



Republika e Kosovës
Republika Kosova - Republic of Kosovo
Agjencia e Kosovës për Akreditim



Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency

MONITORING REPORT

University of Prishtina

Faculty of Electrical and Computer Engineering (FECE)

06.12.2024, Prishtina

1. Introduction

Brief description of the development of the monitoring procedure for the verification of the schedule of lectures and exercises, including data in chronological order (if applicable):

Based on Law No. 08/L-110 on the Kosovo Accreditation Agency (KAA), article 42 Monitoring, and the KAA Methodology for Monitoring and Post-Accreditation Procedures, Article 1.7 Monitoring Lecture and Exercise Schedules, paragraph 1.7.2, 'The monitoring of lecture schedules is done in order to ensure the compliance of the accredited curriculum according to the Self-Assessment Report, according to the Accreditation Manual (compulsory and elective courses, fund of lecture and exercise classes, practical work and the subject holder) with the schedule of lectures and exercises published by the higher education institution'. Based on Law No. 08/L-110 on the Kosovo Accreditation Agency, specifically Article 42 Monitoring with all points, in the Manual on Monitoring Methodology and Post-Accreditation Procedures, points 1.2. General monitoring, sub-points 1.3. Monitoring of study program providers and 1.4. Monitoring of official websites and advertising materials of HEIs, point 1.5. Monitoring according to the standards of the accreditation manual, with sub-points 1.6. Monitoring of academic staff, 1.7. Monitoring of lecture and exercise schedules, 1.8. Monitoring of infrastructure and resources as well as relevant decisions of the KSHC for accreditation/re-accreditation.

On 06.12.2024, the Kosovo Accreditation Agency (KAA) conducted a regular monitoring visit to FIEK to monitor programs accredited under the conditions listed below.

This visit was part of the Monthly Monitoring Plan of the KAA to ensure continuous compliance with accreditation requirements.

Responsible officials of the Kosovo Accreditation Agency (KAA) for the monitoring procedure:

- Milot Hasangjekaj - Head of Post-Accreditation Procedures Division
- Leona Kovaçi - Senior Monitoring Officer
- Shpresa Shala - Senior Monitoring Officer
- Olsa Ibrahimimi – Intern

Monitoring start date: 03.12.2024

Monitoring method:

- a) in distance
- b) by on-side visit with prior notice
- c) **with an unannounced on-side visit**

Date of monitoring: 06.12.2024

Persons with whom the KAA officials met during the field visit:

- Prof. Dr. Qamil Kabashi - Vice-Dean for Teaching and Academic Affairs
- Prof. Dr. Milaim Zabeli - Vice-Dean for Budget, Finance, Infrastructure, and Public-Private Sector Cooperation

Sources of information for the monitoring report:

- Self-evaluation reports
- Accreditation/reaccreditation decisions
- Lecture schedules
- Teaching reports - attendance lists of lecturers
- Classroom visits

2. Preparation for the monitoring visit

In accordance with the standards set in the Monitoring Manual, KAA officials organized a monitoring visit to “FECE” at the University of Prishtina. The primary aim was to verify compliance with academic staff and lecture schedules as per accreditation criteria. Before the visit, KAA officials reviewed the self-evaluation reports and accreditation decisions to collect relevant information about the study programs and analyse findings.

3. Description of the Visit and the monitoring process

Initially, KAA officials met with Prof. Dr. Milaim Zabeli and later joined by Prof. Dr. Qamil Kabashi.

The institution's representatives were informed about the visit's purpose and were asked to provide evidence related to class schedules, as the timetable was found missing on the institution's website. The justification for the absence of the schedule was the suspension of the IT officer, and students were informed about schedules via email and SEMS platform.

Prof. Kabashi informs us that before the meeting with the KAA monitoring team, there was a replacement of a teaching class, Prof Kabashi was in an official workshop in Germany and informed us about the procedure of official visits. The academic staff shall be approved before each official visit by the Rectorate while the form of the replacement of the classes is a matter of organizing the academic unit and is done outside the regular hours of timetable with. Students and professors are recorded in electronic form, on the device for attendance, before and the end of the teaching time. In the SEMS program, the topic of the lesson is reflected, and after the end of the hour, the SEMS is approved teaching by the Prodean for Learning, then the report is generated.

Vice-Dean Kabashi stated that Faculty has around 30 students involved in Erasmus+ mobility programs and has cooperation agreements with international universities. Furthermore, Faculty collaborates with private and public companies where students conduct professional internships.

To verify the organization of lectures and exercises, KAA monitored the following programs:

Study Program: Electronics, Automation, and Robotics, second year

- Microprocessors and Microcontrollers, Prof. B. Hoxha, Room 201
- Electronic Measurements, Prof. M. Zabeli, Room 611 (exercises)

Study Program: Computer Engineering and Software, second year

- Discrete Mathematics and Probability, Prof. Q. Gjonbalaj, Room 411

Study Program: Computer Engineering and Software, third year

- Microprocessors and Microcontrollers, Prof. B. Hoxha, Room 201

During classroom visits, KAA staff introduced themselves and explained their roles. Lecture classes for first-year courses were filled with students, who verified attendance at the entrance and exit electronically with their student card. However, due to exam periods, attendance for second- and third-year students was low, as confirmed by the institution.

Upon questions about changes for study program providers, the vice-dean referred the matter to the dean.

After the visit, the KAA sent an email request to the faculty dean regarding changes in program holders. Dean Prof. Dr. Isak Shabani responded, informing about replacements in two programs:

- BSc. Computer Engineering and Software: Prof. Ass. Dr. Valon Raça replaced by Prof. Ass. Dr. Besmir Sejdiu
- BSc. Electrical Energy: Prof. Assoc. Dr. Bahri Prebreza replaced by Prof. Ass. Dr. Nuri Berisha

4. Final conclusions:

The monitoring team concluded the following:

1. Lectures complied with published schedules;
2. Classrooms were satisfactory and provided adequate space for students;
3. The lecture schedule was not published on the institution's website due to the absence of an IT officer;
4. Lecturer attendance records matched class schedules;


5. FECE replaced two program holders and followed legal procedures by informing KAA and requesting replacements.

5. Additional Materials (documents collected during the visit and received via email)


1. Lecture and exercise schedules;
2. Lecturer attendance records for November;
3. Email from the rector regarding changes in program holders for two programs (BSc. Computer Engineering and Software and BSc. Electrical Energy) and requests for replacements;

KAA Monitoring and Post-Accreditation Procedures Officers:


Member

Name: Mikot Mungwa Signature:  Date: 20.12.2024


Member

Name: Shpresa Shala Signature:  Date: 20.12.2024

Member

Name: Leuro Kari Signature:  Date: 20.12.2024

Member

Name: Olga Ibrahim Signature:  Date: 20.12.2024