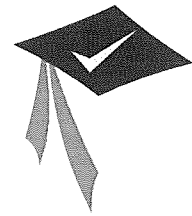




Republika e Kosovës  
Republika Kosova - Republic of Kosovo



Agjencia e Kosovës për Akreditim  
Agencija Kosova za Akreditaciju  
Kosovo Accreditation Agency

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**UNIVERSITY OF PRISHTINA “HASAN PRISHTINA”  
ECONOMIC FACULTY**

**MONITORING REPORT**

*May, Prishtinë*

## 1. FOREWORD

**Responsible officials of the Kosovo Accreditation Agency (KAA) for the monitoring procedure:**

- *Leona Kovaci, Senior Officer for Monitoring, KAA;*
- *Milot Hasangjekaj Head of Post-accreditation Processes, KAA.*

**Start date of the monitoring procedure:** 03.05.2024

**Monitoring has been carried out:**

- a) in distance
- b) by on-site visit with warning
- c) with an unannounced on-site visit

**Date of monitoring visit (if applicable):** 03.05.2024 and 14.05.2024

**Persons with whom the KAA officials met during the field visit (if applicable):**

- *Driton Balaj, Dean;*
- *Aferdita Berisha Shagiri, Vice Dean for Research and International Relation*
- *Drita Kongjeli, Vice Dean for Students and teaching*
- *Alban Elshani, Vice Dean for Finance*
- *Vlora Gjombalaj, Officer for Teaching;*

**Information sources for the monitoring report:**

- *The lecture schedule published on the faculty website;*
- *The schedule of lectures is posted on the SEMS and send with email to the students;*
- *Interviews with professors/assistants/administration officials.*

## **2. Brief description of the development of the monitoring procedure for the verification of the schedule of lectures and exercises, including data in chronological order (if applicable):**

Based on the Law no. 08/L-110 on Kosovo Accreditation Agency, article 42 Monitoring, on the Manual for Monitoring Methodology and Post Accreditation Procedures Article 1.7 Monitoring of lectures and exercise schedule. Paragraph 1.7.2. *'The monitoring of lecture schedules is done in order to ensure the compliance of the accredited curriculum according to the Self-Assessment Report, according to the Accreditation Manual (compulsory and elective courses, fund of lecture and exercise classes, practical work and the subject holder) with the schedule of lectures and exercises published by the higher education institution'*. On the 3rd and 14th of May, the Kosovo Accreditation Agency (KAA) monitoring team has conducted the visit to the Economic Faculty of University of Prishtina. KAA upon arrival has meet with administrative staff, academic staff and the management of Faculty of Economy.

### *Monitoring Visit Preparation*

Before, KAA undertook a monitoring visit at the Faculty Economy, the KAA checked the web site of Faculty of Economy, and published teaching schedule for all study programmes at the Faculty of Economy. This monitoring visit aimed to ensure with compliance with the accreditation requirements, focusing on academic staff and lecture schedules. The visit scheduled was decided that it would be unannounced to ensure the authenticity of the observations. The KAA team reviewed the lecture schedules prior to the visit to understand the regular teaching arrangements.

### *Findings of the Visit*

During the unannounced visit on May 3, the KAA team met with IT Officer whom we asked regarding the lecture schedule and who has initially informed KAA team that lecture schedule is published in SEMS (Digital platform for students) send in the email and all changes are announced in SEMS, afterwords we met with Dean Driton Balaj, Vice Dean for Research and International Relations Aferdita Berisha Shaqiri, Vice Dean for Finance Alban Elshani, Officer for Teaching Vlora Gjombalaj of Faculty of Economy, where we had thorough discussion regarding the organizing the lectures keeping evidences of the lectures and forms of publication.

Dean of the Faculty informed KAA team that the lecture schedule is published in SEMS, upon arrival of the professors to hold a lecture, he/she will make digital attendance evidence.

In cases, if there is any change in the schedule the information is posted in SEMS and is sent to the students in the email. The schedule will be as well posted in the web page of the faculty. The attendance of the professors is generated from the SEMS and is processed further for signature and payment procedure.

After the meeting held with the management of the faculty. KAA team had a meeting with Ms Vlora Gjombalaj Officer for teaching and lectures, who has shown the evidences of the lectures

held, and attendance reports from the professors. Ms Vlora Gjonbalaj has informed us that the attendance reports of the lecture are very often checked by the Auditor.

On the 14<sup>th</sup> of May KAA team has checked the attendance and participation of the professors as per the lecture schedules. The findings revealed that all professors, as announced, were present and conducting their lectures as planned.

#### *Detailed Observations*

- Statistic, Professor Ramije Mustafa was found delivering the lecture.
- Accounting, Professors Shqipdona Hashani were present and teaching as per the schedule.
- German Language Professor Arlinda Dushi was conducting his lecture.
- Public Finances, Professor Drita Kongjeli was found teaching as scheduled.
- Public Finances, Professor Driton Balaj was holding his lecture.
- Accounting Statistics, Professor Nimete Berisha was teaching as scheduled.
- Macroeconomy, Professor Neshat Podvorica, was having the lecture.
- Contracts in Business, Professor Diamante Sojeva was conducting her lecture.
- English Language, Professor Petrit Gashi was delivering his lecture.
- Business Leadership, Professor Lura Rexhepi was delivering her lecture.
- International Finances, Professor Safet Merovci was conducting his lecture.

### **3. FINAL CONCLUSION**

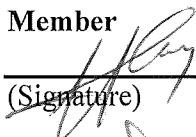
1. The KAA's monitoring visit confirmed that the lectures are held regularly and that the attendance is kept checked and maintained by the Faculty management.
2. The lecture schedule is regularly published in the web page in SEMS and students by email, further was confirmed by the IT Officer prior all meetings.

### **4. ATTACHMENTS**

1. *Schedules of lectures and exercises.*

#### **KAA Monitoring Officers**

**Member**

  
(Signature)

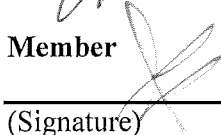
NIKO HASANGJeka

(First and Last Name)

26.09.2024

(Date)

**Member**

  
(Signature)

Lora Kovceci

(First and Last Name)

26.09.2024

(Date)