UNIVERSITY OF APPLIED SCIENCES FERIZAJ

ENGINEERING AND PRODUCTION MANAGEMENT

REACCREDITATION

REPORT OF THE EXPERT TEAM

June 2022, Ferizaj

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1.INTRODUCTION

1.1. Context

Date of site visit: 04.04.2022

Expert Team (ET) members:

- *Prof. Dr. Tauno Otto*

Coordinators from Kosovo Accreditation Agency (KAA):

- *Arianit Krasniqi, Senior Officer for Evaluation and Accreditation*
- *Leona Kovaçi, Senior Officer for Evaluation and Monitoring*

Sources of information for the Report (including additional requested resources):

- *Strategy of Digitalization of the University*
- *Draft Strategic Plan of University of Applied Sciences in Ferizaj 2022-2026*
- *Strategic Research Plan 2022-2026*
- *Key performance indicators at University level 2022-2024*
- *Quality Assurance Guidelines UASF*
- *Regulation for Master Studies*
- *Scientific Research Regulation*
- *Code of Ethics*
- *Questionnaire for evaluation of the program services and infrastructure by students*
- *Questionnaire for evaluation of Academic Staff and Subject*
- *Questionnaire for alumni*

Criteria used for program evaluation:
- *Standards & performance indicators for external evaluation according to the Accreditation Manual of KAA, July 2018.*

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1.2. Site visit schedule

Site Visit Program	
Time	*Meeting*
09:30 – 10:15	*Meeting with the management of the faculty where the programme is integrated*
10:20 – 11.05	*Meeting with quality assurance representatives and administrative staff*
11:15 – 12:15	*Meeting with the heads of the study programme:*
12:15 – 13.15	*Lunch break (lunch provided at place)*
13:15 – 14:00	*Meeting with teaching staff*
14:05 – 14:50	*Meeting with students*
15:00 – 15:45	*Meeting with graduates*
15:50 – 16:35	*Meeting with employers of graduates and external stakeholders*
16:35 – 16:40	*Internal meeting of KAA staff and experts*
16:40 – 16:45	*Closing meeting with the management of the faculty and program*

1.3. A brief overview of the institution and program under evaluation

The University of Applied Sciences in Ferizaj (UASF) was established in 2015. As pointed out in strategic plan The University of Applied Sciences in Ferizaj is the only public institution in Kosovo specializing in applied sciences. The MSc programme in Engineering and Informatics is offered at the Faculty of Engineering and Informatics.

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The UASF mission includes providing quality education, to prepare qualified rofessionals, dedicated researchers and educated and responsible citizens to develop a professional career and lead a productive life. In this accreditation process UASF University has applied MSc in Engineering and Informatics (re-accreditation under e new name).

2. PROGRAM EVALUATION

2.1. Mission, objectives and administration

The mission statement of the University of Applied Sciences Ferizaj (in the following addressed as UASF) is clear and ensures evaluation of progress towards the institutions goals and objectives. The UASF the mission is periodically reviewed in the light of changing circumstances. According to the Self Evaluation Report (SER) and the observations of the remote interviews it can be stated that the mission is consistently used as a guide in resource allocation and major program, project or policy decisions. The mission of the programme as stated in SER "is to develop specialized professionals in the field of Engineering, with a focus on product development and design using the latest applications easily adaptable and technological processes, to the demands of the labour market" is quite broad and as such suitable for applied science university profile.

A strategic plan is elaborated, there was in process of development of new strategic plan 2022-26. In the new strategic plan it is differentiated clearly between yearly achievemens, thus enabling predictive view in short, medium and long terms. In the document the KPIs at "Key performance indicators" are outlined by yearly target values. According to the structure of the university the operational, tactical and strategical objectives are updated regularly. There is Industrial Board involved in strategic planning. The strategic plan is also linked to the internal information management system by the university structure. The different tasks are discussed on the operational level by the faculty committees and a regular feedback on current activities, as well as progress in strategic initiatives is provided. The study program is in renaming process, where "Engineering and Production Management" is replacing the ongoing "Engineering and Informatics". The step is reflecting the essence of study program and also corresponds to the

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needs of local industry. Based on the SER and the discussions while the remote interviews it can be stated that the decision making bodies ensure that the mission and strategic objectives are reflected in planning and activities.

The web page of university includes informatin and documentation both in Albanian and English and the documents for students are well findable.

Following representatives of the study program were interview partners while the remote meeting: Bujar Pira and Sejdi Hoxha. While the interview the main values formulated in the SER were discussed and there is no doubt that these values are integrated in the strategic development of the study program. The cooperation with industry and stakeholders is important when setting strategic goals and influence of industry was also evident whem meeting with alumni and industry representatives.

According to the process structure it is provided that the decision making bodies regularly review their own effectiveness with internal and external partners. So a clear plan for improvement is given. The main governing body establishes sub-committees (including members of the governing body, academic and administrative staff, students and external stakeholders) to give detailed consideration to major responsibilities such as finance and budget, staffing policies, strategic planning, quality assurance, facilities, etc.

Following students were interviewed while the remote meeting: Arlinda Ibishi, Diellza Misini, Tetovare Kolshi, Eugen Lipovica, Donika Guri, Arjeta Ramadani, Drilon Sylejmani and Ardhmëri Mehmeti. Student representatives are involved in the main decisional, executive and consultative bodies across the institution and it is provided that administrative staff make sure that action needed in their area of responsibility is taken in an effective and timely manner, anticipate issues and opportunities, and exercise initiative in response.

The Administrative staff encourages cooperation in achievement of institutional goals and objectives within their areas of responsibility, provide leadership, and encourage and reward initiative of team members it is supported by the staff development plan. The structure of the Steering committee and the organigram of the USAF guarantees that administrative staff work

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cooperatively with colleagues in other sections of the institution to ensure effective overall functioning of the organisation.

Standard	Compliance	
	Yes	No
Standard 1.1. The study program mission is in compliance with the overall mission statement of the institution.	X	
Standard 1.2. Relevant academic and professional advice is considered when defining the intended learning outcomes which are consistent with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area.	X	
Standard 1.3. The study program has a well-defined overarching didactic and research concept.	X	
Standard 1.4. There are formal policies, guidelines and regulations dealing with recurring procedural or academic issues. These are made publicly available to all staff and students.	X	
Standard 1.5. All staff and students comply with the internal regulations relating to ethical conduct in research, teaching, assessment in all academic and administrative activities.	X	
Standard 1.6. All policies, regulations, terms of reference and statements of responsibility relating to the management and delivery of the program are reviewed at least once every two years and amended as required in the light of changing circumstances.	X	

Compliance level: Fully Compliant (100%)

ET recommendations:
Set strategic goals and enablers for the study programme to cover all obligatory courses by supportive e-learning materials/courses.

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2.2. Quality management

The review about quality management was held with the following leading structure of the quality management: Armend Hysa, Bujar Pira, Leonora Rudhani, Besa Rexhepi and Fatime Musliu.

Self-evaluation process is well prepared and the institution is supporting and facilitating training in the field of internal quality management for all of its staff, if they are internal employees or lecturers. Improvements in performance and outstanding achievements are recognized by evaluation and honoured. Indicators that are capable of objective measurement are identified for monitoring and evaluation of the performance of different units within the institution and of the institution as a whole. The format for specifying indicators and benchmarks is defined consistently across the institution while the application of the system is still in development.

The questionnaires are elaborated and spread also digitally, the feedback analysis is obtainable also for students. The feedback is gathered systematically. There are forms for alumni to gather their feedback.

Students participate in the design and implementation of quality assurance processes, mechanisms and instruments and continuous improvement methods are applied successfully. Case studies with local companies coopperation developed by five other Kosovo partner universities have been gathered and published. Student feedback is gathered by digitalised means. Benchmarks for comparing quality of performance are established for the institution as a whole, as well as for academic and administrative units. The external benchmarking is still not fully digitalised and portal for Alumni and Industry in development.

Standard	Compliance	
	Yes	No
Standard 2.1. All staff participate in self-evaluations and cooperate with reporting and improvement processes in their sphere of activity.	X	
Standard 2.2. Evaluation processes and planning for improvement are integrated into normal planning processes.	X	

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Standard 2.3. Quality assurance processes deal with all aspects of program planning and delivery, including services and resources provided by other parts of the institution.	X	
Standard 2.4. Quality evaluations provide an overview of quality issues for the overall program as well as of different components within it; the evaluations consider inputs, processes and outputs, with particular attention given to learning outcomes for students.	X	
Standard 2.5. Quality assurance processes ensure both that required standards are met and that there is continuing improvement in performance.	X	
Standard 2.6. Survey data is being collected from students, graduates and employers; the results of these evaluations are made publicly available.		X
Standard 2.7. Results of the internal quality assurance system are taken into account for further development of the study program. This includes evaluation results, investigation of the student workload, academic success and employment of graduates.	X	
Standard 2.8. The institution ensures that reports on the overall quality of the program are prepared periodically (e.g., every three years) for consideration within the institution indicating its strengths and weaknesses.	X	
Standard 2.9. The quality assurance arrangements for the program are themselves regularly evaluated and improved.	X	

Compliance level: Substantially compliant (89%)

ET recommendations:
To complete portal for Alumni and Industry and use the virtual platform to gather measurable regular feedback from alumni and employers.

2.3. Academic staff

Following Teaching staff were interviewed: Mimoza Zhubi, Arbresha Meha, Bashkim Mustafa, Gazmend Deda, Rrahim Sejdiu, Flamur Salihu, Anyla Shala and Bardhyl Bejtullahu.

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The teaching staff corresponds to the qualification requirements. From 11 professors and lecturers responsible for the study program teaching 8 are full time employees. Based on the analysis UASF has set Key Performance Indicators (KPIs) for all lectures and programs. The data these provide is reviewed at least annually by senior administrators responsible for academic affairs, the institution's quality committee and the institution's senior academic body. The reporting is done internally with the responsibility of the quality management department. The implementation of the study programs is monitored and substantiated through faculty committees and the steering committee in which efficient and innovating pedagogic technologies are developed.

Based on the concept of internationalization the study programs are also implemented at institutional level through cooperation between departments and facilitating students' mobility. Transfers and accumulation of ETCS credits is done with different international partner universities and international internships of students are supported. The structure of the study programme is flexible to a certain extend and allows students to choose lectures and contents corresponding to their interests and skills. The content of the study programmes is permanently updated by introducing new knowledge, resulting from scientific research, teachers knowledge and the industrial board, which is regularly corresponding according to the needs of the market.

The effectiveness of planned teaching strategies in achieving different types of learning outcomes is regularly assessed and adjustments are made in response to evidence depending on the actual situation. These assessments are done in the faculty as well as the overall institution. Assessments are linked to each academic staff member portfolio. Appropriate mechanisms are used to prepare students for study in a higher education environment. Students achievements are tested and evaluated by appropriate, valid and reliable mechanisms which are used in programs and throughout the institution. The standard of work required for different grades is consistent over time, comparable in courses offered within a program and the institution as a whole, and in comparison with other higher education institutions.

The Reports are provided to heads of faculty and program administrators on the delivery of each course and these include details if any planned content could not be dealt with and any difficulties found in using planned strategies.

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Staff members are at Covid caused shift in remote education trained regarding e-learning software use as Moodle and Teams.

Standard	Compliance	
	Yes	No
Standard 3.**1**. Candidates for employment are provided with full position descriptions and conditions of employment. To be presented in tabular form data about full time (FT) and part time (PT) academic/ artistic staff, such as: name, qualification, academic title, duration of official (valid) contract, workload for teaching, exams, consulting, administrative activities, research, etc. for the study program under evaluation.	X	
Standard 3.2. The teaching staff must comply with the legal requirements concerning the occupation of teaching positions included in the administrative instruction on Accreditation.	X	
Standard 3.3. Academic staff do not cover, within an academic year, more than two teaching positions (one full-time, one part-time), regardless of the educational institution where they carry out their activity	X	
Standard 3.4. At least 50% of the academic staff in the study program are full time employees, and account for at least 50% of the classes of the study program.	X	
Standard 3.5**.** For each student group (defined by the statute of the institution) and for every 60 ECTS credits in the study program, the institution has employed at least one full time staff with PhD title or equivalent title in the case of artistic/applied science institutions.	X	
Standard 3.6. Opportunities are provided for additional professional development of teaching staff, with special assistance given to any who are facing difficulties.	X	
Standard 3.7**.** The responsibilities of all teaching staff, especially full-time, include the engagement in the academic community, availability for consultations with students and community service.	X	
Standard 3.8. Academic staff evaluation is conducted regularly at least through self-evaluation, students, peer and superiors' evaluations, and occur on a formal basis at least once each year. The results of the evaluation are made publicly available.	X	
Standard 3.9. Strategies for quality enhancement include improving the	X	

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teaching strategies and quality of learning materials.		
Standard 3.10. Teachers retired at age limit or for other reasons lose the status of full-time teachers and are considered part-time teachers.	X	

Compliance level: Fully Compliant (100%)

ET recommendations:
Motivation of staff members to publish in high-level journals (ranked Q1 and Q2) should be increased.

2.4 Educational process content

As was recommended at previous evaluation report, the study programme is renamed to mirror the essential part of Production Engineering, and Management is also underlined as twin transition needs also changing in managerial mindset. Performance indicators are given consistently for the lectures and lecture Evaluations are carried out on a regular basis. The data collected by quality management is reviewed and discussed at least annually by the different institutional bodies of the university. These bodies also analyse and monitor the implementation of new teaching methods in the study programs to guarantee and improve efficient and innovating pedagogic technologies. The analysis and optimization of the educations contents are mainly done in the study program committees. The programme contains 12 mandatory and five elective courses. 3D modelling and visualization course is supported by modern VR technology and 3D scanner. CAM and CIM courses are supported by relevant software (AUTOCAD, INVENTOR, CREO, FUSION) and computer classes. The students feedback is available from the university web. There are no free choice study module allowing students to declare and choose courses from other study programmes, or other universities. Study program modules have targeted by learning outcomes. Remarks and recommendations of previous accreditation have been analysed and performed. Sustainability is handled in courses "Entrepreneurship and Innovation Management" and „Management and Quality Standards". Digitalisation is handled in course „Product and process design".

Standard	*Compliance*

	Yes	No
Standard 4.1. The study program is modelled on qualification objectives. These include subject-related and interdisciplinary aspects as well as the acquisition of disciplinary, methodological and generic skills and competencies. The aspects refer especially to academic or artistic competencies, to the capability of taking up adequate employment, contributing to the civil society and of developing the students' personality.	**X**	
Standard 4.2. The study program complies with the National Qualifications Framework and the Framework for Qualifications of the European Higher Education Area. The individual components of the program are combined in a way to best achieve the specified qualification objectives and provide for adequate forms of teaching and learning.	**X**	
Standard 4.3. The disciplines within the curriculum are provided in a logical flow and meet the definition and precise determination of the general and specific competencies, as well as the compatibility with the study programs and curricula delivered in the EHEA. To be listed at least 7 learning outcomes for the study program under evaluation.	**X**	
Standard 4.4. The disciplines within the curriculum have analytical syllabuses which comprise at least the following: the discipline's objectives, the basic thematic content, learning outcomes, the distribution of classes, seminars and applicative activities, students' assessment system, the minimal bibliography, etc. The full course description/ syllabuses of each subject/ module should be attached only in electronic form to the self-assessment report for the study program under evaluation.	**X**	
Standard 4.5. If the language of instruction is other than Albanian, actions are taken to ensure that language skills of both students and academic staff are adequate for instruction in that language when students begin their studies. This may be done through language training prior to the commencement of the program.	n. a	
Standard 4.6. The student-teacher relationship is a partnership in which each assumes the responsibility of reaching the learning outcomes. Learning outcomes are explained and discussed with students from the perspective of their relevance to the students' development.	**X**	
Standard 4.7. Teaching strategies are fit for the different types of learning outcomes programs are intended to develop. Strategies of teaching and assessment set out in program and course specifications are followed with flexibility to meet the needs of different groups of students.	**X**	

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Standard 4.8. Student assessment mechanisms are conducted fairly and objectively, are appropriate for the different forms of learning sought and are clearly communicated to students at the beginning of courses.	**X**	
Standard 4.9. Appropriate, valid and reliable mechanisms are used for verifying standards of student achievement. The standard of work required for different grades is consistent over time, comparable in courses offered within a program, and in comparison, with other study programs at highly regarded institutions.	**X**	
Standard 4.10. Policies and procedures include actions to be taken in to dealing with situations where standards of student achievement are inadequate or inconsistently assessed.	**X**	
Standard 4.11. If the study program includes practice stages, the intended student learning outcomes are clearly specified, and effective processes are followed to ensure that those learning outcomes and the strategies to develop that learning are understood by students. The practice stages are allocated ETCS credits and the work of the students at the practical training organisations is monitored through activity reports; students during practice stages have assigned tutors among the academic staff in the study program.	**X**	
Standard 4.12. In order to facilitate the practice stages, the higher education institution signs cooperation agreements, contracts or other documents with institutions/organisations/practical training units.	**X**	

Compliance level: Fully compliant (100%)

ET recommendations:
Learning outcomes of the study programme should more directly underline also digitalisation, sustainable/ circular economy and green eco-friendly approach aspects of Engineering and Production Management.

2.4. Students

There are currently 87 students in the Engineering and Informatics study program. Students are active in Student Parliament. Now the students of the Bachelor program 'Industrial Management' have also a consecutive Master Program. Based on the discussion with the above mentioned students, quality management, academic and administrative staff as well as the leading authorities, following estimation can be derived. In principle the advisors are familiar with details

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of course requirements and this information is available to provide assistance prior to and during the admission process. Clear rules are established and maintained related to the privacy of information and controlling access to individual student records. Students are motivated and they feel the education from Ferizaj helps them to advance their career prospective at job market, and preferably to advance to graduate studies.

Procedures and reports are in place for monitoring student progress throughout their programs. The timelines for reporting and recording results as well as updating records are clearly defined and adhered to. Students are supported in development so-called Students Corner. Erasmus+ projects EUFORIA and CTPCIE have been used for establishing Innovation Lab InLAB available for Student projects and including VR, 3D scanning and CNC equipment.

Standard	*Compliance*	
	Yes	No
Standard 5.1. There is a clear and formally adopted admission procedure at institutional level that the study program respects when organising students' recruitment. Admission requirements are consistently and fairly applied for all students.	X	
Standard 5.2. All students enrolled in the study program possess a high school graduation diploma or other equivalent document of study, according to MEST requirements.	X	
Standard 5.3. The study groups are dimensioned so as to ensure an effective and interactive teaching and learning process.	X	
Standard 5.4. Feedback to students on their performance and results of assessments is given promptly and accompanied by mechanisms for assistance if needed.	X	
Standard 5.5. The results obtained by the students throughout the study cycles are certified by the academic record.	X	
Standard 5.6. Flexible treatment of students in special situations is ensured with respect to deadlines and formal requirements in the program and to all examinations.	X	
Standard 5.7. Records of student completion rates are kept for all courses and for the program as a whole and included among quality indicators.	X	

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Standard 5.8. Effective procedures are being used to ensure that work submitted by students is original.	**X**	
Standard 5.9. Students' rights and obligations are made publicly available, promoted to all those concerned and enforced equitably; these will include the right to academic appeals.	**X**	
Standard 5.10. The students' transfer between higher education institutions, faculties and study programs is clearly regulated in formal internal documents.	**X**	
Standard 5.11. Academic staff is available at sufficient scheduled times for consultation and advice to students. Adequate tutorial assistance is provided to ensure understanding and ability to apply learning.	**X**	

Compliance level: *Fully compliant (100%)*

ET recommendations: *It is recommended to add the free choice module in amount 5-6 ECTS to the study programme allowing students to take (if needed) courses from other study programmes of UASF or other universities. Thus, also the collaboration of different study programs is supported more effectively.*

2.6 Research

Research is considered as a strategic goal of the University. The research of academic staff is internationally visible. The research in the study program is developing, there are no narrow research groups but academic staff members are covering broader area of Engineering. The laboratories have been improved with modern hi-tech from CNC machine tools up to 3D printers, 3D scanners and VR headsets. The main strategy for research development is joint research projects to provide dissertations with partner universities. UASF is monitoring and supporting staff's contribution to attracting financial resources through research and applied projects and products. The support for junior teaching staff in the development of their research programs is given by individual treatment, mainly mentoring by senior colleagues. Also mechanisms like

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inclusion in project teams and assistance in developing research proposals is done. The funding of entrepreneurial activities is actually not in the focus and should be developed in the future.

The University has not yet established intellectual property policies.

For the organization of research and company collaboration as specific institutional body is given and the capacity to identify and publicize institutional expertise and commercial development opportunities is in development. The cooperation with local industry and with other research agencies is strongly encouraged. The reporting in research performance and records based on the research activities of individuals, departments and colleges is actually not organized centrally. Assistance is given for teaching staff to develop collaborative research arrangements.

Standard	Compliance	
	Yes	**No**
Standard 6.1. The study program has defined scientific/applied research objectives (on its own or as part of a research centre or interdisciplinary program), which are also reflected in the research development plan of the institution; sufficient financial, logistic and human resources are allocated for achieving the proposed research objectives.	X	
Standard 6.2. Expectations for teaching staff involvement in research and scholarly activities are clearly specified, and performance in relation to these expectations is considered in staff evaluation and promotion criteria.	X	
Standard 6.3. Clear policies are established for defining what is recognized as research, consistent with international standards and established norms in the field of study of the program.	X	
Standard 6.4. The academic staff has a proven track record of research results on the same topics as their teaching activity.	X	
Standard 6.5. The academic and research staff publish their work in speciality magazines or publishing houses, scientific/applied/artistic products are presented at conferences, sessions, symposiums, seminars etc. and contracts, expertise, consultancy, conventions, etc. are provided to partners inside the country and/or abroad.	X	

Standard 6.6. Research is validated through scientific and applied research publications, artistic products, technological transfer through consultancy centres, scientific parks and other structures for validation.	X	
Standard 6.7. Each academic staff member and researcher has produced at least an average of one scientific/applied research publication or artistic outcome/product per year for the past three years.	X	
Standard 6.8. Academic and research staff publish under the name of the institution in Kosovo they are affiliated to as full-time staff.	X	
Standard 6.9. Academic staff are encouraged to include in their teaching information about their research and scholarly activities that are relevant to courses they teach, together with other significant research developments in the field.	X	
Standard 6.10. Policies are established for ownership of intellectual property and clear procedures set out for commercialization of ideas developed by staff and students.		X
Standard 6.11. Students are engaged in research projects and other activities	X	

Compliance level: Fully Compliant (91%)

ET recommendations:
Intellectual property policies is recommended to establish

2.7 Infrastructure and resources

At drafr strategic plan there is foreseen Improving the infrastructure for scientific work and innovation 3.3 million EUR by 2026. There have been made major investments into laboratories and student premises, also using effectively Erasmus+ support. The adequacy of library and other materials is monitored continually and evaluated once per year. The Library has access to several electronic resources besides over 1400 publications. Electronic evaluation processes include analysis of data on usage of resources and the teaching content evaluation evaluates the availability of adequate literature.

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Requirements of materials to support teaching and learning are being regularly collected from teaching staff responsible for courses and programs within the faculty committees. UASF has been installing elevator for access for students with special needs on all floors of the building.

The campus in Ferizaj there are adequate facilities available for confidential consultations between teaching staff and students. Also food service facilities are made available and are adequate for the needs of staff and students.

Facilities like two amphitheatres are ready made amounting 150 and 350 students, smaller classrooms and labs. There is still no workshop/protoshop place for students to assembly rapid prototype solutions and work by handtools independently.

Standard	Compliance	
	Yes	No
Standard 7.1. The adequate long-term implementation of the study program is ensured in quantitative terms as regards premises, human resources and equipment. At the same time, it is guaranteed that qualitative aspects are also taken into account.	X	
Standard 7.2. There is a financial plan at the level of the study program that would demonstrate the sustainability of the study program for the next minimum three years.	X	
Standard 7.3. The higher education institution must demonstrate with adequate documents (property deeds, lease contracts, inventories, invoices etc.) that, for the study program submitted for evaluation it possesses the following, for the next at least three years: a) owned or rented spaces adequate for the educational process; b) owned or rented laboratories, with the adequate equipment for all the compulsory disciplines within the curriculum, wherever the analytical syllabus includes such activities; c) adequate software for the disciplines of study included in the curriculum, with utilisation licence; d) library equipped with reading rooms, group work rooms and its own book stock according to the disciplines included in the curricula.	X	

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Standard 7.4. The number of seats in the lecture rooms, seminar rooms and laboratories must be related to the study groups' size (series, groups, subgroups); the applicative activities for the speciality disciplines included in the curricula are carried out in laboratories equipped with IT equipment.	**X**	
Standard 7.5. The education institution's libraries must ensure, for each of the study programs: a) a number of seats in the reading rooms corresponding to at least 10% of the total number of students in the study program; b) a number of seats in the group work rooms corresponding to at least 10% of the total number of students in the study program; c) their own book stock from Albanian and foreign speciality literature, enough to cover the disciplines within the curricula, out of which at least 50% should represent book titles or speciality courses of recognised publishers, from the last 10 years; d) a book stock within its own library with a sufficient number of books so as to cover the needs of all students in the cycle and year of study the respective discipline is provided for; e) a sufficient number of subscriptions to Albanian and foreign publications and periodicals, according to the stated mission.	**X**	
Standard 7.6. The infrastructure and facilities dedicated to the implementation of the program is adapted to students with special needs.	**X**	

Compliance level: Fully Compliant (100%)

ET recommendations:

1. *Explore the possibilities for expanding access to international scientific databases.*
2. *In addition to existing Innovation Lab foresee more space for students' project works as shopfloor/protoshop equipped by selection of hand tools and assembly tools.*

1.2 OVERALL EVALUATION AND RECOMMENDATION OF THE ET

The ET welcomed the SER and all the additional documents that have been shared with them. The ET would like to acknowledge the good cooperation between the University of Applied Sciences Ferizaj and the industry sector.

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In conclusion, the Expert Team considers that the study program Engineering and Production Management – (MSc) offered by University of Applied Sciences Ferizaj is Fully compliant with the standards included in the KAA Accreditation manual and, therefore, recommends to accredit the study program for a duration of 5 years with a number of 50 students to be enrolled in the program.

Standard	Compliance Level
Mission, objectives and administration	Fully Compliant
Quality management	Substantially Compliant
Academic Staff	Fully Compliant
Educational Process Content	Fully Compliant
Students	Fully Compliant
Research	Fully Compliant
Infrastructure and resources	Fully Compliant
Overall Compliance	Fully Compliant

Expert Team

Chair

Prof. Dr.   Tauno Otto   7/6/22

(Signature)   (Print Name)   (Date)

Member

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