



**Report  
Visiting Team Worksheet  
Associate, Baccalaureate & Master Level  
Outcomes Assessment Accreditation Model**

**Visiting Team Report  
for the  
The Association of Technology, Management, and Applied Engineering**

**Institution:** Rochester Institute of Technology Kosovo (A.U.K)  
**President or CEO:** Dr. Kamal Shahrabi, President & Dean of Faculty  
**Location:** Prishtina Kosovo

**Previous ATMAE Accreditation(s):**

None

**Current Accreditation Request Date:**

November 2022

**Date of Accreditation Self-Study Report:**

August 12, 2022

**Date of Visiting Team Report:**

September 21-23, 2022

**Visiting Team Members:**

Dr. Paul Resetarits  
Central Connecticut State University  
(Emeritus)

Dr. Marvin Sarapin  
Purdue University (Emeritus)

Dr. Kouroush Jenab  
Morehead State University

**Program(s) Reviewed (with options):**

1. AAS in Applied Arts and Science
2. BS in Applied Arts and Science
3. BS in Computing and Information Technologies
4. MS in Professional Studies

**I. The On-Site Visit**

**A. Date of the Visit** September 21-23, 2022

**B. The Visiting Team (provide names, addresses, and telephone numbers)**

Chair: Dr. Paul Resetarits  
 Location: New Britain, CT, USA  
 Phone: 860-729-4960  
 Email: resetarits@ccsu.edu

Team Member 1: Dr. Marvin Sarapin  
 Location: Fairhope, AL, USA  
 Phone: 765-418-8228  
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Team Member 2: Dr. Kouroush Jenab  
 Location: Morehead, KY, USA  
 Phone: 606-783-9339  
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**C. On-Site Visit Agenda (provide the specific agenda followed during the visit)**

<b>RITK - ATMAE ACCREDITATION 2022</b>			
<b>Wednesday, September 21, 2022</b>			
<b>Time</b>	<b>Item</b>	<b>Location</b>	<b>Attended</b>
12:30 – 1:30	Team chair arrives at the destined accommodation		
2:30 – 4:30	Tour of the facilities		
6:00 PM	Dinner	TBD	
<b>Thursday, September 22, 2022</b>			
<b>Time</b>	<b>Item</b>	<b>Location</b>	<b>Planned to attend</b>
8:00 – 8:55	Meet the President and Dean of Faculty	President's Office RITK main building	Dr. Kamal Shahrabi
9:00 – 9:55	Meet with Chief Finance & Administration Officer and Chief Development Officer	Room 201 RITK main building	Faton Ramadani and Teuta Avdimetaj
10:00 – 11:00	Working Session for the Visiting Team	Room 201 RITK main building	
11:00 – 12:00	Meet with Co-op & Career Office Coordinator and the Librarian	Room 201 RITK main building	Arlinda Hajdari and Ivana Stevanovic
12:00 – 1:15	Lunch	TBD	
1:15 – 2:00	Meet with Dean of Enrollment	Room 201 RITK main building	Lavon Bajrami
2:00 – 3:00	Meet with Program Heads	Room 201 RITK main building	Edmond Muhaxheri and Lorraina Pinnell

3:15 – 4:00	Meet with Associate Dean of Academic Affairs and Associate Dean of Students	Room 201 RITK main building	Venera Demukaj and Albina Balidemaj
4:00 – 4:45	Meet with Alumni	Room 201 RITK main building	
5:00– 5:45	Meet with Students	Room 201 RITK main building	
After 5:45	Working Session for the Visiting Team	Room 201 RITK main building	
7:00	Dinner	TBD	
<b>Friday, September 23, 2022</b>			
Time	Item	Location	Attended
8:15 – 9:15	Academic Support Center and Advisors	Room 201 RITK main building	Julie Kolgjini, Medina Orana, and Shqiponje Bislimi
9:20 – 10:40	Meet with Faculty	Room 201 RITK main building	
10:40 – 12:00	Working Session for the Visiting Team	Room 201 RITK main building	
12:00 – 13:30	Closing Meeting/Exit Interview/ Lunch	Room 201 RITK main building	

**D. Current Accreditation Status of Programs (provide the current accreditation status of all programs and program options under consideration)**

This was the first accreditation review for all programs.

1. AAS in Applied Arts and Science (AAS-AAS)
2. BS in Applied Arts and Science (BS-AAS)
3. BS in Computing and Information Technologies (BS-CIT)
4. MS in Professional Studies (MS-PS)

**II. General Information**

A. The Institution (summarize the information about the institution included in the self-study report)

RIT Kosovo (A.U.K) College (thereafter RIT Kosovo) was founded in 2003 as a partnership between Rochester Institute of Technology (RIT), in Rochester, NY, and The American University in Kosovo Foundation, with the clear mission to deliver a high-quality American education to outstanding students from Kosovo and around the world, from diverse backgrounds and nationalities that will prepare them to be ethical, practical, and socially engaged leaders of their communities.

RIT Kosovo is also supported by the U.S. Organization, "The American University in Kosovo Foundation Inc," registered in the County of New York, State of New York, as a tax- exempt entity under section 501(c)(3), public charity status 170(b)(1)(A)(vi), Employer Identification Number (EIN) 20- 0105596, of the Internal Revenue Code.

As one of Kosovo's leading institutes of higher education, RIT Kosovo is a vibrant, connected community that is currently home to more than 570 ambitious and creative students from more than 22 different countries. RIT Kosovo, in cooperation with Rochester Institute of Technology in Rochester New York, offers challenging academic programs which will have a positive impact on the economic, social, and cultural development of Kosovo and the region.

The first undergraduate class of 57 students entered in 2003 and graduated in 2007. During the 2008-2009 academic year, the undergraduate enrollment stood at 464, with an additional 55 students in the Master's degree program. With the freshmen class entering in September 2009, our number of undergraduate students passed 500 for the first time. These students came from 20 countries and from every major ethnic community in Kosovo.

B. Administrative Unit(s) Information (include specific organization and personnel information about the department, college, and division housing the programs being evaluated)

Two-year AAS degree in applied arts and sciences offers students the opportunity to create an individualized undergraduate major. The degree requires students to complete at least 60 credit hours of course work. The AAS degree is housed in School of Individualized Study (SOIS).

Four-year degree Bachelor of Science (BS) degree in Applied Arts and Science – 120 credit hours Total credits: 120 semester credit hours Institution and Rochester Institute of Technology; The School of Individualized Study (SOIS).

Two-year degree Master of Science (MS) degree in Professional Studies Total credits: 33 semester credit hours Institution and Rochester Institute of Technology; The School of Individualized Study (SOIS).

Four-year degree Bachelor of Science (BS) degree in Computing and Information Technologies. Total credits: 120 semester credit hours Institution and Rochester Institute of Technology; The Golisano College of Computing and Information Sciences.

## Standards for Accreditation

Compliance with Standards (describe how each program and option complies with, or fails to comply with each standard - the final line shall indicate whether the program or option is in non-compliance, partial compliance, or compliance)

**Standard 1 - Preparation of Self-Study and campus visit:** The Self-Study Report shall follow the guidelines of the Accreditation Handbook version in place at the time of the accreditation application. The report shall be completed by a representative portion of the institutions administrative staff and teaching faculty directly related to the program(s) to be reviewed. Representative student transcripts for each program and/or option shall be included in the self-study and made available for the visiting team. Representative examples of student's management and/or technical graded work shall be available for each course in the Self-study and/or campus documentation room. Examples of textbooks and traditional and/non-traditional instructional materials for each management and/or technical course shall be provided for the visiting team.

### **Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance

Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 2 - Program Definition:** A program is a set of courses leading to a degree. A program may have more than one option, specialization or concentration, but specific course requirements for each option shall be clearly specified, and as appropriate all program/options shall meet ATMAE standards. In situations where an option is not appropriate for ATMAE accreditation based upon the approved definition of technology, management, and applied engineering, the request for accreditation should clearly state which option, concentration, or specialization is seeking accreditation and which ones are excluded. The case for exclusion should be made with the application for accreditation. If an option, concentration or specialization is excluded and the program becomes accredited, the program must identify specifically which concentrations, options and specializations are and are not accredited in all their publications and promotional materials that mention accreditation. Only institutions legally authorized under applicable state law to provide degree programs beyond the secondary level and that are recognized by the appropriate regional and/or national accrediting agency are considered for accreditation. Evidence must exist that the programs are understood and accepted by the university/college community, and the business/industry community.

### **Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance

Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 3 - Program Title, Mission, and General Outcomes;** Each program/option shall have appropriate mission and title consistent with the approved ATMAE definition of Technology, Management, and Applied Engineering.

- The program/option title, definition and mission shall be compatible with the ATMAE definition of Technology, Management, and Applied Engineering.
- The program/option shall lead to a degree at the associate, bachelor, or master's level.

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 4 - Program Goals:** Each program and program options shall have both current short and long-range goals and plans for achieving these goals. Goals related to maintenance and improvement of facilities and equipment should be included (response linked to Standard 11)..

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 5 - Program Learning Outcomes Identification & Validation:** Measurable program learning outcomes shall be identified, assessed and validated for each program/option. These program/option learning outcomes must align with the program goals established for the program/option and validation shall be accomplished through a combination of external experts, an industrial advisory committee. Each Student Learning Outcomes (SLO's) usually seen in individual course syllabi shall be mapped to the program/option learning outcomes. After the program is in operation, follow-up studies of direct and indirect measures for each outcome Shall be conducted.

**Team Comments:** Measurable program learning outcomes have been identified and assessed; however, validation has not been accomplished through a combination of external experts and the industrial advisory committee.

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance

Program/Option:MS-PS

Compliance  Partial Compliance  Non-Compliance

**Standard 6 - Program Structure & Course Sequencing:** Each program/option shall meet minimum foundation semester hour requirements. Programs/options may exceed maximum foundation semester hour requirements specified in each area, as long as minimums are met. A specific list of courses and credit hours that are being counted toward each category shall be included in the Self-Study Report (please use the attached table C). For institutions on the quarter system they shall convert the course work to the semester system(hours based on Federal Regulations)

**NOTE:** *Programs in manufacturing at the Associate, Baccalaureate and Masters levels should review and consider for adoption as a quality improvement tool, the SME 4 Pillars of Manufacturing as may be appropriate for their respective Programs. ATMAE Accreditation has formally adopted this concept for use as a model quality improvement tool and encourages manufacturing programs to utilize components that apply to their programs. The Pillars are applicable to both technical manufacturing and to manufacturing management curricula.*

**Program Minimum Curricula Foundation**

**A. Associates Degree:** Programs/options shall be a minimum of 60 semester hours and shall meet the following minimum/maximum foundation semester hour requirements:

- Communications (must include both oral and written course) .....6-9
- Mathematics .....3-12
- Physical Sciences\* .....3-12
- Management and/or Technical .....29-45
- General Electives .....0-12

\*Life Sciences may be appropriate for selected programs of study.

Students must successfully complete a minimum of 12 semester hours of management and/or technical course work at the institution seeking accreditation.

Categories	Required Hours	Pro/Opt 1 AAS - AAS
Communications	6-9	6
Mathematics	3-12	9
Physical Sci	3-12	6
Mgt &/or Tech.	29-45	30
General Electives	0-12	12

**B. Bachelor’s Degree:** Programs/options shall be a minimum of 120 semester hours and shall meet the following minimum/maximum foundation semester hour requirements:

- General Education (must include oral and written communications).....18-36
- Mathematics.....6-18
- Physical Sciences\* .....6-18
- Management and/or Technical\*\* .....42-60
- Electives.....0-18

\*Life Sciences may be appropriate for selected programs of study.

\*\*Management courses should not exceed 24 hours.

**Note:** Students must successfully complete a minimum of 15 semester hours of junior and/or senior level major courses at the institution seeking accreditation.

**NOTE:** Programs in Safety. The Board of Certified Safety Professionals (BCSP) evaluates programs in safety designed that are designed to gain recognition for students in the safety profession, Programs may have specific requirements based on local market needs and on national professional safety practice studies and standards such as BCSP Education Standard and ANSI Z590.2.

**NOTE:** Programs in Construction specializing in Concrete must comply with the standards of the Concrete Management Industry National Steering Committee.

Categories	Required Hours	Pro/Opt 1 BS-AAS	Pro/Opt 2 BS-CIT
<b>General Ed</b>	<b>18-36</b>	<b>36</b>	<b>24</b>
<b>Mathematics</b>	<b>6-18</b>	<b>9</b>	<b>11</b>
<b>Physical Sci</b>	<b>6-18</b>	<b>6</b>	<b>6</b>
<b>Mgt &amp;/or Tech.</b>	<b>42-60</b>	<b>60</b>	<b>62</b>
<b>Electives</b>	<b>0-18</b>	<b>9</b>	<b>17</b>

**Master's Degree:** Programs/options shall be a minimum of 30 semester hours and shall meet the following minimum/maximum foundation semester hour requirements:

Communications and/or Problem Solving .....	6-12
Research .....	6-12
Management and/or Technical .....	12-18
Electives .....	0-6

Note: Students must successfully complete a minimum of 10 semester hours of graduate level coursework at the institution seeking accreditation.

Categories	Required Hours	Pro/Opt 1 MS-PS
<b>Communications and/or Problem Solving</b>	<b>6-12</b>	<b>6</b>
<b>Research</b>	<b>6-12</b>	<b>6</b>
<b>Management and/or Technical</b>	<b>12-18</b>	<b>15</b>
<b>Electives</b>	<b>0-6</b>	<b>6</b>

- Appropriate laboratory activities shall be included in the program/option and a reasonable balance shall be maintained between the practical application of "how" and the conceptual application of "why." Master's degree programs and/or options may not have formal laboratory activities but must maintain a balance between the practical application of "how" and the conceptual application of "why."
- There shall be evidence of appropriate sequencing of courses in each program/option to ensure that applications of mathematics, science, written and oral communications are covered in technical and management courses.
- Further, sequencing should ensure that advanced level courses build upon concepts covered in beginning level courses.

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance



Program/Option:BS-CIT  
Program/Option:MS-PS

Compliance  Partial Compliance  Non-Compliance  
 Compliance  Partial Compliance  Non-Compliance

**Standard 7 - Student Admission & Retention Standards:** There shall be evidence showing that the quality of technology, management, and applied engineering students is comparable to the quality of students enrolled in other majors at the institution. Additionally, the standards for admission and retention of technology, management, and applied engineering students shall compare favorably with institutional standards. (Sources of admission information may include test scores and grade rankings. Sources of retention information shall include general grade point averages of technology, management, and applied engineering students compared to programs in other institutional programs.)

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 8 - Transfer Course Work:** The institution shall have policies in place to ensure that coursework transferred to the program is evaluated and approved by program faculty.

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 9 - Student Enrollment:** Program enrollment shall be tracked and verified. There shall be evidence of an adequate number of program majors to sustain the program, and to operate it efficiently and effectively, as defined by your state or institution standards.

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 10 - Administrative Support & Faculty Qualifications:** There must be evidence of appropriate support from the institution for the technology, management, and applied engineering program/option.

- Appropriately qualified administrators are assigned to the program/options.
- An adequate number of appropriately qualified full-time faculty members are available and assigned to teach courses in the technology, management, and applied engineering program/option.
- Full time faculty qualifications shall include emphasis upon the extent, currency and pertinence of: (a) academic preparation; (b) industrial professional experience (such as technical supervision and management); (c) practical business experience using applied technology; (d) membership and participation in appropriate technology, management, and applied engineering professional organizations; and (e) scholarly activities. The following minimum qualifications for full time faculty are required (except in unusual circumstances which must be individually justified):

**Associate Degree:** The minimum academic qualifications for a regular full-time faculty member is expected to be an earned bachelor's degree in a discipline, or in certain cases for documented reasons, an associate's degree plus professional certification/licensure closely related to the faculty member's instructional assignments.

**Bachelor's Degree:** The minimum academic qualifications for tenure track, or full time faculty members shall be an earned graduate degree in a discipline closely related to the instructional assignment. A minimum of fifty percent of the tenure track, or full-time, faculty members assigned to teach in the program of study content area(s) shall have an earned doctorate or other appropriately earned terminal degree as defined by the institution. Exceptions may be granted to this standard if the institution has a program in place that will bring the faculty demographics into compliance within a reasonable period of time.

**Master's Degree:** An earned doctorate degree in a discipline closely related to the faculty member's instructional assignment (exceptions may be granted for specialized technical management programs/options).

- Policies and procedures for faculty selection, appointment, reappointment and tenure shall be clearly specified and shall be conducive to the maintenance of high-quality instruction. This should include policies and procedures for the selection and reappointment of part-time/adjunct faculty.
- Faculty teaching, advising, and service loads shall be reasonable and comparable to the faculty in other professional program areas.
- Appropriate criteria shall be in place to assure part time or non-tenure track faculty are highly qualified to deliver and evaluate student performance in courses assigned.

**Team Comments:**

All Program/Option Same:       Compliance    Partial Compliance    Non-Compliance

Program/Option:AAS-AAS       Compliance    Partial Compliance    Non-Compliance

Program/Option:BS-AAS       Compliance    Partial Compliance    Non-Compliance

Program/Option:BS-CIT  
Program/Option:MS-PS

Compliance  Partial Compliance  Non-Compliance  
 Compliance  Partial Compliance  Non-Compliance

**Standard 11 - Facilities, Equipment & Technical Support:** Facilities and equipment shall be adequate to support program/option goals.

- Facilities are neat, organized, and professional including modern equipment and tools adequate to support student achievement of the program's learning outcomes.
- Appropriate technical support necessary to assure safety and for maintenance is available.
- Current computer equipment and software programs to cover functions and applications in each program area is available.

**Team Comments:**

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 12 - Program/Option Operation:** Evidence shall be presented showing the adequacy of instruction including: (a) scheduling of instruction and student advising; (b) quality of instruction; (c) observance of safety standards; (d) availability of resource materials; (e) supervision of instruction; (f) placement services available to graduates. (g) Management and/or technical course syllabi must clearly describe appropriate course objectives and student competencies.

Courses delivered by distance. Appropriate criteria are in place to assure the adequacy of distance and/or non- traditional instruction including the following:

- Program faculty are provided adequate resources and training to design, deliver, and assess online classes.
- Appropriate computer resources/technological infrastructure available for distance learning/online student learning. Accessible technical support addressing online technical issues available during all learning times. Appropriate protocols regarding live and remote proctoring, examination test security, candidate validation and plagiarism.
- Qualified instructional designers participate in curriculum designing. The percentage of course/program content contracted with the third-party instructional designers should be reported. Appropriate technologies are in place and supported for course delivery and online instruction. Online courses/programs provide students tools to track their progress and receive timely feedback.

- Ownership of material/copyright issues. Appropriate policies are in place concerning ownership of instructional material (such as video lectures, etc.) developed specifically for online courses.

**Outcome Measures:**

**NOTE:** The ATMAE Board of Accreditation has developed standards to help each degree program/option seeking accreditation to implement continuous program improvement based on Outcome-Assessment. The Board prefers that most outcome measures be documented after the program has established a history of producing graduates. In the case of modified programs/options the institution is charged to make a transition to Outcome-Assessment data collection and review. In the case of NEW programs/options the institution is charged to explain intended processes and include examples of instruments to be used and data analysis plans. (Standard 13 thru Standard 16).

**Team Comments:**

- All Program/Option Same:       Compliance    Partial Compliance    Non-Compliance
- Program/Option:AAS-AAS       Compliance    Partial Compliance    Non-Compliance
- Program/Option:BS-AAS       Compliance    Partial Compliance    Non-Compliance
- Program/Option:BS-CIT       Compliance    Partial Compliance    Non-Compliance
- Program/Option:MS-PS       Compliance    Partial Compliance    Non-Compliance

**Standard 13 - Graduate Satisfaction with Program/Option:** Graduate evaluations of the program/option shall be made on a regular basis (two to five years). These evaluations shall include attitudes related to the program learning outcomes identified for the program/option. Summary data shall be available for the graduate evaluations of the program/option

**Team Comments:** RIT Kosovo has in place an excellent survey for evaluating Graduate Satisfaction. Results were presented for both AAS programs. The BS-CIT and MS-PS recently graduated their first classes. The survey is currently being administered to graduates of these programs and results will be made available in the two-year report. Additionally, during campus interviews of graduates from all programs, satisfaction with their program of study was evident.

- All Program/Option Same:       Compliance    Partial Compliance    Non-Compliance
- Program/Option:AAS-AAS       Compliance    Partial Compliance    Non-Compliance
- Program/Option:BS-AAS       Compliance    Partial Compliance    Non-Compliance
- Program/Option:BS-CIT       Compliance    Partial Compliance    Non-Compliance
- Program/Option:MS-PS       Compliance    Partial Compliance    Non-Compliance

**Standard 14 - Employment of Graduates:** Placement, job titles, and salaries of graduates shall be tracked on a regular basis (two to five years) including the degree to which jobs held by graduates are consistent with program learning outcomes. Summary data shall be available for the employment of graduates.

**Team Comments:** RIT Kosovo graduates are highly sought after by employers. They have in place an excellent survey for evaluating Employment of Graduates. Results were presented for both AAS programs. The BS-CIT and MS-PS recently graduated their first classes. The

survey is currently being administered to graduates of these programs and results will be made available in the two-year report.

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 15 - Job Advancement of Graduates** The advancement of graduates within organizations shall be tracked on a regular basis (two to five years) including promotions to positions of increasing responsibility. Summary data shall be available for the job advancement of graduates.

**Team Comments:** Results were presented for both AAS programs. The BS-CIT and MS-PS recently graduated their first classes. The survey is currently being administered to graduates of these programs and results will be made available in the two-year report.

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 16 - Employer Satisfaction with Job Performance:** Employer satisfaction with the job performance of graduates shall be tracked on a regular basis (two to five years) including employer attitudes related to the importance of the specific program learning outcomes for the program. Summary data shall be available showing employer satisfaction with the job performance of graduates.

**Team Comments:** Results were presented for both AAS programs. The BS-CIT and MS-PS recently graduated their first classes. The survey is currently being administered to graduates of these programs and results will be made available in the two-year report.

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance  
 Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 17 - Advisory Council Approval of Overall Program:** A functioning industrial advisory committee shall exist for each program/option. If more than one program of study or program option is available, then appropriately qualified industrial representatives shall be added to the committee or more than one committee shall be maintained.

- Policies for the advisory committee shall exist that include: (a) criteria for member selection; (b) procedures for selecting members; (c) length of member

appointment; (d) committee responsibilities; (e) frequency of meetings (at least one per year); (f) methods of conducting business.

- A roster of advisory committee members and minutes of advisory committee meetings shall be made available to the visiting team.
- Evidence shall exist showing the advisory committee participates in program outcome and program learning outcomes validation and the evaluation of overall program success.

**Team Comments:** A functioning industrial advisory committee exists for each program/option with appropriately qualified industrial representatives for each program of study. However, evidence did not exist showing the advisory committee participates in program outcome and program learning outcomes validation and the evaluation of overall program success.

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-CIT  Compliance  Partial Compliance  Non-Compliance

Program/Option:MS-PS  Compliance  Partial Compliance  Non-Compliance

**Standard 18 - Outcome Measures Used to Improve Program** Evidence shall be presented showing how both direct and indirect outcome measures have been used to improve the overall program/option\*. Evidence that the advisory committee and program stakeholders participate in this process must be demonstrated. Outcome measures (standards 14-16) and advisory committee input (standard 17) **must** be used to improve the program. Measures must include a **combination** of the following:

- Graduate Satisfaction with Program/Option
- Employment of Graduates
- Job Advancement of Graduates
- Employer Satisfaction with Job Performance of Graduates
- Graduate Success in Advanced Programs
- Student Success in Passing Certification Exams
- Course-based Direct Measures
- Other criteria established by the institution's Regional Accreditation activities.
- Evidence must exist showing how the Advisory Committee Approval of Program have been used to improve the overall program/option based on data collected and analyzed.

**Team Comments:**

RIT has taken outcomes assessment very seriously. The University Assessment Council (UAC) developed an Institutional Effectiveness Map for program improvement. The advisory committee and program stakeholders are currently in the process of reviewing outcome measures to improve the overall program. Their results will be presented in the two-year report.

All Program/Option Same:  Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-AAS  Compliance  Partial Compliance  Non-Compliance

Program/Option:BS-CIT  
Program/Option:MS-PS

Compliance  Partial Compliance  Non-Compliance  
 Compliance  Partial Compliance  Non-Compliance

**Standard 19 - Program Responsibility to Provide Information to the Public:** : The program must make available to the public via website, information on student performance and achievement as required by CHEA. This information shall be no more than a single click away from the degree program's Home Page and readily accessible to the public. Information provided shall comply with the institution's plan for public disclosure but must help the public understand how to judge the success of the specific program and program options under review.

Sources of potential information can include but are not limited to program student graduation rates; mean grade point averages; average years to complete the degree; student awards/scholarships received and the program's Outcome Assessment process and results; time to secure first position; average starting salaries; and promotions achieved.

Institutions are required to provide the hyperlink of where this information located.

**Team Comments:**

All Program/Option Same:

Compliance  Partial Compliance  Non-Compliance

Program/Option:AAS-AAS  
Program/Option:BS-AAS  
Program/Option:BS-CIT  
Program/Option:MS-PS

Compliance  Partial Compliance  Non-Compliance  
 Compliance  Partial Compliance  Non-Compliance  
 Compliance  Partial Compliance  Non-Compliance  
 Compliance  Partial Compliance  Non-Compliance

#### IV. Summaries and Recommendations

##### A. Summaries:

1. Place a "C" in the appropriate space if the Program/Option meets all the criteria of the standard.
2. Place a "P" in the appropriate space if the Program/Option meets most of the stated criteria for the standard, but has weaknesses or deficiencies that need to be corrected.
3. Place an "N" in the appropriate space if the Program/Option fails to substantially meet the criteria of the standard.

Note: Duplicate this table if there are more than six (6) Program/Options.

Standards	Program/Option AAS-AAS	Program/Option BS- AAS	Program/Option BS- CIT	Program/Option MS- PS
Standard 1	C	C	C	C
Standard 2	C	C	C	C
Standard 3	C	C	C	C
Standard 4	C	C	C	C
Standard 5	PC	PC	PC	PC
Standard 6	C	C	C	C
Standard 7	C	C	C	C
Standard 8	C	C	C	C
Standard 9	C	C	C	C
Standard 10	C	C	C	C
Standard 11	C	C	C	C
Standard 12	C	C	C	C
Standard 13	C	C	PC	PC
Standard 14	C	C	PC	PC
Standard 15	C	C	PC	PC
Standard 16	C	C	PC	PC
Standard 17	PC	PC	PC	PC
Standard 18	PC	PC	PC	PC
Standard 19	C	C	C	C

##### B. Visiting Team Recommendation

Select only one option.

The recommendation should include accreditation level and conditions)

Program (Please List)	Accreditation	Accreditation with a Report in 2 Years	Accreditation with an On-Site Visit and report in 2 Years	Non Accreditation
AAS-AAS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BS-AAS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BS-CIT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MS-PS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



C. Conditions:

- 1. Accreditation - Report in Two Years:** A written progress report is required in two years which details the corrective action taken to meet standards.
- 2. Accreditation Report and On-Site Visit in Two Years:** A written progress report by the institution and an on-site visit by one of the initial visiting team members is required in two years.
- 3. Non-Accreditation:** Denial of accreditation occurs when a program does not substantially comply with standards. If a program receives Non-Accreditation status, the application for reaccreditation will be considered as an initial application and the maximum period of accreditation granted will be four years.