



Republika e Kosovës
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

College “Pjeter Budi”
MONITORING REPORT

May, Prishtinë

1. FOREWORD

Responsible officials of the Kosovo Accreditation Agency (KAA) for the monitoring procedure:

- *Leona Kovaci, Senior Officer for Monitoring, KAA;*
- *Milot Hasangjekaj Head of Post-accreditation Processes, KAA.*

Start date of the monitoring procedure: 31.05.2024

Monitoring has been carried out:

- a) in distance
- b) by on-site visit with warning
- c) with an unannounced on-site visit

Date of monitoring visit (if applicable): 31.05.2024

Persons with whom the KAA officials met during the field visit (if applicable):

- *Sabri Klaiqi, Dean;*

Information sources for the monitoring report:

- *The lecture schedule published on the faculty website, evidence of attendance;*
- *The schedule of lectures is posted on the white board at the institution;*
- *Interviews with Dean/professor.*

2. Brief description of the development of the monitoring procedure for the verification of the schedule of lectures and exercises, including data in chronological order (if applicable):

Based on the Law no. 08/L-110 on Kosovo Accreditation Agency, article 42 Monitoring, on the Manual for Monitoring Methodology and Post Accreditation Procedures Article 1.7 Monitoring of lectures and exercise schedule. Paragraph 1.7.2. *'The monitoring of lecture schedules is done in order to ensure the compliance of the accredited curriculum according to the Self-Assessment Report, according to the Accreditation Manual (compulsory and elective courses, fund of lecture and exercise classes, practical work and the subject holder) with the schedule of lectures and exercises published by the higher education institution'*. On the 31 of May, the Kosovo Accreditation Agency (KAA) monitoring team has conducted the visit to the "Pjeter Budi" College. KAA upon arrival has meet with administrative staff at the front desk and Dean academic staff who is management of the College.

Monitoring Visit Preparation

Before, KAA undertook a monitoring visit at the College, the KAA checked the web site and published teaching schedule for two study programmes. This monitoring visit aimed to ensure with compliance with the accreditation requirements, focusing on academic staff and lecture schedules. The visit scheduled was decided that it would be unannounced to ensure the authenticity of the observations. The KAA team reviewed the lecture schedules prior to the visit to understand the regular teaching arrangements.

Findings of the Visit

During the unannounced visit, visit was conducted a day after the lectures were finished, and the institution was empty. The KAA team met initially the administrative staff who was in the front desk and the Dean of the college, in the institution where two other people present although it was 10:45 am., the institution was all empty. KAA team had thorough discussion regarding the organizing the lectures keeping evidences of the lectures and forms of publication.

Dean of the Faculty informed KAA team that the lecture schedule is published in the white board in the institution and is sent with an email to the students. Dean explained to the team the process of drafting schedule and consultation with all partis in the institution before publication. After the meeting, Dean showed the evidences of the professor attendance, kept by administration in the front desk and explained the cases when lectures are not held, the Dean explained that the lectures are compensated, during the week.

Detailed Observations

3. FINAL CONCLUSION

1. The KAA's monitoring visit confirmed that the lectures are held by the evidences showed.

4. ATTACHMENTS

1. Schedules of lectures and exercises.

KAA Monitoring Officers

Member

(Signature)

(First and Last Name)

(Date)

Member

(Signature)

(First and Last Name)

(Date)