



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

**UNIVERSITY OF PRISHTINA “HASAN PRISHTINA”
ARCHITECTURE FACULTY
MONITORING REPORT**

May , Prishtinë



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

1. FOREWORD

Responsible officials of the Kosovo Accreditation Agency (KAA) for the monitoring procedure:

- *Leona Kovaci, Senior Officer for Evaluation and Monitoring, KAA;*
- *Milot Hasangjekaj Head of Post-accreditation Processes, KAA.*

Start date of the monitoring procedure: 30.05.2024

Monitoring has been carried out:

- a) in distance
- b) by on-site visit with warning
- c) with an unannounced on-site visit

Date of monitoring visit (if applicable): 30.05.2023

Persons with whom the KAA officials met during the field visit (if applicable):

- *Violeta Nushi, Dean;*
- *Vlora Navakazi, Vicedean for teaching.*

Information sources for the monitoring report:

- *The lecture schedule published on the faculty website;*
- *The schedule of lectures is posted on the notice board in the faculty premises;*
- *Interviews with professors/assistants/administration officials.*



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

2. Brief description of the development of the monitoring procedure for the verification of the schedule of lectures and exercises, including data in chronological order (if applicable):

Introduction

Based on the Law no. 08/L-110 on Kosovo Accreditation Agency, article 42 Monitoring, on the Manual for Monitoring Methodology and Post Accreditation Procedures Article 1.7 Monitoring of lectures and exercise schedule. Paragraph 1.7.2. 'The monitoring of lecture schedules is done in order to ensure the compliance of the accredited curriculum according to the Self-Assessment Report, according to the Accreditation Manual (compulsory and elective courses, fund of lecture and exercise classes, practical work and the subject holder) with the schedule of lectures and exercises published by the higher education institution'. On the 30th of May, the Kosovo Accreditation Agency (KAA) conducted a regular monitoring visit to the Faculty of Architecture at the University of Prishtina. This visit was part of the routine process to ensure ongoing compliance with accreditation requirements

Monitoring Visit Preparation

In accordance with the standards outlined in the Accreditation Manual, the KAA organized a monitoring visit to the Faculty of Architecture. The primary objective was to verify the compliance of academic staff and lecture schedules with the accreditation requirements. Prior to the visit, the KAA team reviewed the lecture schedules to understand the planned teaching arrangements.

Initial Meeting with Faculty Management

At the beginning of the visit, the KAA team met with the Dean of the Faculty, Mrs. Violeta Nushi, and the Vice Dean for Teaching, Mrs Vlora Navakzi, to discuss how the faculty organizes lectures and manages academic schedules. The discussions covered the process of scheduling, the roles responsible for organizing schedules, and the procedures for changing and replacing teaching staff when necessary.



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

Dean Violeta Nushi elaborated that the process of approving the annual lecture schedule is systematic and involves multiple levels of review and authorization. Initially, the proposed schedule is prepared and reviewed within the relevant department of the faculty, then forwarded to the council of the faculty for further examination and discussion.

After any necessary revisions and gaining the council's endorsement, the schedule is then submitted to the rectorate for final approval.

At the rectorate level, the schedule undergoes a final review to ensure it complies with the university's broader academic policies and standards. Dean Nushi also mention that all changes related to lectures on daily basis are communicated to the Vice Dean for Teaching. Faculty representative also confirmed that there had been no changes to the program holders since the accreditation.

Findings of the Visit

During the visit, the KAA team systematically checked the attendance and participation of the professors according to the lecture schedules. The findings confirmed that all professors were present and conducting their lectures as planned.

Detailed Observations

- Salla Modelariumi: Exercises lectures were held by Assistant Rron Beqiri and Assistant Dasara Hamza for the course "Hyrje ne Urbanizem" (Introduction to Urban Planning), BA.
- Salla 8: Assistant Endrit Mesini was present and conducting the course "Teori dhe Kritika ne Arkitekture" (Theory and Criticism in Architecture).
- Salla 7: Drenushe Morina was teaching the course "Parkimi Stacionor" (Stationary Parking).
- Salla "NK: Professor Teuta Kajtazi was teaching "Arkitektura Rregullare" (Regular Architecture) to fourth-year MA students. Follow-Up with Faculty Management



Republika e Kosovës
Republika Kosova - Republic of Kosovo

Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency



During the visit, the KAA requested the faculty to provide material evidence of professor and student attendance and participation for the selected professors. This evidence was to be sent to the KAA for further review to ensure transparency and accountability. The faculty agreed to send all the evidence in electronic form.

Conclusion

In conclusion, the KAA's regular monitoring visit to the Faculty of Architecture confirmed that all the lectures were conducted as scheduled. The discussions with the faculty management provided insights into their organizational processes and how they handle eventualities such as missed lectures. The KAA accepted the provided evidence and was satisfied with the adherence to the required academic standards and the integrity of the educational programs.

3. FINAL EVALUATION

1. The Faculty of Architecture should maintain communication with the KAA regarding any changes or absences in the teaching staff to avoid discrepancies.
2. The faculty should stand to accreditation standards and be prepared for both announced and unannounced monitoring visits to ensure compliance with academic requirements.

4. ATTACHMENTS

1. *Evidences of presence of professors and students;*

KAA Evaluation and Monitoring Officers

Member

(Signature)

(First and Last Name)

(Date)

Member

(Signature)

(First and Last Name)

(Date)