|  |  |  |
| --- | --- | --- |
| stema_JPG | **Republika e Kosovës****Republika Kosova - Republic of Kosovo**Agjencia e Kosovës për AkreditimAgencija Kosova za AkreditacijuKosovo Accreditation Agency |  |

Activity Plan – SCQ – KAA 2023

|  |  |
| --- | --- |
|  | Activities related to the re-gaining of full membership in ENQA and registration in EQAR (internationalization and recognition of AKA at the international level) |
|  | Increasing Quality in higher education |
|  | Enhanced transparency and accountability |
|  | Activities with HEIs related to the new/accreditation process, validation, monitoring and post-accreditation procedures |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| January |  | Submission to ENQA showing the motivation to become a member of ENQA and part of the EQAR register (December 2021 or no later than January 2022) | Preparations for external assessment by ENQA |  |  |
|  | Training for the implementation of ESG standards and the EHEA context approach |  |  |  |
| The Board of the KAA holds its regular meeting |
| The beginning of assigning groups of experts for assessment |
| Review of remaining applications from the December meeting (optional) |
| Acceptance of SERs for applications approved at the December meeting. |
| Providing services to students and graduates related to program accreditation |
| The process of monitoring and post-accreditation procedures follows |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| February  |  | Visit to AQHE in NM |  |  |  |
|  | Drafting of the Revised Manual of Accreditation Standards | Review of Bachelor and Master standards in cooperation with the Croatian counterpart agency | Implementation of new bachelor and master standards | Zbatimi i standardeve të reja bachelor dhe master |
|  |  | Preparations for external assessment by ENQA |  |  |
|  |  | Preparation of by-laws and regulations in accordance with the new Law on KAA |  |  |
| The Board of the KAA holds its regular meeting |
| Carrying out visits for institutional accreditation |
| The process of monitoring and post-accreditation procedures follows |
| Visits to counterpart agencies in the region and Europe |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| March  |  | Workshop: Developing the formula for determining the student enrollment quota | Workshop: Development of internal capacities of KAA | Workshop: Development of internal capacities of KAA | Workshop: Development of internal capacities of KAA |
|  | Participation in ENQA Leadership Program 2021-22 – Seminar 3 (2-4 March, Dublin) | Preparation of by-laws and regulations in accordance with the new Law on KAA |  |  |
|  | Submission of the SCQ-KAA report to the Assembly of Kosovo | Submission of the SCQ-KAA report to the Assembly of Kosovo | Submission of the SCQ-KAA report to the Assembly of Kosovo | Submission of the SCQ-KAA report to the Assembly of Kosovo |
| The Board of the KAA holds its regular meeting |
| Carrying out visits for institutional and program re/accreditation |
| The process of monitoring and post-accreditation procedures follows |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| April  |  | Workshop - Development of the framework for the division of fields up to the third level | Preparation and approval of by-laws and regulations in accordance with the new Law on KAA |  |  |
|  | Visit to ACQAHE (MNE) | Visiting counterpart agencies in the region or receiving delegations from the region | Visiting counterpart agencies in the region or receiving delegations from the region | Visiting counterpart agencies in the region or receiving delegations from the region |
|  |  | KAA's participation in the annual ENQA Conference in Georgia | KAA's participation in ENQA's annual conference | KAA's participation in ENQA's annual conference |
| The Board of the KAA holds its regular meeting |
| Realization of visits for re/accreditation of programs |
| Implementation of post-visit procedures |
| The process of monitoring and post-accreditation procedures follows |
| Organization of visits to counterpart agencies in the region and Europe |
| The board of the KAA holds its regular meeting |
| Review of the reports of international experts by SCQ |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| May |  | Visit to SQAA (Slovenia) | Visit to SQAA (Slovenia) |  |  |
|  | Digitization of the formula for determining the student registration quota | Preparation and approval of by-laws and regulations in accordance with the new Law on KAA |  |  |
| The board of the KAA holds its regular meeting |
| Realization of visits for re/accreditation of programs |
| Implementation of post-visit procedures |
| The process of monitoring and post-accreditation procedures follows |
| Review of the reports of international experts by SCQ |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| June |  | Digitization of the framework for the division of fields up to the third level | Preparation and approval of by-laws and regulations in accordance with the new Law on KAA |  |  |
|  | Approval and entry into operation of the regulation for the licensing of academic titles |  |  |  |
|  | Visit to AQ Austria | Visit to HEA in BiH |  |  |
| The Board of KAA holds its regular meeting |
| Realization of visits for re/accreditation of programs |
| Implementation of post-visit procedures |
| Review of the reports of international experts by SCQ |
| Providing services to students and graduates related to program accreditation |
| The process of monitoring and post-accreditation procedures follows |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| July |  | Finalizing the eAccreditation system and offering its use to internal staff | Preparation and approval of by-laws and regulations in accordance with the new Law on KAA |  |  |
|  | Preparation and internal self-assessment through an external expert for application to ENQA (second training process for the process of external review to assess the compliance with the ESG) |  |  |  |
| The Board of KAA holds its regular meeting |
| Review of the final evaluation reports and decision-making by SCQ |
| HEIs are invited to pick up the decisions |
| HEI desk monitoring  |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| The process of monitoring and post-accreditation procedures follows |
|  |
| August | KAA reviews the accreditation process and analyzes the results |
| HEI desk monitoring |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |
| September  |  | The launch of the eAccreditation 2.0 system for everyone |  |  |  |
|  |  | 1st Conference of SCQ-KAA | 2nd Conference of SCQ-KAA | 3rd Conference of SCQ-KAA |
| The Board of KAA holds its regular meeting |
| HEIs submit reports for fulfillment of the experts' recommendations |
| HEI desk monitoring |
| Providing services to students and graduates related to program accreditation |
| The process of monitoring and post-accreditation procedures follows |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| October  | Visits to HEIs by SCQ | Inicimi i projektit për luftimin e plagjiaturës | Blerja e qasjen në Turnitin dhe Plagiarism.net në bashkëpunim me MASHT |  |  |
|  |  | Pjesëmarrje në aktivitetet e ENQA, EQAR dhe agjenci homologe | Pjesëmarrje në aktivitetet e ENQA, EQAR dhe agjenci homologe | Pjesëmarrje në aktivitetet e ENQA, EQAR dhe agjenci homologe |
| Bordi i AKA-së mban mbledhjen e rregullt |
| Dorëzimi i listës se stafit nga të gjithë IAL |
| Dorëzimi i aplikacioneve për ri/akreditim institucional |
| Dorëzimi i aplikacioneve për ri/akreditim programi |
| Vijon procesi i monitorimit dhe procedurave pas akredituese |
| Ofrimi i shërbimeve për studentë dhe të diplomuar që lidhen me akreditimin e programeve |
| Aktivitetet për rekrutimin e stafit të AKA-së |
| Procedurat në fushën e financave si rrjedhojë e aktiviteteve të AKA-së |
| November  | Punëtori për rishikimin e standardeve të akreditimit (Projekti HERAS +) | Internal workshop related to the activity for the protection of the self-evaluation report - ENQA | Standards Review Workshop |  |  |
|  | Participation in the activities of ENQA, EQAR and counterpart agencies | Participation in the activities of ENQA, EQAR and counterpart agencies | Participation in the activities of ENQA, EQAR and counterpart agencies | Participation in the activities of ENQA, EQAR and counterpart agencies |
|  | AKA participation in the annual conference of the American counterpart agency ATMAE | AKA participation in the annual conference of the American counterpart agency ATMAE | AKA participation in the annual conference of the American counterpart agency ATMAE | AKA participation in the annual conference of the American counterpart agency ATMAE |
| The Board of KAA holds its regular meeting |
| Verification of academic staff |
| Providing services to students and graduates related to program accreditation |
| The process of monitoring and post-accreditation procedures follows |
| Activities for the recruitment of KAA staff |
| Procedures in the field of finance as a result of the activities of KAA |
| December | Presentation of the feasibility study for the digitization of the KAA | Purchase of equipment for digitalization of processes in KAA | Purchase of software for digitalization of processes in AKA | Maintenance and advancement of digitized processes | Maintenance and advancement of digitized processes |
| One-day KShC workshop for final inputs to the strategic plan after the closing of the public discussion (December or January) | AKA one-day workshop on the implementation progress of the Strategic plan | KAA one-day workshop on the implementation progress of the Strategic plan | KAA one-day workshop on the implementation progress of the Strategic plan | KAA one-day workshop on the implementation progress of the Strategic plan |
| Finalization of the Feasibility plan for eAccreditation 2.0 | Purchase of digitalization equipment (hardware) | Opening of the call for the implementation of eAccreditation 2.0 | Implementation and maintenance of E Accreditation | Implementation and maintenance of E Accreditation |
| Participation in ENQA Leadership Program 2021-22 (December 1-3, Croatia) | Participation in the activity of ENQA and EQAR | Participation in the activity of ENQA and EQAR | Participation in the activity of ENQA and EQAR | Participation in the activity of ENQA and EQAR |
| Creation of the working team for the preparation of the cover letter and application for ENQA Affiliate (SAR) | Activities related to re-membership in ENQA – | Activities related to re-membership in ENQA – | Activities related to re-membership in ENQA – | Activities related to re-membership in ENQA – |
| Submission of the KAA report to MESTI and the Government of Kosovo | Submission of the KAA report to MESTI and the Government of Kosovo | Submission of the KAA report to MESTI and the Government of Kosovo | Submission of the KAA report to MESTI and the Government of Kosovo | Submission of the KAA report to MESTI and the Government of Kosovo |
| The Board of KAA holds its regular meeting |
| Review of HEI applications for re/accreditation |
| Review of the list of experts |
| Providing services to students and graduates related to program accreditation |
| Activities for the recruitment of KAA staff |
| The process of monitoring and post-accreditation procedures follows |