the student fees is very small compared to expenses. It is not clear from the document whether this is the budget of a faculty or university, but it is clear that there are no separate positions at the program level.



There is lack of computers according to SER to ensure adequate software for the disciplines of study included in the curriculum, with utilisation licence (Standard 7.3. c).

The Faculty of Economics has its own library and reading room, however, it has very little room for the large number of students who are admitted each academic year (Standard 7.3. d). The number of places in the reading rooms in this reading room is 100 (this number is less than 10% of the active faculty of economics students in all programs). The faculty of Economics faculty possesses over 2,200 exemplars. It should be noted that the students of the Faculty of Economics also have access to the National Library of Kosovo (KCB), which has over 400 student reading and learning rooms, which operates during the hours 07:00 - 20:00 (Standard 7.5.).

At present, the infrastructure of the Faculty of Economics is not adapted to meet the needs of students with disabilities. However, the University of Prishtina has decided to build an elevator for the Faculty of Economics and Law, which will enable disabled persons and special needs to have access to the classrooms located on the floor second, third, and fourth. Otherwise, such students have so far accessed only in classrooms 2, 3, 4, 5 and the Great Amphitheatre (Standard 7.6.).

<i>Standard</i>	<i>Compliance</i>	
	<i>Yes</i>	<i>No</i>



Standard 7.1. The adequate long-term implementation of the study program is ensured in quantitative terms as regards premises, human resources and equipment. At the same time, it is guaranteed that qualitative aspects are also taken into account.	X	
Standard 7.2. There is a financial plan at the level of the study program that would demonstrate the sustainability of the study program for the next minimum three years.		X
Standard 7.3. The higher education institution must demonstrate with adequate documents (property deeds, lease contracts, inventories, invoices etc.) that, for the study program submitted for evaluation it possesses the following, for the next at least three years:  a) owned or rented spaces adequate for the educational process;  b) owned or rented laboratories, with the adequate equipment for all the compulsory disciplines within the curriculum, wherever the analytical syllabus includes such activities;  c) adequate software for the disciplines of study included in the curriculum, with utilisation licence;  d) library equipped with reading rooms, group work rooms and its own book stock according to the disciplines included in the curricula.	X	



<p>Standard 7.4. The number of seats in the lecture rooms, seminar rooms and laboratories must be related to the study groups' size (series, groups, subgroups); the applicative activities for the speciality disciplines included in the curricula are carried out in laboratories equipped with IT equipment.</p>	X	
<p>Standard 7.5. The education institution's libraries must ensure, for each of the study programs:</p> <p>a) a number of seats in the reading rooms corresponding to at least 10% of the total number of students in the study program;</p> <p>b) a number of seats in the group work rooms corresponding to at least 10% of the total number of students in the study program;</p> <p>c) their own book stock from Albanian and foreign speciality literature, enough to cover the disciplines within the curricula, out of which at least 50% should represent book titles or speciality courses of recognised publishers, from the last 10 years;</p> <p>d) a book stock within its own library with a sufficient number of books so as to cover the needs of all students in the cycle and year of study the respective discipline is provided for;</p> <p>e) a sufficient number of subscriptions to Albanian and foreign publications and periodicals, according to the stated mission.</p>	X	
<p>Standard 7.6. The infrastructure and facilities dedicated to the implementation of the program is adapted to students with special needs</p>		X



---

**Compliance level:** Substantially compliant

**ET recommendations:**

- 1. Faculty still needs to invest in student computing halls.*
- 2. Development of a financial plan at the level of the study program that would demonstrate the sustainability of the study program for a minimum of the next three years.*
- 3. Develop the list of free library resources to all categories of users (from students – up to professors). Prepare the additional source of information – like the Guide to Free Online Library Resources.*

### **3. OVERALL EVALUATION AND RECOMMENDATIONS OF THE ET**

The Panel would like to commend the programme development team for their proactive engagement with the Panel during the validation event. There was a very strong sense of



teamwork and ownership exhibited by the programme development team. It is evident that a good level of care and attention has been given to the (re)design of the programmes for the upcoming cohorts of students. Having considered the documentation provided and discussed it with the programme development team, the Re-accreditation Panel recommends the following:

<b>Standard</b>	<b>Compliance Level</b>
1. Mission, objectives and administration	Substantially complaint
2. Quality management	Partially complaint
3. Academic Staff	Substantially complaint
4. Educational Process content	Substantially complaint
5. Students	Substantially complaint
6. Research	Substantially complaint
7. Infrastructure and resources	Substantially complaint
<b>Overall Compliance</b>	<b>Substantially complaint</b>



---

The overall compliance is assessed by the expert(s) at the level of **Substantially Compliant**. However, the following recommendations need to be considered in relation to programme's re-accreditation:

1. A number of grammatical, translation, spelling and formatting errors have been recorded across all sections of original self-evaluation reports for all programmes; this often impeded understanding and could raise further questions. It is important for the institution to verify that the report is written as a third-person narrative, i.e. without using 'I' or 'we' or other pronouns, and that all comments are written with the consistent choice of grammatical tense. As a third-person narrative, the comments and observations should have a neutral tone throughout.

2. With regards to evaluation of staff performance across KPIs, it is suggested that the following criteria are integrated into individual staff records:

- *Regular module monitoring/ review processes and participation in course team meetings (e.g. Course Committee);*
- *Views of the External Examiners for the course/ programme/ individual module in their visit and reports;*
- *Student performance data, career progression and feedback from alumni;*
- *Participation in Department Learning and Teaching events and conferences;*
- *Peer observation of teaching as required (with development of appropriate observation criteria);*
- *Staff appraisal in terms of identifying staff development requirements;*
- *Staff membership of the educational and professional bodies;*



· *Staff involvement with learning and teaching research initiatives.*

3. Also, in addition to teaching observations, variety of other methods should be effectively deployed to fulfil performance management function in full. Teaching observation should be collaborative and centred around a professional and supportive dialogue. This can particularly be achieved when design of the process is informed by such criteria as planning, presentation, teaching approach and aids to share good practices in teaching (as well indicate one's performance). Finally, it is important to assess student response to one's teaching (e.g. general atmosphere, level of student engagement, etc.).

4. For achieving greater publicity about departmental research activities, it is recommended that a separate faculty home page with Research section, identifying priority research directions for each Programme is created. Information about student opportunities for applying for independent research grants and funds from the external donors should be included into the same dedicated area; as well as clear policies clear policies for defining what is recognised as research, consistent with international standards and established norms in the field of study of the program are provided. The same applies to other homepage sections, more information on at least two languages (including English) is strongly recommended.

5. It is strongly recommended that the program develops a differentiated catalogue of intended learning outcomes which is complemented by significant explanations how these learning outcomes and the competences to be acquired by students relate to the relevant descriptor levels of the European Qualification Framework.

6. There is a strong need in further development of teaching practices through strengthening e-learning and online teaching. Both approaches should be integrated systematically in the teaching strategies. In order to reach an extensive deployment of online teaching methods, an extensive program of teacher training offering appropriate courses for teachers should be implemented, standards for e-learning and online-teaching





should be defined and made parts of the course evaluation and of the self-assessment of teachers.

7. The digitalisation dimension should be integrated systematically as a cross-section subject in the curriculum. This refers to the particular areas and manifestations of digitalisation and its impact on economy and society, but also to the competences required for production, management and analysis of (big) data in data-driven environments.

8. The improvements suggested above should be subjected to rigorous quality management based on a proven quality management framework which is communicated to all stakeholders and which serves as a basis for participatory action involving all stakeholders.

9. UP should aim to create an environment which welcomes all students, enabling them to participate fully in university life. This applies to students with physical disabilities. Additionally, Student Welfare Support Unit should be established to support students with learning difficulties such as dyslexia, for example.

**In conclusion, the Expert Team (The Panel) considers that Bachelor of Science in Marketing (BSc in Marketing) study programme offered by University of Prishtina is Substantially Compliant with the standards included in the KAA Accreditation Manual and, therefore, recommends to accredit the above study programme for a duration of 3 years with 200 full-time students to be enrolled on the programme.**

#### **4. APPENDICES (n/a)**



Republika e Kosovës  
Republika Kosova - Republic of Kosovo  
Agjencia e Kosovës për Akreditim  
Agencija Kosova za Akreditaciju  
Kosovo Accreditation Agency



**EXPERT TEAM**

.....**Prof. Dr Nataliya Shiraz** .....**13/07/2020**

(Signature)

(Print Name)

(Date)