



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

***UNIVERSITY OF PRISHTINA “HASAN PRISHTINA”
FACULTY OF AGRICULTURE AND VETERINARY
B.Sc. FOOD TECHNOLOGY AND BIOTECHNOLOGY***

REACCREDITATION

REPORT OF THE EXPERT TEAM

23 April 2021, Stuttgart



TABLE OF CONTENTS

Contents

TABLE OF CONTENTS.....	2
1. INTRODUCTION.....	3
1.1. Context.....	3
1.2. Site visit schedule	4
1.3. A brief overview of the institution and program under evaluation.....	5
2. PROGRAM EVALUATION	6
2.1. Mission, objectives and administration.....	6
2.2. Quality management	8
2.3. Academic staff	10
2.4. Educational process content.....	14
2.5. Students.....	17
2.6. Research.....	20
2.7. Infrastructure and resources	23
3. OVERALL EVALUATION AND RECOMMENDATION OF THE ET.....	26
4. APPENDICES (<i>if available</i>)	26



1. INTRODUCTION

1.1. Context

Date of site visit:

08.04.2021 online meetings per video-conference

Expert Team (ET) members:

- Prof. Dr. Joachim Müller, University of Hohenheim, DE

Coordinators from Kosovo Accreditation Agency (KAA):

- Naim Gashi, Executive Director of KAA
- Shkelzen Gerxhaliu, Senior Officer for Evaluation and Monitoring
- Arianit Krasniqi, Senior Officer for Evaluation and Accreditation
- Leona Kovaci, Senior Officer for Evaluation and Monitoring
- Ilirjane Ademaj, Senior Officer for Evaluation and Monitoring

Sources of information for the Report:

- *SER*
- *Syllabus*
- *Staff CVs*
- *Annex*

Criteria used for program evaluation:

CL	Compliance level	%
A	Fully compliant	> 90
B	Substantially compliant	70-90
C	Partially compliant	30-70 ¹
D	Non-compliant	< 30
n.a.	not applicable	

¹ 30-60% according KAA Accreditation Manual, corrected to close the gap



Abbreviations

EHEA	European Higher Education Area
ET	Expert team
FAV	Faculty of Agriculture and Veterinary
HEI	Higher Education Institution
KAA	Kosovo Accreditation Agency
OFQA	Office for Quality Assurance
SER	Self-evaluation report
SWOT	Strength, Weaknesses, Opportunities, Threats
UP	University of Prishtina

1.2. Site visit schedule

09.00 – 09.40	Meeting with the management of the faculty where the programme is integrated (<i>no slide presentation is allowed, the meeting is intended as a free discussion</i>)
09:45 – 10:30	Meeting with quality assurance representatives and administrative staff
10:30 – 11:10	Lunch Break
11:10 – 12:10	Meeting with the heads of the study programme 1. Food Technology and Biotechnology, BA
12:15 – 13:15	Meeting with the heads of the study programme 2. Agriculture and Food Economics, MA
13.20 – 14:00	Meeting with teaching staff
14:05 – 14:45	Meeting with students
14:50 – 15:30	Meeting with graduates
15.35 – 16:15	Meeting with employers of graduates and external stakeholders
16.15 – 16:25	Internal meeting of KAA staff and experts
16:25 – 16:35	Closing meeting with the management of the faculty and program



No	Study programs	Experts	Responsible persons of study programs		
1	Food Technology and Biotechnology, BA (Reaccreditation)	Prof. Dr. Joachim Müller	Xhavit Ramadani	Salih Salihu	Driton Sylejmani Rreze Gecaj
2	Agriculture and Food Economics, MA (Reaccreditation)	Prof. Dr. Joachim Müller	Iliriana Miftari	Mujë Gjonbalaj	Njazi Bytyqi

1.3. A brief overview of the institution and program under evaluation

The Faculty of Agriculture was founded on August 26, 1973. The aim of this foundation has been the faster development of the agricultural sector in Kosovo by graduating well educated people with superior qualifications in agriculture. In 2001, the Senate of the University of Prishtina approved curricula based on the Bologna Declaration for Bachelor Degree. In 2006 the Faculty Council and its academic staff pro-posed expanding the Faculty of Agriculture to the Faculty of Agriculture and Veterinary (FAV). The proposal became approved by the Senate of the University of Prishtina (UP) and subsequently the Minister of Education, Science and Technology issued an amending Decision no. 883/01-B, on December 2006. In the academic year 2018/19 in FAV, the lessons are taught by 38 professors and 7 full-time teaching assistants. In addition, there are engaged 16 professors and 2 assistants from UPs other academic units, as well as 32 associates outside UP. According to the report of the Student Services of FAV for the academic year 2018/2019, in all directions at the Bachelor and Master level there are 1760 and 231 active students, respectively.

The program under evaluation for reaccreditation is a 3-year B.Sc. study program with 180 ECTS.



2. PROGRAM EVALUATION

2.1. Mission, objectives and administration

Mission, objectives and administration	CL
<p><i>Standard 1.1. The study program mission is in compliance with the overall mission statement of the institution.</i></p> <p>According to the SER, "...the mission of this program is in full harmony with the mission of the University of Prishtina "Hasan Prishtina", as stated in its highest legal act - UP statute."</p> <p>As discussed and mentioned in the online evaluation meeting with the Dean and Vice Deans of FAV at UP it can be confirmed that the mission of the study program meets the vision of the FAV in terms of employment oriented education.</p>	A
<p><i>Standard 1.2. Relevant academic and professional advice is considered when defining the intended learning outcomes which are consistent with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area.</i></p> <p>The program is structured according Bologna Declaration on vocational education and training in terms of durance (3 years) and work load (180 ECTS) and meets the Framework for Qualifications of the European Higher Education Area.</p>	A
<p><i>Standard 1.3. The study program has a well-defined overarching didactic and research concept.</i></p> <p>In the SER it is claimed that the study program has a well-defined didactic and research concept, but the SER fails to portray overarching elements. The learning platform SEMS can be considered as one of those elements.</p>	B
<p><i>Standard 1.4. There are formal policies, guidelines and regulations dealing with recurring procedural or academic issues. These are made publicly available to all staff and students.</i></p> <p>Formal policies, guidelines and regulations are established and referenced in the SER.</p>	A
<p><i>Standard 1.5. All staff and students comply with the internal regulations relating to ethical conduct in research, teaching, assessment in all academic and administrative activities.</i></p>	A



University statutes and a Code of Ethics are in place, referenced in the SER. It can be assumed that staff and students are acting accordingly.	
<i>Standard 1.6. All policies, regulations, terms of reference and statements of responsibility relating to the management and delivery of the program are reviewed at least once every two years and amended as required in the light of changing circumstances.</i>	B
It is claimed in the SER that reviews of policies and regulations are conducted. The periodicity is not explicitly mentioned.	
Overall	B

Compliance level: Substantially compliant

ET recommendations:

- 1. The electronic learning-platform SEMS has been used intensively, supported by the restrictions due to the pandemic. Further intensification in a sustainable way are recommended to implement a comprehensive overarching didactic concept.*



2.2. Quality management

Quality management	CL
<p><i>Standard 2.1. All staff participate in self-evaluations and cooperate with reporting and improvement processes in their sphere of activity.</i></p> <p>The SER states that The Department holds regular meetings at certain times each semester and each academic staff reports to the department on the progress of implementing the syllabus.</p>	B
<p><i>Standard 2.2. Evaluation processes and planning for improvement are integrated into normal planning processes.</i></p> <p>The Department continuously evaluates the quality of teaching through anonymous questionnaires that are filled by students and staff at the end of the course The FAV has established an Office for Quality Assurance (OFQA) for structured improvement procedures.</p>	B
<p><i>Standard 2.3. Quality assurance processes deal with all aspects of program planning and delivery, including services and resources provided by other parts of the institution.</i></p> <p>The SER states that the Department continuously supports quality development through program planning.</p> <p>The online meetings gave the impression that the internal quality assurance system is functional, with clear responsibilities divided at all institution's levels. The OFQA is involved in all steps of the design of study programs.</p>	A
<p><i>Standard 2.4. Quality evaluations provide an overview of quality issues for the overall program as well as of different components within it; the evaluations consider inputs, processes and outputs, with particular attention given to learning outcomes for students.</i></p> <p>The SER refers to the periodical KAA reaccreditation process and the resulting quality improvement. Further quality parameters of the study program such as number of applications, enrolment, completion rate, duration of the study and grade overview should be more intensively included into the QA mechanism and also provided in the SER.</p>	B
<p><i>Standard 2.5. Quality assurance processes ensure both that required standards are met and that there is continuing improvement in performance.</i></p>	B



<p>The SER is referring to the periodical KAA reaccreditation process. The ET trusts that the OFQA is adequate to ensure that standards are met and an improvement in performance is stimulated.</p>	
<p><i>Standard 2.6. Survey data is being collected from students, graduates and employers; the results of these evaluations are made publicly available.</i></p> <p>Surveys are performed by the students. Further surveys by graduates or employers are not mentioned in the SER. Results are not made publicly available.</p> <p>The online meetings revealed that UP organizes informal consultations with different stakeholders as graduates or employers, but it is necessary to do this in a formal and regular way, applying periodical surveys. These remaining shortcomings have been confirmed in the stakeholder discussions, particularly by teaching staff, graduates and employers.</p>	B
<p><i>Standard 2.7. Results of the internal quality assurance system are taken into account for further development of the study program. This includes evaluation results, investigation of the student workload, academic success and employment of graduates.</i></p> <p>In the SER an annual internal self-evaluation report is mentioned, comprising quality in teaching and scientific activity of staff. No further information on the procedure is provided in the SER. The ET trusts that results of the internal quality assurance system are used by the OFQA to further develop the study program. This was confirmed in the stakeholder-discussions during the online meetings, particularly by teaching staff, graduates and employers.</p>	A
<p><i>Standard 2.8. The institution ensures that reports on the overall quality of the program are prepared periodically (eg. every three years) for consideration within the institution indicating its strengths and weaknesses.</i></p> <p>An annual internal self-evaluation report is prepared.</p>	A
<p><i>Standard 2.9. The quality assurance arrangements for the program are themselves regularly evaluated and improved.</i></p> <p>The information provided by the SER under Standard 2.9 is not meeting the point, i.e. whether the quality assurance system is evaluated itself: there is no information how the Quality Assurance system at the university level is evaluated and improved. However, the QA processes are regularly evaluated by the KAA and updated according to KAA requirements. The ET trusts that the OFQA is monitored by the UP and FAV management.</p>	B



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Overall	B
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Compliance level: Substantially compliant

ET recommendations:

- 1. Reports of surveys and evaluations should be exemplarily provided as documents in Appendix of the SER. In case public reports are expected by KAA standards, a link to the respective institution website has to be provided.*
- 2. Further quality parameters of the study program such as number of applications, enrolment, completion rate, duration of the study and grade overview should be more intensively included into the QA mechanism and also provided in the SER.*
- 3. It has to be ensured that the QA system and the data collection instruments cover the whole range of program activities, including responses and suggestions by graduates and employers*



2.3. Academic staff

Academic staff	CL
<p><i>Standard 3.1. Candidates for employment are provided with full position descriptions and conditions of employment. To be presented in tabular form data about full time (FT) and part time (PT) academic/ artistic staff, such as: name, qualification, academic title, duration of official (valid) contract, workload for teaching, exams, consulting, administrative activities, research, etc. for the study program under evaluation.</i></p> <p>A list with 43 full-time staff members with PhD-title, is provided in the SER. The time allocation for research, teaching and administration is not mentioned. More information is provided in the syllabus in Annex.</p> <p>During the online meetings it has been reported particularly by teaching staff, that regular competition procedures become applied, including provision of full position descriptions and conditions of employment.</p>	B
<p><i>Standard 3.2. The teaching staff must comply with the legal requirements concerning the occupation of teaching positions included in the Administrative instruction on Accreditation.</i></p> <p>The SER states that the staff members comply with the legal requirements concerning the occupation. The ET has no reason to doubt this statement.</p>	A
<p><i>Standard 3.3. Academic staff do not cover, within an academic year, more than two teaching positions (one full-time, one part-time), regardless of the educational institution where they carry out their activity.</i></p> <p>The SER states that staff members do not cover more than two teaching positions and is referring to the online staff form at KAA.</p>	A
<p><i>Standard 3.4. At least 50% of the academic staff in the study program are full time employees, and account for at least 50% of the classes of the study program.</i></p> <p>The SER states that 19 full-time staff members are contributing to the program. It can be assumed, that the standard is met.</p>	A
<p><i>Standard 3.5. For each student group (defined by the statute of the institution) and for every 60 ECTS credits in the study program, the institution has employed at least</i></p>	A



<p><i>one full time staff with PhD title or equivalent title in the case of artistic/applied science institutions.</i></p> <p>The SER states that the criteria of Standard 3.5 is met and presents a list of 4 full-time staff members, being responsible for the program.</p>	
<p><i>Standard 3.6. Opportunities are provided for additional professional development of teaching staff, with special assistance given to any who are facing difficulties.</i></p> <p>The SER briefly states that the Department continuously supports the needs of academic staff for academic development. Some more detailed information would be appreciated.</p>	B
<p><i>Standard 3.7. The responsibilities of all teaching staff, especially full-time, include the engagement in the academic community, availability for consultations with students and community service.</i></p> <p>The SER states that each of the academic staff at least twice a week has consultations with students.</p>	A
<p><i>Standard 3.8. Academic staff evaluation is conducted regularly at least through self-evaluation, students, peer and superiors' evaluations, and occur on a formal basis at least once each year. The results of the evaluation are made publicly available.</i></p> <p>A system of regular evaluation of teaching staff by students is established via the SEMS platform. No information is provided about peer and supervisors' evaluations. The results are visible for the management but are not made publicly available. During the online meetings it was also revealed that no feed-back of the survey is provided to the students.</p>	B
<p><i>Standard 3.9. Strategies for quality enhancement include improving the teaching strategies and quality of learning materials.</i></p> <p>Strategy and procedures for improving the quality of teaching and learning materials are not explicitly presented in the SER. Even though, there is the Strategic Plan at the Faculty (2018 - 2022) level that contains seven goals among which is "Goal 4: Enhance academic quality and innovative teaching methods".</p>	C
<p><i>Standard 3.10. Teachers retired at age limit or for other reasons lose the status of full-time teachers and are considered part-time teachers.</i></p>	C



Statement is missing	
Overall	B

Compliance level: Substantially compliant

ET recommendations:

- 1. It is not sufficient to only to claim in the SER that standards are met. There also should be a description of the procedures, how the standards are met.*
- 2. Specific budget allocation to additional professional development of teaching staff is recommended*
- 3. The ET recommends that the staff evaluation should become more transparent, particularly from the viewpoint of students. The results should always be provided to the respective teaching staff as well. Staff should reflect on the results of the questionnaire and give feedback to the students*



2.4. Educational process content

Educational process content	CL
<p><i>Standard 4.1. The study program is modelled on qualification objectives. These include subject-related and interdisciplinary aspects as well as the acquisition of disciplinary, methodological and generic skills and competencies. The aspects refer especially to academic or artistic competencies, to the capability of taking up adequate employment, contributing to the civil society and of developing the students' personality.</i></p> <p>The study program has clearly employment-oriented qualification objectives. The study program is designed to offer sufficient opportunity to acquire disciplinary, methodological and generic skills and competencies. This is confirmed by respective statements in the SER.</p>	A
<p><i>Standard 4.2. The study program complies with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area. The individual components of the program are combined in a way to best achieve the specified qualification objectives and provide for adequate forms of teaching and learning.</i></p> <p>First part of Standard 4.2 concerning compliance with National and EU frameworks is already asked and answered in Standard 1.2. Second part about program components in terms of teaching methods is not addressed in the SER.</p>	B
<p><i>Standard 4.3. The disciplines within the curriculum are provided in a logical flow and meet the definition and precise determination of the general and specific competencies, as well as the compatibility with the study programs and curricula delivered in the EHEA. To be listed at least 7 learning outcomes for the study program under evaluation.</i></p> <p>The curriculum as presented in the SER under Standard 4.1 provides a logical flow of subjects and allows a choice of elective courses from a list, starting the 4th semester. A total of 6 ECTS for the Diploma thesis in the 6th semester should be increased. A list of seven learning outcomes was not found in the SER.</p>	B
<p><i>Standard 4.4. The disciplines within the curriculum have analytical syllabuses which comprise at least the following: the discipline's objectives, the basic thematic content, learning outcomes, the distribution of classes, seminars and applicative activities,</i></p>	A



<p><i>students' assessment system, the minimal bibliography, etc. The full course description/ syllabuses of each subject/ module should be attached only in electronic form to the self-assessment report for the study program under evaluation.</i></p> <p>All required course information is provided in a well-arranged format in the syllabus found in Annex of the SER, comprising course objectives, learning outcomes, thematic content, teaching methods, students' assessment system and bibliography.</p>	
<p><i>Standard 4.5. If the language of instruction is other than Albanian, actions are taken to ensure that language skills of both students and academic staff are adequate for instruction in that language when students begin their studies. This may be done through language training prior to the commencement of the program.</i></p> <p>Language of instruction is Albanian.</p>	n.a.
<p><i>Standard 4.6. The student-teacher relationship is a partnership in which each assumes the responsibility of reaching the learning outcomes. Learning outcomes are explained and discussed with students from the perspective of their relevance to the students' development.</i></p> <p>The SER states that student consultations are offered by the teaching staff. This was also confirmed by the online meetings.</p>	A
<p><i>Standard 4.7. Teaching strategies are fit for the different types of learning outcomes programs are intended to develop. Strategies of teaching and assessment set out in program and course specifications are followed with flexibility to meet the needs of different groups of students.</i></p> <p>Teaching and assessment methods are well-defined on course level in the syllabus. The ET trusts that students under special circumstances (illnesses, disabilities, family situation) would be treated with appropriate flexibility.</p>	A
<p><i>Standard 4.8. Student assessment mechanisms are conducted fairly and objectively, are appropriate for the different forms of learning sought and are clearly communicated to students at the beginning of courses.</i></p> <p>The exam is defined by the course syllabus. Mode of examinations based on the Bologna Charter is published on the FAV website. SEMS is applied as a communication channel.</p>	A



<p><i>Standard 4.9. Appropriate, valid and reliable mechanisms are used for verifying standards of student achievement. The standard of work required for different grades is consistent over time, comparable in courses offered within a program, and in comparison with other study programs at highly regarded institutions.</i></p> <p>According to the SER, the assessment system is defined in the Statute of the University and the work required for different grades is consistent over time.</p>	A
<p><i>Standard 4.10. Policies and procedures include actions to be taken in to dealing with situations where standards of student achievement are inadequate or inconsistently assessed.</i></p> <p>The SER describes the procedure of repeating failed exams. Standard 4.10 seems to ask for procedures when students are complaining about inadequate or inconsistent assessment. This point is not met by the SER.</p>	C
<p><i>Standard 4.11. If the study program includes practice stages, the intended student learning outcomes are clearly specified and effective processes are followed to ensure that those learning outcomes and the strategies to develop that learning are understood by students. The practice stages are allocated ECTS credits and the work of the students at the practical training organisations is monitored through activity reports; students during practice stages have assigned tutors among the academic staff in the study program.</i></p> <p>The study program includes an internship of 6 ECTS as elective course. The students are preparing an internship report.</p>	A
<p><i>Standard 4.12. In order to facilitate the practice stages, the higher education institution signs cooperation agreements, contracts or other documents with institutions/organisations/practical training units.</i></p> <p>The SER states that the FAV has signed a cooperation agreement or Memorandum of Understanding with Agribusiness Private Companies.</p>	B
Overall	B

Compliance level: Substantially compliant

ET recommendations:

- 1. The internship should be placed more prominently in the curriculum as compulsory course*
- 2. Work load for the diploma thesis should be increased to 12 ECTS*



2.5. Students

Students	CL
<p><i>Standard 5.1. There is a clear and formally adopted admission procedure at institutional level that the study program respects when organising students' recruitment. Admission requirements are consistently and fairly applied for all students.</i></p> <p>There is an official procedure of the students' admission and enrolment to the study programme prescribed by the UP regulation. The study programme admission is open to all students who have obtained the degree in the similar field of study in any institution in Kosovo. All candidates should pass the admission test and according to the results the Study programme allows 120 students to enrol.</p>	A
<p><i>Standard 5.2. All students enrolled in the study program possess a high school graduation diploma or other equivalent document of study, according to MEST requirements.</i></p> <p>The students enrolled to the study possess a high school graduation diploma or other equivalent document of study, according to MEST requirements.</p>	A
<p><i>Standard 5.3. The study groups are dimensioned so as to ensure an effective and interactive teaching and learning process.</i></p> <p>A maximum of 120 students per year is acceptable for a B.sc. program.</p>	A
<p><i>Standard 5.4. Feedback to students on their performance and results of assessments is given promptly and accompanied by mechanisms for assistance if needed.</i></p> <p>The SER states that students' performance and results of the assessments are available.</p>	A
<p><i>Standard 5.5. The results obtained by the students throughout the study cycles are certified by the academic record.</i></p> <p>The results are recorded and available to the students.</p>	A
<p><i>Standard 5.6. Flexible treatment of students in special situations is ensured with respect to deadlines and formal requirements in the program and to all examinations.</i></p>	A



Students who are in a delay with their obligations and exams can apply for an additional exam term according to the UP Regulation.	
<p><i>Standard 5.7. Records of student completion rates are kept for all courses and for the program as a whole and included among quality indicators.</i></p> <p>The SER is not clear in this point. It seems that the management is monitoring the completion rates.</p>	B
<p><i>Standard 5.8. Effective procedures are being used to ensure that work submitted by students is original.</i></p> <p>The brief statement in the SER is not sufficient. As confirmed during the meeting with teaching staff, they did not implement a clear plagiarism prevention strategy.</p>	D
<p><i>Standard 5.9. Students' rights and obligations are made publicly available, promoted to all those concerned and enforced equitably; these will include the right to academic appeals.</i></p> <p>According to the SER, the student rights and obligations are publicly available and equitably enforced. Regarding the student appeals, the SER states there are two levels: first level is the FAV and the second one is the UP. Both institutions follow the Code of Ethic (2013) and the recently adopted Regulation on the procedure and disciplinary phases against students' misbehaviour (2021) chaired by the Ethical Council and the Disciplinary Board. During the site visit several interviewees pointed out that there is a student union which provides several services to the students' rights meeting such as student election for the decision-making processes participation, appeal submission and similar. The union organises the student representatives' elections to participate in the decision-making processes participating in different Faculty and Study programme boards.</p>	B
<p><i>Standard 5.10. The students' transfer between higher education institutions, faculties and study programs is clearly regulated in formal internal documents.</i></p> <p>The transfer of students between higher education institutions, faculties and study programs is regulated at University level, with Regulation 2/111 of 14.7.2017, which is public on the University web site.</p>	A
<p><i>Standard 5.11. Academic staff is available at sufficient scheduled times for consultation and advice to students. Adequate tutorial assistance is provided to ensure understanding and ability to apply learning.</i></p>	B



The assistance is in a form of consultation meetings with the teachers available twice per week, yet there is no record about it – how often and how many students seek for the assistance. Student participants stated that they use this assistance very often, but there is no record of it.	
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Overall	B
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Compliance level: Substantially compliant

ET recommendations:

- 1. The University should launch the policy to make students' theses available to the public in order to discourage possible plagiarism.*
- 2. Post-evaluation action plan design and implementation is compulsory, at least once per year, for the academic staff to improve the teaching process and the knowledge transfer for the teaching staff towards the students.*



2.6. Research

Research	CL
<p><i>Standard 6.1. The study program has defined scientific/applied research objectives (on its own or as part of a research centre or interdisciplinary program), which are also reflected in the research development plan of the institution; sufficient financial, logistic and human resources are allocated for achieving the proposed research objectives.</i></p> <p>The SER clearly states that financial and logistical support for research in this program is lacking. At least, the policies for promoting scientific research within the university are included within the Strategic Education Plan in Kosovo and the National Science Program in the Republic of Kosovo.</p>	C
<p><i>Standard 6.2. Expectations for teaching staff involvement in research and scholarly activities are clearly specified, and performance in relation to these expectations is considered in staff evaluation and promotion criteria.</i></p> <p>According to the SER “Inclusion of teaching staff in research activities and their performance in relation to the academic promotion are specified in regulation no. 465, dated 02.03.2018 of the University of Prishtina "Hasan Prishtina" and Administrative Instruction 1/2018 of the Ministry of Education Science and Technology for the recognition of internationally revised platforms and journals”. During the online interviewees expressed their effort as minimum of 6 hours per week of research and the rest is dedicated to teaching. Despite the ratio, the teaching staff monthly salary depends on the number of study programme they participate in. Therefore, they are overloaded with the teaching at the expense of the research.</p>	B
<p><i>Standard 6.3. Clear policies are established for defining what is recognized as research, consistent with international standards and established norms in the field of study of the program.</i></p> <p>Clear policies for determining and defining what is known as research are specified in regulation no. 465, dated 03.02.2018 of the University of Prishtina and Administrative Instruction 1/2018 of the Ministry of Education, Science and Technology for the recognition of platforms and international journals with peer review.</p>	A



<p><i>Standard 6.4. The academic staff has a proven track record of research results on the same topics as their teaching activity.</i></p> <p>Google scholar has been screened for the 4 staff members mentioned in the SER for the program, where 3 out of the 4 have an entry and fulfil the standard. The h-index was between 1 and 4, which is low. In average, one paper per year was published. CVs in Annex are not prepared very well.</p>	B
<p><i>Standard 6.5. The academic and research staff publish their work in speciality magazines or publishing houses, scientific/applied/artistic products are presented at conferences, sessions, symposiums, seminars etc. and contracts, expertise, consultancy, conventions, etc. are provided to partners inside the country and/or abroad.</i></p> <p>see Standard 6.4</p>	B
<p><i>Standard 6.6. Research is validated through: scientific and applied research publications, artistic products, technological transfer through consultancy centres, scientific parks and other structures for validation.</i></p> <p>see Standard 6.4</p>	B
<p><i>Standard 6.7. Each academic staff member and researcher has produced at least an average of one scientific/applied research publication or artistic outcome/product per year for the past three years.</i></p> <p>see Standard 6.4</p>	B
<p><i>Standard 6.8. Academic and research staff publish under the name of the institution in Kosovo they are affiliated to as full time staff.</i></p> <p>Confirmed in Google scholar.</p>	A
<p><i>Standard 6.9. Academic staff are encouraged to include in their teaching information about their research and scholarly activities that are relevant to courses they teach, together with other significant research developments in the field.</i></p> <p>The ET trusts that the teaching staff is integrating own research outcomes as much as available into teaching as this is the regular way of teaching at an University. However, there is quite substantial potential for increasing quantity and improving quality in this</p>	B



respect. There is no evidence on the encouragement of the teaching staff to include own research results into the teaching process.	
<p><i>Standard 6.10. Policies are established for ownership of intellectual property and clear procedures set out for commercialization of ideas developed by staff and students.</i></p> <p>According to SER in Kosovo, the intellectual property aspect is protected by the Law on Copyright and Related Rights adopted by the Assembly of Kosovo. The aspects of this law include the intellectual property of UP staff and students.</p>	A
<p><i>Standard 6.11. Students are engaged in research projects and other activities.</i></p> <p>According to the online meeting findings, students' theses are based on the research. The participants stated that there were opportunities for students to participate in research activities. The SER has not provided any evidence supporting this standard.</p>	B
Overall	B

Compliance level: Substantially compliant

ET recommendations:

1. *Due to poorly prepared CVs by several teaching staff, we recommend a workshop for the teaching staff about scientific writing including proper citation of own and other people's work.*
2. *Teaching staff should involve students in the research activities.*



2.7. Infrastructure and resources

Site visits at the locations and in personal presence have been not possible due to Covid-19 restrictions. Evaluation of infrastructure and resources was made on the basis of the information received from the institution and those declared by the participants in the online meetings.

Infrastructure and resources	CL
<p><i>Standard 7.1. The adequate long-term implementation of the study program is ensured in quantitative terms as regards premises, human resources and equipment. At the same time, it is guaranteed that qualitative aspects are also taken into account.</i></p> <p>As confirmed in the online meetings, a new Faculty building and an UP experimental farm in direct neighbourhood will provide excellent conditions for the study program in the near future. Permanent teaching staff is available and accomplished by temporary staff. However, increasing the number of staff, particularly permanent staff would positively contribute to the programs quality and attractiveness.</p>	A
<p><i>Standard 7.2. There is a financial plan at the level of the study program that would demonstrate the sustainability of the study program for the next minimum three years.</i></p> <p>The SER does not contain a financial plan at the level of the study program. Investment and financial budgets and policies are regulated at higher levels of the management including the level of the academic unit and the University. However, it is indicated in the SER that budget allocated is sufficient for keeping the study program sustainable.</p>	B
<p><i>Standard 7.3. The higher education institution must demonstrate with adequate documents (property deeds, lease contracts, inventories, invoices etc.) that, for the study program submitted for evaluation it possesses the following, for the next at least three years:</i></p> <p><i>a) owned or rented spaces adequate for the educational process;</i></p> <p><i>b) owned or rented laboratories, with the adequate equipment for all the compulsory disciplines within the curriculum, wherever the analytical syllabus includes such activities;</i></p> <p>UP provides an adequate, clean, attractive and well-maintained physical environment for its building, particularly the new building which is short before moving in. The</p>	B



<p>college has laboratories, with the basic equipment which should be improved continuously.</p> <p><i>c) adequate software for the disciplines of study included in the curriculum, with utilisation licence;</i></p> <p>Adequate software is included in the curriculum. Additionally, online teaching equipment should be expanded and completed. It has to be mentioned that use of UP learning platform (SEMS) has significantly increased during recent years, partly as a consequence to pandemic restrictions.</p> <p><i>d) library equipped with reading rooms, group work rooms and its own book stock according to the disciplines included in the curricula.</i></p> <p>The library mentioned in the SER is rather limited in space (60 m²) and number of titles (3000). Extension is recommended. Also, electronic access to scientific literature should be documented in the SER.</p> <p>Further adequate and easily accessible support services through Central University Library as well as Academic Unit Libraries with reading rooms and book stock seems to be available at UP.</p>	
<p><i>Standard 7.4. The number of seats in the lecture rooms, seminar rooms and laboratories must be related to the study groups' size (series, groups, subgroups); the applicative activities for the speciality disciplines included in the curricula are carried out in laboratories equipped with IT equipment.</i></p> <p>The ET trusts that the number of seats in the lecture rooms, seminar rooms and laboratories in the new university building will be sufficient.</p>	A
<p><i>Standard 7.5. The education institution's libraries must ensure, for each of the study programs:</i></p> <p><i>a) a number of seats in the reading rooms corresponding to at least 10% of the total number of students in the study program;</i></p> <p><i>b) a number of seats in the group work rooms corresponding to at least 10% of the total number of students in the study program;</i></p> <p><i>c) their own book stock from Albanian and foreign speciality literature, enough to cover the disciplines within the curricula, out of which at least 50% should represent book titles or speciality courses of recognised publishers, from the last 10 years;</i></p>	B



<p><i>d) a book stock within its own library with a sufficient number of books so as to cover the needs of all students in the cycle and year of study the respective discipline is provided for;</i> <i>e) a sufficient number of subscriptions to Albanian and foreign publications and periodicals, according to the stated mission.</i></p> <p>The library situation is only briefly addressed in the SER (s. comment on Standard 7.3 d). Discussions during previous site-visits by part of the ET in past years have revealed, that there is fairly free access to the central unit of the library as well as in the academic units. Free access is provided to electronic books, bibliographic references, bibliometric information scientific databases. The libraries offer quiet learning environments, extensive print and electronic collections and helpful staff to support students and teachers. However, in the SWOT analysis SER p. 48 “Lack of Internet library due to budget constraints” is now mentioned. The situation should improve after moving into the new building.</p>	
<p><i>Standard 7.6. The infrastructure and facilities dedicated to the implementation of the program is adapted to students with special needs.</i></p> <p>The buildings currently in use are not suitably adapted for students with physical disabilities and also, learning resources for special needs (as blindness, deafness etc.) are not available. At least partial improvements can be expected after moving into the new building.</p>	C
<p>Overall</p>	B

Compliance level: Sustainably compliant

ET recommendations:

1. *A detailed budget has to be presented for the study program;*
2. *Ensure appropriate provision for learning resources is made for students and staff with disabilities or difficulties*
3. *Investments in IT-resources is recommended, especially in electronic library.*



Republika e Kosovës
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Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

3. OVERALL EVALUATION AND RECOMMENDATION OF THE ET

In conclusion, the Expert Team considers that the study program **Food Technology and Biotechnology, B.Sc.** offered by the University of Prishtina is **sustainably compliant** with the standards included in the KAA Accreditation manual and, therefore, recommends **to accredit** the study program for a duration of **3 years** with a number of **120** students to be enrolled in the program.

4. APPENDICES *(if available)*

1. No Appendix

Expert Team

Member

Prof. Dr. Joachim Müller

1.6.2021

(Signature)

(Print Name)

(Date)