



Republika e Kosovës
Republika Kosova - Republika e Kosovës

Agjencia e Kosovës për Akreditim
Agencija Kosova za Akreditaciju
Kosovo Accreditation Agency



Based on Article 20 of Law No. 08/L-110 on the Kosovo Accreditation Agency (Official Gazette No. 13/June 29, 2023), Article 23 of Law No. 06/L-113 on the Organization and Functioning of State Administration and Independent Agencies (Official Gazette No. 7/March 1, 2019), and Regulation (KAA) No. 02/2024 on the Internal Organization and Structuring of Positions within the Kosovo Accreditation Agency, as well as the European Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG), the Director-General of the Kosovo Accreditation Agency (KAA) approves the following:

REGULATION (KAA) No. 05/2024 ON THE EVALUATION PROCESS OF THE KOSOVO ACCREDITATION AGENCY

August 2024

Article 1

Purpose

1. This regulation aims to establish the procedures and criteria for the internal evaluation of the Kosovo Accreditation Agency (KAA) following external evaluation processes and addressing the findings from questionnaire results. The primary objective is to ensure a transparent and effective process for improving the quality and functionality of KAA.
2. In accordance with Law No. 04/L-037 on Higher Education in the Republic of Kosovo and Law No. 08/L-110 on the Kosovo Accreditation Agency, KAA will organize self-assessment procedures.
3. This document will serve as a guideline for KAA, higher education institutions, and other stakeholders in implementing fair and transparent external evaluation procedures.
4. This document meets the European Standards and Guidelines for Quality Assurance in the European Higher Education Area (ESG 2015), which require quality assurance agencies aiming for continuous improvement of higher education institutions to establish accreditation/re-accreditation procedures and standards. Through this regulation, KAA introduces evaluation procedures and standards tailored to the context of Kosovo's quality assurance system in compliance with local legislation and European higher education standards.

Article 2

Scope

This regulation is implemented by the Kosovo Accreditation Agency and applies to all Higher Education Institutions (HEIs) and other stakeholders.

Article 3

Definitions

KAA: Kosovo Accreditation Agency.

HEI: Higher Education Institution.

MESTI: Ministry of Education, Science, Technology, and Innovation.

Questionnaires: Documents containing structured questions to collect information on the performance and effectiveness of KAA.

Article 4

Evaluation Committee

1. KAA will set up a committee responsible for drafting, distributing, and collecting questionnaires, analyzing data, and evaluating KAA's performance.
2. The committee is established by the decision of KAA General Director and consists of 5 members.
3. One member will serve as the committee secretary, managing documentation, coordinating meetings, and keeping records of all evaluation-related activities.

Article 5

Evaluation Procedures

1. Data Collection

- 1.1. Questionnaires will be sent to higher education stakeholders after the completion of the external evaluation.
- 1.2. Information will be securely and confidentially collected by the Committee Secretary.

2. Data Analysis

- 2.1. The Evaluation Committee will analyze questionnaire responses to identify the strengths and weaknesses of KAA.
- 2.2. The data will be processed to draft a detailed report on KAA's performance.

3. Evaluation Report

- 3.1. A final report will be prepared by the committee, containing data analysis, key findings, and recommendations for improvement.
- 3.2. The report will be submitted for review to the General Director and the State Council of Quality.

Article 6

Processing findings and Improvement

1. Improvement Plan

- 1.1. The committee will draft a plan for implementing the recommendations included in the evaluation report.

1.2. The improvement plan will outline clear objectives, activities, costs, and timelines for implementation.

2. Monitoring

2.1. The committee will monitor the implementation of the improvement plan and organize regular meetings to assess progress.

3. Re-evaluation

3.1. At least once a year, KAA will conduct a self-assessment process to determine the effectiveness of the implemented improvements.

3.2. This process will be repeated in accordance with the annual work plan outlined in the “Internal Quality Assurance Policy of the Kosovo Accreditation Agency” document.

Article 7

Specific Provisions

- **Confidentiality:** All information collected during the evaluation process will be treated as confidential.
- **Stakeholder Participation:** All interested parties will be invited to contribute and provide feedback during the evaluation and improvement process.
- **Regulation Update:** This regulation will be reviewed every 3 years to reflect changes and new needs in the evaluation process.

Article 8

Final Provisions

(Entry into Force)

This regulation enters into force on the date of approval by the Director-General of KAA.

Naim Gashi

General Director of the Kosovo Accreditation Agency

28.08.2024



The image shows a handwritten signature in blue ink over a circular official stamp. The stamp contains the text 'REPUBLIKA E KOSOVES' and 'AGENCIA E AKREDITIMIT' around the perimeter, with a central emblem featuring a book and a scale.